



WASECA COUNTY BOARD OF COMMISSIONERS

February 21, 2023 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, February 21, 2023 in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair Blair Nelson, DeAnne Malterer, Doug Christopherson, Brian Harguth, and Brad Krause.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Tammy Spooner, Property and Election Services Director; Jim Kollar, Public Works Director/County Engineer; Sheriff Jay Dulas; Doug Gerdts, Chief Deputy; Brian Tomford, Buildings and Grounds Director; Brian Zabel, Land Use Planner; Maame Yorke, Senior Land Use Planner

1. Call to Order and Pledge of Allegiance

Chair Nelson called the meeting to order at 9:30 a.m. A roll call was taken and the Pledge of Allegiance was recited.

Public Comment

There was no public comment.

2. Approval of Agenda

Motion to approve the agenda as presented by Commissioner Harguth, seconded by Commissioner Malterer. Motion carried 5-0.

3. Approval of County Board Minutes

Motion to approve the Waseca County Board of Commissioners work session meeting minutes of February 7, 2023 and regular meeting minutes of February 7, 2023 as presented by Commissioner Malterer, seconded by Commissioner Harguth. Motion carried 5-0.

- a. Waseca County Board of Commissioner Work Session Meeting Minutes February 7, 2023
- b. Waseca County Board of Commissioner Meeting Minutes February 7, 2023

4. Consent Agenda

Motion to approve the consent agenda as presented by Commissioner Christopherson, seconded by Commissioner Krause. Motion carried 5-0.

a. Approval of Bills

A.H. HERMEL COMPANY	218.50
ADVANCED CORRECTIONAL HEALTHCARE INC	4,395.40
ALTERNATIVE RESOLUTIONS INC	3,058.96
ALVIN GRAMS	107.51
AMAZON CAPITAL SERVICES	802.01
APG MEDIA OF SOUTHERN MN LLC	47.49
BAKER TILLY LLP	7,289.00
BARBARA J. BUKER	1,036.00
BAYCOM, INC	826.00
BLAIR NELSON	72.05
BOB BARKER COMPANY INC	48.09
BOCKS SERVICE INC	175.00

BOCKS SERVICE INC	259.00
BORNEKE CONSTRUCTION INC	3,505.00
BRENDA BLOOD	25,935.66
CAPITAL ONE	149.14
CHRISTENSEN TIRE & AUTO REPAIR	951.10
COLE PAPERS INC	484.55
COMMUNITY COMPLIANCE MONITORING	450.00
CUMMINS SALES & SERVICE	1,063.34
DEML FORD INC	807.65
DENNIS FUNERAL HOMES	620.00
DISPATCH HEALTH IMAGING	105.00
DORI PAPKE	86.00
DOUGLAS FREY KILGORE II	2,080.00
DUANE RATHMANN	81.31
EINHAUS, MATTISON, CARVER & HABERMAN, PA	190.00
FARIBAULT COUNTY REGISTER	192.00
FIRST HOSPITAL LABORATORIES INC	500.00
FIRST NATIONAL BANK 4135	33.27
FIRST NATIONAL BANK 9655	398.22
FIRST NATIONAL BANK 3975	173.90
FIRST NATIONAL BANK 4208	120.95
FIRST NATIONAL BANK 9593	11.30
FIRST NATIONAL BANK OF OMAHA	9.53
FIRST NATIONAL BANK OF OMAHA 0237	1,732.90
FIRST NATIONAL BANK OF OMAHA 0792	1,563.42
FIRST NATIONAL BANK OF OMAHA 1344	100.59
FIRST NATIONAL BANK OHAMA 3678	136.36
FIRST NATIONAL BANK OMAHA 4669	399.07
FIRST NATIONAL BANK OMAHA 2000	250.00
FIRST NATIONAL BANK OMAHA 2000	67.64
FIRST NATIONAL BANK OMAHA 9296	40.54
FIRST NATIONAL BANK OMAHA 0710	665.00
FIRST NATIONAL BANK OMAHA 1325	183.99
FIRST NATIONAL BANK OMAHA 2173	600.00
FIRST NATIONAL BANK OMAHA 2431	311.03
FIRST NATIONAL BANK OMAHA 2905	13.17
FIRST NATIONAL BANK OMAHA 3979	28.98
FIRST NATIONAL BANK OMAHA 4316	25.26
FIRST NATIONAL BANK OMAHA 4404	1,532.90
FIRST NATIONAL BANK OMAHA 5640	1,013.83
FIRST NATIONAL BANK OMAHA 6667	405.32
FIRST NATIONAL BANK OMAHA 6742	1,805.48
FIRST NATIONAL BANK OMAHA 6755	19.85
FIRST NATIONAL BANK OMAHA 6908	402.72
FIRST NATIONAL BANK OMAHA 8006	17.45
FIRST NATIONAL BANK OMAHA 8264	866.88
FIRST NATIONAL BANK OMAHA 8830	41.63

FLEET PRIDE	2,555.90
H&L MESABI INC	6,216.00
INNOVATIVE OFFICE SOLUTIONS LLC	1,279.49
INTRADYN	1,000.00
JONES HAUGH & SMITH	300.00
KENDALL LANGSETH	1,035.19
L&D AG SERVICE, INC	120.33
LAMPERT LUMBER	39.10
LARKSTUR ENGINEERING & SUPPLY INC	456.60
LEON SCHOENROCK	98.34
LESUEUR CO SHERIFF-CIVIL DIVISION	2,070.00
LSQ FUNDING GROUP LC	420.00
MAAO REGION 1	75.00
MARK BEHREND	1,638.35
MARK SOMMERS	92.18
MARVIN PEARSON	96.77
MATHESON	564.73
MENARDS-MANKATO	355.75
MESSICK LAW PLLC	2,367.11
MIDWEST MONITORING & SURVEILLANCE	1,154.89
MJB HANSEN FAMILY LP	1,616.78
MN COUNTIES INTERGOVERNMENTAL TRUST	430.00
MN COUNTY ATTORNEY ASSOC	175.00
MN STATE BAR ASSOC	79.00
MNCCC LOCKBOX	25.00
NAPA AUTO PARTS MPEC	4,793.95
NEW RICHLAND SPORTSMAN CLUB	300.00
NOW MICRO	213.00
NUSS TRUCK GROUP INC	4,336.60
OFFICE OF MNIT SERVICES	1,338.65
OLMSTED COUNTY COURT ADMINISTRATION	420.00
ONSOLVE INTERMEDIATE HOLDING COMPANY	889.00
PATTON HOVERSTEN & BERG PA	570.00
PATTON HOVERSTEN & BERG PA	1,550.00
PEMBERTON LAW PLLP	2,332.50
PENMAC STAFFING SERVICES INC	306.36
RAMY TURF PRODUCTS LLC	2,345.60
RECOVERY TREK LLC	225.00
REGENTS OF UNIVERSITY OF MN	19,237.25
RICHARD POSSIN	99.00
RIVER BEND BUSINESS PRODUCTS	236.16
RIVER VALLEY FORENSIC SERVICES PA	750.00
ROBERT VOGELSANG	104.24
RODNEY BORN	83.28
RS EDEN	128.05
RUSSELL J FREDERICK	84.06
SAFETY KLEEN SYSTEMS INC.	344.19

SCHILLING SUPPLY COMPANY	2,505.05
SCHNEIDER GEOSPATIAL LLC	23,376.00
SOFTWARE.HARDWARE.INTEGRATION	4,019.64
SOUTH CENTRAL COLLEGE	860.00
STEELE CO DETENTION CENTER	1,782.50
STEPHANIE ROEMHILDT	168.78
SUNSET LAW ENFORCEMENT	173.80
SWANSTON EQUIPMENT CORP	1,306.35
TECTA AMERICA CORPORATION	2,988.07
TECTA AMERICA CORPORATION	1,630.00
THE FREE PRESS MEDIA AND THE LAND	282.98
THE SHOP LLC	3,689.55
THOMSON REUTERS	1,197.89
WASECA HARDWARE LLC	114.24
WASECA MOTOR CO	68.05
WRIGHT COUNTY SHERIFF	4,429.12
ZIEGLER INC	226.09

- b. 2023 Noxious Weed Notice
- c. MDA Electronic Testing for Pesticide and Manure Applicators Update

5. Action Items

- d. Introduction of Doug Gerdts
Sheriff Jay Dulas provided introductions of Doug Gerdts, new Chief Deputy, to the Waseca County Board of Commissioners.
- e. Contract 812303 - Bridge L5737 Replacement
Jim Kollar, Public Work Director/County Engineer discussed Contract 812303 for Bridge L5737 replacement and prepared plans, advertised, and opened sealed bids (electronically) for the project. Bids were opened at 9:00 a.m., Friday, February 10, 2023. Seven bids were received and Midwest Contracting, LLC was the low bidder with a bid of \$528,572.25. The low bid amount is 1.27% under the Engineer's Estimate of \$535,357.00. Motion to award Contract No. 812303 to Midwest Contracting, LLC in the amount of \$528,572.25 by Commissioner Krause, seconded by Commissioner Harguth.
- f. Sale of Unused/Landlocked County Properties/Parcels
Brian Tomford, Building and Grounds Director, discussed several parcels of land, noting these parcels are either landlocked or cannot be turned into functioning property for the public to enjoy. It is the recommendation of staff to sell the following parcels and authorize staff to communicate with land owners adjacent to these properties.

Boucher Access	02.02.70600	0.6	\$700.00
Boucher	02.02.61100	8.10	\$18,600.00
Felske	06.01.30400	10.50	\$25,300.00
Gekeler	08.00.91300	23.83	\$35,100.00
Smiths Mill	06.02.91600	30.00	\$34,600.00

St.Marys	09.03.41100		10.00	\$29,500.00
Donated Land	GLENN	01.00.11100	20.00	\$44,000.00
Donated Land	05.03.01110		11.00	\$23,300.00
Donated Land		12004110	15.00	\$16,900.00

Motion by to approve the notification of land owners and move forward on the sale of the parcels by Commissioner Malterer, seconded by Commissioner Harguth. A discussion was held by the commissioners. Motion by Commissioner Malterer, seconded by Commissioner Harguth to withdraw the motion to move forward on the sale of parcels and table the discussion until March 21, 2023 to provide more information. Motion carried 5-0.

- d. Conditional Use Permit (CUP) Request for a home occupation – Brett C. & Hannah E. Hagen

Maame Yorke, Senior Land Use Planner, discussed the request for a conditional use permit for a home occupation to operate a hair salon on a parcel located in Section 27 in Otisco Township PID 08.027.0650. Motion to provide the approval of Criteria for Approval and the Findings of Facts by Commissioner Christopherson, seconded by Commissioner Krause. Motion carried 5-0. Motion to approve the Conditional Use Permit in substantially the form as appended to this report by Commissioner Malterer, seconded by Commissioner Krause. Motion carried 5-0.

6. Administration

- g. Administration Update

Michael Johnson, County Administrator, discussed legislative priorities for the AMC Conference that is starting later today. Johnson also provided updates to the board regarding recent administrative updates.

- h. Human Resources Announcements

Michael Johnson, County Administrator, provided updates to the board regarding recent Human Resource announcements.

7. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared Commissioner reports.

8. Adjourn

Having no further county board business, Commissioner Harguth moved and Commissioner Christopherson seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 11:50 a.m.

Blair Nelson, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration