



WASECA COUNTY BOARD OF COMMISSIONERS

June 20, 2023 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, June 20, 2023 in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair Brian Harguth, DeAnne Malterer, Doug Christopherson, and Brad Krause.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Tammy Spooner, Property and Election Services Director; Sheriff Jay Dulas; Melissa Sexton, Human Resources Director; Rachel Cornelius, County Attorney; Chris Howard, Ditch Management Coordinator; Eric Miller, Watershed Coordinator.

Others present were Ann Fitch; Loren Dauer; Outreach Representative for Congressman Brad Finstad; John Mansfield; Amelia Roesler, Waseca County Pioneer.

1. Call to Order and Pledge of Allegiance

Chair Harguth called the meeting to order at 9:34 a.m. A roll call was taken and the Pledge of Allegiance was recited.

Public Comment

Chris Howard, Ditch Management Coordinator, introduced Eric Miller, the new Watershed Coordinator. Miller provided a background of his work experience.

John Mansfield, Waseca, MN, presented to the meeting today regarding a policy for obtaining a food license and paying full price for that license when renewing it. Mansfield noted he had to pay full price instead of a prorated one for his food license. Mansfield noted he applied for a food license in February and had to renew it at the end of May. Mansfield asked the Commissioners to review that policy and asked for his license renewal to be reviewed and prorated.

Ann Fitch, Waseca, MN, presented on behalf of Discover Waseca Tourism and asked for \$1,500.00 for the 2024 appropriation for fireworks.

2. Approval of Agenda

Motion to approve the amended agenda, with the addition of Loren Dauer from Congressman Brad Finstad's office as the first action item, by Commissioner Malterer, seconded by Commissioner Christopherson. Motion carried 4-0.

3. Ditch Authority

a. Establishment of Joint County Drainage Authority--JD 11

Chris Howard, Ditch Management Coordinator, discussed the resolution establishing a joint county drainage authority, ratifying actions and directing further proceedings for documents for JD 11. Motion to establish a joint board with Blue Earth County and LeSueur County to review the resolution establishing a joint county drainage authority to direct further proceedings for documents for JD11 by Commissioner Krause, seconded by Commissioner Christopherson. A roll call was taken and the motion passed 4-0 by the following: Commissioner Christopherson - aye; Commissioner Harguth - aye; Commissioner Krause - aye; Malterer - aye.

4. Approval of County Board Minutes

Motion to approve meeting minutes of May 2, 2023, Work Session minutes of May 16, 2023, and regular meeting minutes of May 16, 2023 by Commissioner Christopherson, seconded by Commissioner Krause. Motion carries 4-0.

a. Waseca County Board of Commissioners Meeting Minutes May 2, 2023

b. Waseca County Board of Commissioner Work Session May 16, 2023

c. Waseca County Board of Commissioner Meeting Minutes May 16, 2023

5. Consent Agenda

Motion to approve the consent agenda with the correction to the clerical error that needs to be corrected \$4.06 marked as per diem that should be marked as mileage by Commissioner Malterer, seconded by Commissioner Krause. Motion carried 4-0.

a. Approval of Bills

The following bills were audited and allowed:

ADVANCED CORRECTIONAL HEALTHCARE INC	8,797.24
ALBERT LEA SEED HOUSE	262.50
ALVIN GRAMS	107.51
AMAZON CAPITAL SERVICES	262.31
ANCOM COMMUNICATIONS INC	2,341.68
APG MEDIA OF SOUTHERN MN LLC	123.18
BAKER TILLY LLP	27,531.00
BARBARA J. BUKER	276.40
BLOOMING PRAIRIE FARM RADIO, INC	450.00
BOB BARKER COMPANY INC	972.63
BOCKS SERVICE INC	20.15
BOSS SUPPLY OF JANESVILLE INC	40.72
BRITTON PLUMBING & HEATING LLC	833.06
BUDACH IMPLEMENT INC	14.25
CAPITAL ONE	85.75
CODY FLOWERS	38.02
COLE'S ELECTRIC INC	1,631.25
CONTINENTAL RESEARCH CORPORATION	1,175.33
D&D PRODUCTS	127.00
DAVE'S BODY SHOP	5,578.94
DAVID WINEGAR	2,584.00
DAVID WRIGHT	19.00
DEML FORD INC	864.84
DOUGLAS CHRISTOPHERSON	74.67
DOUGLAS FREY KILGORE II	2,370.00
DUANE RATHMANN	81.31
EJL PUBLICATIONS	240.00
ELECTION SYSTEMS & SOFTWARE LLC	3,995.38
FAUL PSYCHOLOGICAL	650.00
FIRST NATIONAL BANK	701.54
FIRST NATIONAL BANK 4135	402.62
FIRST NATIONAL BANK 9655	2,517.94
FIRST NATIONAL BANK OMAHA 7265	2,351.13
FIRST NATIONAL BANK 9593	16.70
FIRST NATIONAL BANK OF OMAHA	124.07
FIRST NATIONAL BANK OF OMAHA 0237	2,018.50
FIRST NATIONAL BANK OF OMAHA 0792	887.53
FIRST NATIONAL BANK OF OMAHA 1344	52.89
FIRST NATIONAL BANK OF OMAHA 2967	341.13

FIRST NATIONAL BANK OMAHA 7462	23.49
FIRST NATIONAL BANK OMAHA 9296	10.72
FIRST NATIONAL BANK OMAHA 0710	50.00
FIRST NATIONAL BANK OMAHA 2173	340.22
FIRST NATIONAL BANK OMAHA 2431	385.98
FIRST NATIONAL BANK OMAHA 2905	567.00
FIRST NATIONAL BANK OMAHA 3744	15.02
FIRST NATIONAL BANK OMAHA 3979	180.00
FIRST NATIONAL BANK OMAHA 4316	317.27
FIRST NATIONAL BANK OMAHA 4404	829.51
FIRST NATIONAL BANK OMAHA 5640	597.15
FIRST NATIONAL BANK OMAHA 6072	535.10
FIRST NATIONAL BANK OMAHA 6667	1,465.25
FIRST NATIONAL BANK OMAHA 6742	1,408.94
FIRST NATIONAL BANK OMAHA 6755	335.17
FIRST NATIONAL BANK OMAHA 8264	449.99
FORCE AMERICA DISTRIBUTING LLC	886.69
GERALD YESS	10,768.00
GMS INDUSTRIAL SUPPLY INC	513.43
GOPHER STATE ONE CALL	17.55
GREATER MANKATO DIVERSITY COUNCIL	3,892.78
GUTTENBERG	1,570.45
HEALTHY SMILES INC	924.30
HOTSY MINNESOTA	1,559.39
HYVEE FOOD STORES	410.45
INNOVATIVE OFFICE SOLUTIONS LLC	552.92
INTRADO LIFE & SAFETY SOLUTIONS CORP	13,425.75
JANE T HOFMEISTER	790.50
JANET RUDOLPH & ARLENE NELSON PARTNERSHIP	10,852.00
JEFFERY BAUMAN	4,196.00
JOHN'S SERVICE GARAGE	683.91
JONES AND MAGNUS LLC	3,150.00
JONES HAUGH & SMITH	3,200.00
JUSTINA BAKKER	19.00
KENDALL LANGSETH	2,115.56
LENOVO (UNITED STATES) INC	2,820.00
LENZ LAWN CARE INC	115.00
LEON SCHOENROCK	98.34
LESUEUR COUNTY SHERIFF'S OFFICE	805.00
LOWELL & ARLENE NELSON TRUSTEE	3,652.00
MAIRS CHIROPRACTIC INC	91.00
MARK BEHREND	1,863.73
MARK SOMMERS	92.18
MARVIN PEARSON	96.77
MARY ULRICH	140.00

MATHESON	596.81
MAYO CLINIC ST LOUIS MO	282.00
MEI TOTAL ELEVATOR SOLUTIONS	470.15
MIDWEST MONITORING & SURVEILLANCE	1,417.03
MIDWEST MOTOR SUPPLY CO INC	1,297.13
MJB HANSEN FAMILY LP	3,233.56
MN DEPT OF TRANSPORTATION	18,881.30
MN HIGHWAY SAFETY & RESEARCH CENTER	2,020.00
MNCCC LOCKBOX	3,825.00
NANCY STEBLAY PHD	1,225.00
NAPA AUTO PARTS MPEC	5,440.15
NASINEC FUNERAL HOMES, INC	775.00
NCH CORPORATION	2,592.20
NICOLE GRAMS	19.00
NORTHSTAR STITCH	1,186.00
OFFICE OF MNIT SERVICES	1,338.65
OLSEN CHAIN & CABLE INC	167.04
OLYMPIC FIRE PROTECTION	502.50
PENGUIN MANAGEMENT INC	3,300.00
PENMAC STAFFING SERVICES INC	679.32
PHILLIP L SCHLEICHER	1,517.50
QUILL CORPORATION	270.55
RACHEL CORNELIUS	16.55
RAMSEY COUNTY	1,930.00
RECOVERY TREK LLC	3,177.45
RINKE-NOONAN ATTORNEYS AT LAW	4,375.00
RIVER BEND BUSINESS PRODUCTS	95.25
RIVER VALLEY FORENSIC SERVICES PA	1,000.00
ROBERT VOGELSANG	104.24
ROCKMOUNT RESEARCH & ALLOYS INC	542.34
RODNEY BORN	83.28
ROLLAND & CAROL SWENSON TRUSTEE	7,628.00
RUSSELL J FREDERICK	84.06
SCHILLING SUPPLY COMPANY	705.07
SF ENTERPRISES LLC	2,744.00
SMITHS MILL IMPLEMENT INC	79.23
SNAP ON INCORPORATED	688.85
SQUIRES, WALDSPURGER & MACE PA	253.00
STEPHANIE JOHNSON	3,874.00
STEPHANIE ROEMHILDT	168.78
TESCH SERVICE CENTER INC	47.81
THE CONCRETE CUTTER LLC	850.00
THOMSON REUTERS	525.89
TRUCK CENTER COMPANIES	577.32
ULINE	352.77

VIRGINIA WENISCH	20.00
WASECA HARDWARE LLC	56.42
WASECA HARDWARE LLC	258.34
WASECA LAKESIDE CLUB	5,000.00
WATSON	77,881.56
WESLEY L WEBB	3,464.65
ZAHL EQUIPMENT SERVICE INC	146.00
ZIEGLER INC	927.93

b. Sheriffs Office Transfer of Funds

Transfer funds of \$325.00 from account 01.201.201.5501 to account 25.259.5523.

c. Fair Board request to utilize County equipment for the 2023 Waseca County Free Fair

d. Partial Release of Exclusive Agricultural Use Zone Restrict Covenants (Agricultural Covenant)

Approval of the Waseca County Amendment to Exclusive Agricultural Use Zone Restrictive Covenant for:

Southridge Farms LLP (PID 08.003.0120)\

Doreen R. Eaton-Borchert (PIDs: 08.003.0105 & 08.003.0110)

Zachary Eaton (portion of PID: 08.003.0100)Isaac Eaton (portion of PID: 08.003.0100)

Staff has four (4) amendments that have been requested from Exclusive Agricultural Use Zone Restrictive Covenant Agreements (hereinafter the "Ag Covenant") that have been submitted for review by the County Board. The requests are:

Owner	PID	Acres Removed (from Ag Covenant)	Acres Remaining (in Ag Covenant)
Southridge Farms LLP	08.003.0120	20.00	-
Doreen R. Eaton-Borchert	08.003.0110	13.09	-
Zachary Eaton	08.003.0100	23.90	110.79
Isaac Eaton		23.90	

6. Action Items

Loren Dauer, District Outreach Representative for Congressman Brad Finstad's Office, presented an overview of Congressman Finstad's committees, current legislation, and his long-standing history of advocating for rural Minnesota.

a. Resolution #2023-19 Personnel Policies

Melissa Sexton, Human Resources Director, reviewed the Personnel Policies #4006 Tuition Reimbursement and #4007 Student Loan Forgiveness. Discussions took place on the student loan forgiveness policy. Commissioner Christopherson asked Sexton to provide updates on the utilization of the student loan forgiveness. Motion to approve Personnel Policies #4007 Tuition Reimbursement and #4007 Student Loan Forgiveness by Commissioner Malterer, seconded by Commissioner Krause. Motion carries 4-0.

b. SMIF Literacy Grant for Early Readers Project

Sarah Berry, Public Health Director, discussed the SMIF Literacy Grant for the Early Readers Project. Motion to approve the SMIF Literacy Grant for the Early Readers Project.

Commissioner Malterer, seconded by Commissioner Christopherson. Motion carried 4-0.

c. Resolution #2023-20 to Call a Special Election for the Office of County Commissioner - District 3

Tammy Spooner, Property and Election Services Director, discussed Resolution #2023-20 to Call a Special Election for the Office of the County Commissioner - District 4, which would fill the remainder of Blair Nelson's term. Motion to adopt Resolution #2023-20 by Commissioner Christopherson, seconded by Commissioner Krause. Motion carried 4-0.

d. Conditional Use Permit (CUP) Request for an Essential Service (Electric Substation) by Bob Byron Family Farm Partnership LLP (Seller) and Northern States Power Company - Xcel Energy (Buyer)

Maame Yorke, Senior Land Use Planner, discussed the Conditional Use Permit request for an essential service (electric substation) by Bob Byron Family Farm Partnership, LLP (Seller) and Northern States Power Company - Xcel Energy (Buyer).

Motion to approve the Criteria for approval and the findings of fact by Commissioner Krause, seconded by Commissioner Malterer. Motion carried 4-0.

Motion to approve the Conditional Use Permit in substantially the form as appended to this report by Commissioner Malterer, seconded by Commissioner Christopherson. Motion carried 4-0.

e. Residential Tax Abatement Program Discussion

The residential tax abatement program discussed was originally held and tabled at the May 16, 2023, meeting. There will be a variety of reports and handouts to consider. It was requested of staff to rekindle a previous residential abatement program that was offered to the general public. The program sought to encourage development of new, single-family dwellings within Waseca County. The program has since expired in 2020. Waseca County is partnering with the City of Waseca on a joint program that seeks to encourage development within the city limits. In addition, Waseca County will have a standalone program that pertains to areas outside of municipal boundaries. Waseca County is willing to entertain agreements with any of our municipal partners that would have a desire to work with us. Each application received will come to the Board for individual decision, and will follow the public hearing and notification requirements pursuant to Minnesota Statutes, Sections 469.1812 through 469.1815. Motion to direct staff to continue to explore this with the municipalities and that the county would be willing to partner with them, that this could spur development, and notify them there is no timeline by Commissioner Malterer, and then the motion was withdrawn. Staff will continue to explore the residential tax abatement program.

7. Administration

a. Administration Update

Michael Johnson, County Administrator, discussed the Waseca County year-to-date budget report as of June 16, 2023. Johnson reviewed the 2023 assessment report for the local Board of Appeal and Equalization.

b. Human Resources Announcements

Melissa Sexton, Human Resources Director, provided a recruiting update to the Waseca County Board of Commissioners.

8. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

9. Adjourn

Having no further county board business, Commissioner Christopherson moved and Commissioner Krause seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 11:48 a.m.

Brian Harguth, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration