



WASECA COUNTY BOARD OF COMMISSIONERS

June 4, 2024 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, June 4, 2024, in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair Brian Harguth, DeAnne Malterer, Doug Christopherson, Brad Milbrath and Brad Krause.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Rachel Cornelius, County Attorney; Sheriff Jay Dulas; Tammy Spooner, Election and Property Services Director; Melissa Sexton, Human Resources Director; Maame Quarcoo, Senior Land Use Planner; Amanda Pflueger, Assistant County Attorney; Jim Kollar; Public Works Director/County Engineer; Jonathan Schiro, Court Services Director; MacKenna Schmidt, Accounting Associate; Korbin Schumacher, Jailer; Carson Schumacher, Jailer; Braelen Budin, Sheriff's Office Summer Intern

Present via online platform Leah Cameron, PH Business Manager; Shelly Hyatt, Land Use Planning Assistant

Others present were Leota Lind, South Country Health Alliance CEO; Scott Schufman, South Country Health Alliance, CFO; Jenny Mahon, MN DOC District Supervisor; Tina Wilson, City of Waseca; Deb Bently, Waseca County Pioneer; Lucas Dittmer, Waseca County News

1. Call to Order and Pledge of Allegiance

Chair Harguth called the meeting to order at 9:34 a.m. A roll call was taken and the Pledge of Allegiance was recited.

2. Introduction of New Staff

Tammy Spooner, Property and Election Services Director, introduced MacKenna Schmidt who will be serving as an accounting associate. Sheriff Dulas introduced Korbin Schumacher and Carson Schumacher. Both individuals are new jailers. Sheriff Dulas also introduced a summer intern, Braelen Budin.

Public Comment

There was no public comment.

3. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners agenda by Commissioner Milbrath, seconded by Commissioner Malterer. Motion carried 5-0.

4. Presentations

a. South Country Health Alliance 2024 Report

Leota Lind, South Country Health Alliance CEO and Scott Schufman, South Country Health Alliance CFO, discussed 2023 year-end financial results, 2024 budget, historical capital & surplus with RBC, surplus by County, community reinvestment, take charge wellness programs, current initiatives and CARMA (county administered rural medical assistance) bill SF3372 and HF3533.

b. Court Services and MN Department of Corrections Comprehensive Plan

Jonathan Schiro, Court Services Director, provided an update to the Waseca County Board of Commissioners including, vision and mission, core services, organizational chart, committees, overview of supervision population, pre-trial population, probation population and pre-trial services. Schiro also reviewed adult and juvenile services. Steele-Waseca Drug Court Services and core interventions/evidence-based practices were also reviewed.

Jenny McMahon, District Supervisor MN Department of Corrections, reviewed the corrections comprehensive plan. McMahon discussed Administration and Organization of Correctional Services, district organizational charts, advisory boards, and department of corrections training requirements.

Chair Harguth recessed at 11:02 a.m.

The Board of Commissioner reconvened at 11:07 a.m.

c. County Attorney Update

Rachel Cornelius, County Attorney, discussed what the county attorney's office does including being an advisor to the

County Board, criminal procedures, drug court, child protection, child support, commitments, guardianship/conservatorships and contract reviews. Cornelius discussed complications factors, including an increase in jury trials, contested hearings, and an increase in appeals, as well as an increase in violent crimes. Cornelius discussed drug court program, and speaking engagements/presentations that the County Attorney's office will work on with schools.

5. Consent Agenda

Motion to approve the consent agenda as presented by Commissioner Malterer, seconded by Commissioner Milbrath. Motion carried 4-0.

a. Approval of Bills

The following bills were audited and allowed:

A.H. HERMEL COMPANY	186.38
AMAZON CAPITAL SERVICES	252.15
AMAZON CAPITAL SERVICES	81.42
AMY SCHAUER	14.69
ANCOM COMMUNICATIONS INC	744.50
APEX EQUIPMENT LLC	3,270.10
APPLIED CONCEPTS INC	1,459.20
BEAU HARTMAN ATTORNEY AT LAW LLC	315.00
BOCKS SERVICE INC	35.00
BOMGAARS SUPPLY	377.56
BOMGAARS SUPPLY	1,861.09
BOMGAARS SUPPLY	295.56
BOMGAARS SUPPLY	196.04
BRITTON PLUMBING & HEATING LLC	495.26
CAPITAL ONE	16.71
COLE PAPERS INC	2,058.16
CRYSTEEL TRUCK EQUIPMENT	7,470.45
DAVID JOHN JONES	780.00
DEANNE MALTERER	79.26
DENNISON TECHNOLOGY GROUP	761.25
DVORSAK MATERIAL HANDLING EQUIPMENT INC	4,000.00
EMERGENCY AUTOMOTIVE TECHNOLOGIES, INC	176.55
FIRST NATIONAL BANK 9655	3,208.95
GARCIA CLINICAL LABORATORY	23.00
GIDGETS LLC	603.00
GINA PETERSON	70.00
HENRICKSEN	12,218.40
INNOVATIVE OFFICE SOLUTIONS LLC	577.90
JAMES BROTHERS CONSTRUCTION INC	760.00
JANESVILLE TILE SUPPLY	280.75
JOHN DEERE FINANCIAL	901.36
L & L STREET ROD & SPORTS TRUCK	8,047.61
LA FLEUR LAW OFFICE, PLLC	1,260.00
LENZ LAWN CARE INC	6,481.60
LESUEUR CO SHERIFF-CIVIL DIVISION	5,625.00
LITTLE FALLS MACHINE INC	435.12
MIDWEST MONITORING & SURVEILLANCE	7,732.48

MJB HANSEN FAMILY LP	1,826.01
NCH CORPORATION	105.95
NOW MICRO	5,269.00
OFFICE OF MNIT SERVICES	1,338.65
OLMSTED AGGREGATE	1,981.55
PATRICIA PECORE	168.00
PATTON HOVERSTEN & BERG PA	1,100.00
PUMP AND METER SERVICE INC	627.50
QUILL CORPORATION	104.06
RAMSEY COUNTY FINANCE	1,440.00
RECOVERY TREK LLC	90.00
REGENTS OF UNIVERSITY OF MN	300.00
RINKE-NOONAN ATTORNEYS AT LAW	1,186.50
RIVER BEND BUSINESS PRODUCTS	633.09
RS EDEN	9.50
SQUIRES, WALDSPURGER & MACE PA	624.00
STREICHERS	3,015.98
TECTA AMERICA CORPORATION	2,596.00
UHL COMPANY INC	2,100.00
ULINE	380.65
WASECA AREA CHAMBER OF COMMERCE INC	112.00
WASECA CO PIONEER	107.00
WASECA HARDWARE LLC	3.28
ZARNOTH BRUSH WORKS INC	740.00

b. Tobacco Licenses & Liquor Licenses

The licensing period is July 1, 2024 through June 30, 2025.

Tobacco Licenses Renewals:

- Casey's General Store - New Richland
- Casey's General Store - Janesville
- Dollar General - New Richland
- Dollar General - Janesville
- New Richland Liquor Co.
- Papa Olie's
- Wagner Foods

Liquor License Renewals:

- Waseca Lakeside Club
- New Richland Golf Association
- Half Pint Brewery
- Pleasant Grove Pizza Farm

c. Security Agreement for the Deposit of Public Funds

Approval of a Security Agreement between Keen Bank and Waseca County outlining the security and collateral for accounts held at Keen Bank.

6. Action Items

a. Resolution 2024-19: CERT Donation American Legion Post 228

Michael Johnson, County Administrator, noted Waseca County CERT (Community Emergency Response Team), a volunteer group under Emergency Management, has received a donation from American Legion Post 228 in the amount of \$500.00. This donation will go towards the purchase of equipment for CERT classes, trainings, and CERT bags.

Resolution 2024-19

CERT Donation American Legion Post 22

WHEREAS, Minn. Stat. Sect. 465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens in accordance with terms prescribed by the donor; and

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED that the Waseca County Board of Commissioners accepts, with sincere appreciation, the following listed donations on behalf of its citizens:

<u>Name of Donor</u>	<u>Donation</u>	<u>Donation Purpose</u>
American Legion Post 228	\$500	Equipment for CERT training

Motion to adopt Resolution 2024-19 accepting CERT Donation American Legion Post 228 by Commissioner Christopherson, seconded by Commissioner Krause. Motion carried 5-0.

b. Contract 812408: CR 64 Pavement Rehabilitation

Jim Kollar, Public Works/ County Engineer, County Road 64 between MN TH 30 and CSAH 12 is a bituminous-surfaced road in poor condition and in need of rehabilitation. The road was paved in 1999 following a grading project in 1996. Construction plans have been prepared and include the full-depth reclamation of the existing bituminous surface and placement of a new bituminous pavement meeting a 10-ton design. The plans and specifications were advertised in accordance with state law and electronic bids opened on Thursday, May 30, 2024. Three (3) bids were received and Ulland Brothers, Inc., is the apparent low bidder. The low bid amount is \$823,697.60, which is 4.01% under the Engineer's Estimate of \$858,100.50. Local Option Sales Tax monies have been programmed and are adequate to fund this project. Staff recommend that the Waseca County Board of Commissioners award Contract No. 812408 to Ulland Brothers Inc. in the amount of \$823,697.60.

Motion to award Contract No. 812408 to Ulland Brothers Inc. in the amount of \$823,697.60 by Commissioner Milbrath, seconded by Commissioner Christopherson. Motion carried 5-0.

c. Third Judicial District Drug Court Contract Amendment

The Steele-Waseca Drug Court received a mini-grant which assists with covering the cost of drug-testing. The additional \$13,000 covers drug testing costs spent by the Steele-Waseca Drug Court. The amendment is retroactive from July 1, 2023, through June 30, 2024, and covers an additional \$13,000 for drug testing costs. The total Third Judicial District allocation for the Steele Waseca Drug Court is \$173,000 (up from \$160,000). Motion to approve the amendment to the Third Judicial District Drug County Contract Agreement by Commissioner Malterer, seconded by Commissioner Krause. Motion carried 5-0.

7. Administration

a. Administration Update

Michael Johnson, County Administrator, provided updates to the board regarding recent administrative announcements.

b. Human Resources Announcements

Johnson also provided updates to the board regarding recent Human Resource announcements.

8. Commissioner Reports

Tabled.

9. Adjourn

Having no further county board business, Commissioner Christopherson moved and Commissioner Milbrath seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 11:56 a.m.

Brian Harguth, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration