



WASECA COUNTY BOARD OF COMMISSIONERS

November 15, 2022 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, November 15, 2022 in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair Brad Krause, DeAnne Malterer, Doug Christopherson, Brian Harguth, and Blair Nelson.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Melissa Sexton, Human Resources Director; Brian Zabel, Land Use Planner; Chris Howard, Ditch Management Coordinator; Jim Kollar, Public Works Director; Maame Yorke, Senior Land Use Planner; Samanth Langer, Public Health Supervisor; Sarah Berry, Public Health Director (via online platform); Leah Cameron, Public Health Business Manager (via online platform); Shelly Hyatt (via online platform)

Others present Kale VanBruggen, Mark Behrends, Viewer; Kendall Langseth, Viewer; Dale Schweer; Robert Pearce; Tristan Jensen, Waseca County Pioneer; Benjamin Schaefer, MN DNR; Scott Roemhildt, MN DNR; Brooke Hacker, MN DNR; Erin Takata (via online platform); Stephanie Loucas (via online platform).

1. Call to Order and Pledge of Allegiance

Chair Krause called the meeting to order at 9:30 a.m. A roll call was taken and the Pledge of Allegiance was recited.

Public Comment

There was no public comment.

2. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners amended agenda by Commissioner Nelson, seconded by Commissioner Christopherson. Motion carried 5-0.

3. Ditch Authority

a. Partial Abandonment & Transfer of Part of CD 15-1 Final Hearing

At 9:42 a.m. the Public Hearing for Partial Abandonment and Transfer of Part of CD 15-1 commenced.

Kale Van Bruggen, Attorney with Rinke Noonan, gave an overview of the process and purpose of the hearing. Van Bruggen discussed the petition from the City of Waseca for the partial abandonment and transfer of part of CD 15-1 and the Statute requirement 103E.806 and 103E.812. Attorney Kale VanBruggen listed the criteria that need to be met to move forward to approve the redetermination. Van Bruggen noted that the statutes have been met and the petition qualifies and met all the requirements for this hearing to be held.

Brian Zabel, Land Use Planner, affirmed that the proper notices were published, mailed, and posted.

The Public Hearing was opened at 9:51 a.m. for public questions or comments on the partial abandonment and transfer of part of CD 15-1. There was no public comment. Chair Krause closed the public comment at 9:52 a.m.

Motion to approve partial abandonment and transfer of part of CD 15-1 by Commissioner Malterer, seconded by Commissioner Christopherson. A roll call was taken and the motion passed 5-0 by the following: Commissioner Christopherson - aye; Commissioner Harguth - aye; Commissioner Nelson - aye; Commissioner Krause - aye; Malterer - aye. Motion carried 5-0.

b. Redetermination of Benefits-CD 15-1 Final Hearing

At 9:56 a.m. the Public Hearing for the redetermination of benefits CD-15-1 final hearing commenced. Kale Van Bruggen, discussed the redetermination of benefits for CD 15-1 and the statute 103E.351 requirement. Van Bruggen provided an overview of the process.

Brian Zabel discussed the publication and notices that were sent out to all affected parties and posted to the public. Mike Behrends, Viewer, presented the viewers' report and noted they had met with landowners on redetermination of benefits CD 15-1.

Chair Krause opened the public hearing at 10:13 a.m. There was no public comment. Chair Krause closed the public comment at 10:14 a.m. VanBruggen reminded the Waseca County Board of Commissioners of their options for adopting the redetermination of benefits for CD 15-1.

Motion to approve findings and order of redetermination of Benefits CD 15-1 by Commissioner Harguth, seconded by Commissioner Nelson.

A roll call was taken and the motion passed 5-0 by the following: Commissioner Christopherson - aye; Commissioner Harguth - aye; Commissioner Nelson - aye; Commissioner Krause - aye; Malterer - aye. Motion carried 5-0.

c. Redetermination of Benefits-CD 16 Final Hearing

At 10:18 a.m., the Public Hearing for the redetermination of benefits CD-16 final hearing commenced. Kale VanBruggen, discussed the redetermination of benefits for CD 16-1 and the statute 103E.351 requirement. Brian Zabel discussed the publication and notices that were sent out to all affected parties and posted at the Courthouse and the East Annex to the public. Kendall Langseth, Viewer, shared the viewers' summary and information for CD 16.

Chair Krause opened the public hearing at 10:28 a.m. There was no public comment. Chair Krause closed the public comment at 10:29 a.m.

Kale VanBruggen reminded the Waseca County Board of Commissioners of their options for adopting the redetermination of benefits for CD-16.

Motion to approve the draft findings and order for redetermination of Benefits CD 16 with the amendment to paragraph 17 changing the name of the viewer from Mark Berhrends to Kendall Langseth by Commissioner Christopherson, seconded by Commissioner Nelson. A roll call was taken and the motion passed 5-0 by the following: Commissioner Christopherson - aye; Commissioner Harguth - aye; Commissioner Nelson - aye; Commissioner Krause - aye; Malterer - aye. Motion carried 5-0.

d. Redetermination of Benefits-CD 28 Final Hearing

At 10:28 a.m., the Public Hearing for the redetermination of benefits CD-28 final hearing commenced. Kale VanBruggen, discussed the redetermination of benefits for CD 28 and the statute 103E.351 requirement. Brian Zabel discussed the publication and notices that

were sent out to all affected parties and posted at the Courthouse and the East Annex to the public. Mark Berhernds, Viewer, shared the Viewer's Report on CD 28.

Chair Krause opened the public hearing at 10:35 a.m. There was no public comment. Chair Krause closed the public comment at 10:35 a.m.

Kale VanBruggen reminded the Waseca County Board of Commissioners of their options for adopting the redetermination of the benefits of CD-28.

Motion to approve the draft findings and redetermination of Benefits CD 28 by Commissioner Nelson, seconded by Commissioner Malterer.

A roll call was taken and the motion passed 5-0 by the following: Commissioner Christopherson - aye; Commissioner Harguth - aye; Commissioner Nelson - aye; Commissioner Krause - aye; Malterer - aye. Motion carried 5-0.

e. Interest Rate To The County Ditch System

Motion to adopt Resolution 2022-42 on the 2023 Interest Rate on the County Ditch System by Commissioner Christopherson, seconded by Commissioner Harguth. Motion carried 5-0.

Resolution 2022-42

Annual Interest Rate and Policy

WHEREAS, Waseca County Board, acting as the Drainage Authority, establishes an interest rate for funds loaned to insufficient individual ditch accounts Per MN Statute 103E.655

WHEREAS, Waseca County is committed to adopting the proposed policy by staff to be compliant with MN Statute 103E.

BE IT RESOLVED, Waseca County hereby agrees to adopt the proposed policy put forth by drainage staff.

f. 2023 Ditch Assessments

Motion to approve the 2023 Ditch Assessments using the past redetermination of benefits by Commissioner Christopherson, seconded by Commissioner Harguth. Motion carried 5-0.

2023 Ditch Assessments

Ditch #	Original Benefits	% to Levy	Total Amount to Collect	2023 Amount to Collect	Duration of Assessment
CD 3	\$7,441,255.00	1%	\$74,412.55	\$74,412.55	1 Year
CD 3-IMP	\$151,129.00	3%	\$4,533.87	\$4,533.87	1 Year
CD 8	\$16,354,545.00	0.25%	\$40,886.36	\$40,886.36	1 Year
CD 15-1 (Fail ROB)	\$14,000.00	20%	\$2,800.00	\$2,800.00	1 Year
CD 15-1 (Pass ROB)	\$604,317.00	5%	\$30,215.85	\$30,215.85	1 Year
CD 15-2	\$6,391,238.00	0.50%	\$31,956.19	\$31,956.19	1 Year
CD 16 (Fail ROB)	\$49,700.00	20%	\$9,940.00	\$9,940.00	1 Year
CD 16 (Pass ROB)	\$839,897.00	5%	\$41,994.85	\$41,994.85	1 Year
CD 18	\$257,179.00	7%	\$18,002.53	\$18,002.53	1 Year
CD 21	\$1,554,932.00	1%	\$15,549.32	\$15,549.32	1 Year
CD 22	\$1,134,939.00	0.50%	\$5,674.70	\$5,674.70	1 Year
CD 23	\$1,783,160.00	1%	\$17,831.60	\$17,831.60	1 Year
CD 26	\$26,725.00	15%	\$4,008.75	\$4,008.75	1 Year
CD 28 (Fail ROB)	\$23,622.35	7%	\$1,653.56	\$1,653.56	1 Year

CD 28 (Pass ROB)	\$747,918.00	0.50%	\$3,739.59	\$3,739.59	1 Year
CD 29	\$3,437,843.00	1%	\$34,378.43	\$34,378.43	1 Year
CD 30	\$4,929,802.00	1%	\$49,298.02	\$49,298.02	1 Year
CD 31	\$4,108,329.00	1%	\$41,083.29	\$41,083.29	1 Year
CD 31-IMP	\$741,524.00	4%	\$29,660.96	\$29,660.96	1 Year
CD 32	\$32,622.00	20%	\$6,524.40	\$6,524.40	1 Year
CD 33	\$43,874.00	20%	\$8,774.80	\$8,774.80	1 Year
CD 34	\$1,036,617.00	2%	\$20,732.34	\$20,732.34	1 Year
CD 35	\$5,120,362.00	0.50%	\$25,601.81	\$25,601.81	1 Year
CD 36	\$2,304,038.00	1%	\$23,040.38	\$23,040.38	1 Year
CD 38	\$8,355,464.00	0.25%	\$20,888.66	\$20,888.66	1 Year
CD 40	\$32,230.00	20%	\$6,446.00	\$6,446.00	1 Year
CD 42	\$6,920.00	20%	\$1,384.00	\$1,384.00	1 Year
CD 43	\$39,936.20	20%	\$7,987.24	\$7,987.24	1 Year
CD 44	\$917,156.00	5%	\$45,857.80	\$45,857.80	1 Year
CD 45	\$11,362,248.00	1%	\$113,622.48	\$113,622.48	1 Year
CD 46	\$522,137.00	0.50%	\$2,610.69	\$2,610.69	1 Year
CD 47	\$123,471.00	10%	\$12,347.10	\$12,347.10	1 Year
CD 50	\$1,695,900.00	1.5%	\$25,438.50	\$25,438.50	1 Year
JT CO 1-BE	\$1,832,068.00	4%	\$73,282.72	\$73,282.72	1 Year
JT CO 3-BE	\$92,443.67	2%	\$1,848.87	\$1,848.87	1 Year
JD CO 83-BE	\$254,426.00	5%	\$12,721.30	\$12,721.30	1 Year
JD 1-S	\$220,690.00	20%	\$44,138.00	\$44,138.00	1 Year
JD 5-S	\$42,432.00	20%	\$8,486.40	\$8,486.40	1 Year
JD 8-FR	\$239,786.00	2%	\$4,795.72	\$4,795.72	1 Year
JD 10-S	\$30,328.16	20%	\$6,065.64	\$6,065.64	1 Year
JD 11-BE	441,977.35	20%	\$88,395.47	\$88,395.47	1 Year
JD 24-S	\$9,165,485.00	3%	\$274,964.55	\$274,964.55	1 Year
JD 51-BE	\$142,990.60	20%	\$28,598.12	\$28,598.12	1 Year

g. CD 19 Improvement Multi-Year Assessment

Chris Howard discussed the CD 19 Improvement Multi-Year Assessment. Motion to approve of the CD 19 multi-year assessment by Commissioner Christopherson, seconded by Commissioner Malterer. Motion carried 5-0.

The Waseca County Board of Commissioners recessed at 11:10 a.m.

The Waseca County Board of Commissioners reconvened at 11:15 a.m

4. Approval of County Board Minutes

Motion to approve the Waseca County Board of Commissioners November 2, 2022 work session meeting minutes; November 1, 2022 regular meeting minutes; November 2, 2022 budget work session meeting minutes; and November 8, 2022 work session meeting minutes by Commissioner Harguth, seconded by Commissioner Christopherson. Motion carried 4-0. Commissioner Nelson abstained.

a. Waseca County Board of Commissioners Work Session Minutes November 1, 2022

b. Waseca County Board of Commissioners Meeting Minutes November 1, 2022

- c. Waseca County Board of Commissioners Budget Work Session November 2, 2022
- d. Waseca County Board of Commissioners Work Session Minutes November 8, 2022

5. Consent Agenda

Motion to approve the consent agenda as presented by Commissioner Malterer, seconded by Commissioner Harguth. Motion carried 4-0. Commissioner Nelson abstained.

a. Approval of Bills

The following bills were audited and allowed:

A.H. HERMEL COMPANY	567.86
AMAZON CAPITAL SERVICES	557.16
ANCOM COMMUNICATIONS INC	777.55
ANGELA MANN/MAAP SECRETARY/TREASURER	25.00
APH STORES, INC.	35.98
BAKER TILLY LLP	3,424.00
BARTA MACHINE LLC	1,949.30
BIESANZ CHEMICALS INC	247.25
BLUE EARTH CO HUMAN SERVICES	1,343.75
BOCKS SERVICE INC	435.05
CAPITAL ONE	205.28
CDW GOVERNMENT INC	12,248.77
CHRISTENSEN TIRE & AUTO REPAIR	911.88
CITY OF WASECA FINANCE DEPARTMENT	16,734.10
COLE PAPERS INC	1,751.76
DEANNE MALTERER	382.56
DELL MARKETING L.P.	183.00
DEML FORD INC	514.27
DENNIS FUNERAL HOMES	2,480.00
DONNELLY LAW FIRM PLLC	475.00
DS SOLUTIONS INC.	1,064.70
DUANE RATHMANN	81.25
EINHAUS, MATTISON, CARVER & HABERMAN, PA	100.00
EJL PUBLICATIONS	207.20
EXPRESS CARE INC	53.72
FIRST NATIONAL BANK	474.38
FIRST NATIONAL BANK 4135	80.47
FIRST NATIONAL BANK 3975	688.05
FIRST NATIONAL BANK OMAHA 7265	4.49
FIRST NATIONAL BANK 4208	87.81
FIRST NATIONAL BANK 9593	19.00
FIRST NATIONAL BANK OF OMAHA 0237	453.75
FIRST NATIONAL BANK OF OMAHA 0792	310.40
FIRST NATIONAL BANK OF OMAHA 1344	632.27

FIRST NATIONAL BANK OF OMAHA 3849	705.00
FIRST NATIONAL BANK OHAMA 3678	104.84
FIRST NATIONAL BANK OMAHA	433.48
FIRST NATIONAL BANK OMAHA	4.99
FIRST NATIONAL BANK OMAHA 4669	135.00
FIRST NATIONAL BANK OMAHA 7462	20.99
FIRST NATIONAL BANK OMAHA 9296	260.77
FIRST NATIONAL BANK OMAHA 0710	191.10
FIRST NATIONAL BANK OMAHA 1745	330.00
FIRST NATIONAL BANK OMAHA 2905	351.80
FIRST NATIONAL BANK OMAHA 4404	174.42
FIRST NATIONAL BANK OMAHA 5348	1,642.21
FIRST NATIONAL BANK OMAHA 6742	83.42
FIRST NATIONAL BANK OMAHA 6755	30.42
FIRST NATIONAL BANK OMAHA 6908	686.14
FIRST NATIONAL BANK OMAHA 8006	29.70
FIRST NATIONAL BANK OMAHA 8263	715.38
FIRST NATIONAL BANK OMAHA 8264	476.74
FOREST TECHNOLOGY SYSTEMS LTD	1,142.00
FORTRA LLC	412.92
GIDGETS LLC	27.00
GMS INDUSTRIAL SUPPLY INC	80.13
GOVERNMENT FORMS AND SUPPLIES	57.25
GREG HUBER	294.25
GUARDIAN SUPPLY	197.18
HOUCK TRANSIT ADVERTISING	280.00
IDENTISYS, INC	735.00
IFACS	32.30
INFORMATION SYSTEMS CORP	15,603.50
INNOVATIVE OFFICE SOLUTIONS LLC	3,965.05
J SCOTT BRADEN LAW OFFICE	75.00
JANESVILLE JOURNAL	374.00
JANESVILLE TILE SUPPLY	70.80
JILL MCMILLEN DDS PLLC	270.00
KARPEL COMPUTER SYSTEMS INC	53,600.00
L & L STREET ROD & SPORTS TRUCK	850.00
LEON SCHOENROCK	97.50
MACPO JACKSON CO	820.00
MARK BEHREND	978.75
MARK SOMMERS	91.63
MARVIN PEARSON	96.00
MAVERICK DRONE SYSTEMS LLC	380.00
MEI TOTAL ELEVATOR SOLUTIONS	447.77
MESSICK LAW PLLC	880.00
MIDWEST MONITORING & SURVEILLANCE	221.42
MINNESOTA GIS/LIS CONSORTIUM	275.00
MN DEPT OF TRANSPORTATION	300.00

MN WATER WELL ASSOC	220.00
MNCCC LOCKBOX	3,825.00
MONROE TOWMASTER LLC	90.60
M-R SIGN COMPANY INC	376.83
NAPA AUTO PARTS MPEC	1,086.75
NCH CORPORATION	237.95
NORTH CENTRAL INTERNATIONAL INC	359.64
NORTHSTAR STITCH	146.00
NUSS TRUCK GROUP INC	203.42
NUTRIEN AG SOLUTIONS INC.	215.11
OLYMPIC FIRE PROTECTION	6,230.00
PATTON HOVERSTEN & BERG PA	1,070.00
PROFESSIONAL PORTABLE RADIOLOGIC SERVICES INC	105.00
PUBLIC SAFETY EQUIPMENT LLC	2,250.85
RDO EQUIPMENT CO	5,349.73
RECOVERY TREK LLC	315.00
REGENTS OF UNIVERSITY OF MN	4,627.50
RIVER BEND BUSINESS PRODUCTS	595.14
RIVER VALLEY FORENSIC SERVICES PA	750.00
ROBERT VOGELSANG	103.13
RUSSELL J FREDERICK	83.88
SEACHANGE PRINTING & MARKETING SERVICES LLC	3,398.06
SIG SAUER INC	945.00
SMITHS MILL IMPLEMENT INC	29.31
SOFTWARE.HARDWARE.INTEGRATION	5,912.20
SRP HEATING, A/C & REFRIGERATION	275.00
STEELE CO DETENTION CENTER	402.50
STEPHANIE ROEMHILDT	168.38
STERICYCLE INC	49.50
TECTA AMERICA CORPORATION	1,015.00
TERRANCE MCCLUNE	5,000.00
TESCH SERVICE CENTER INC	30.00
THOMSON REUTERS	511.14
TOPPERS PLUS INC	1,400.00
TYLER TECHNOLOGIES, INC	2,097.00
US VENTURE INC	2,228.04
VOIANCE LANGUAGE SERVICES LLC	25.00
W W BLACKTOPPING INC	1,753.50
WASECA ABSTRACT COMPANY	104.00
WASECA HARDWARE LLC	909.54
WASECA HARDWARE LLC	46.09
ZAHL EQUIPMENT SERVICE INC	143.00
ZIEGLER INC	1,355.42

b. **Payment Schedule for 2022 Economic Development Tax Abatements**
Economic Development Tax Abatements

Payment Schedule for County Tax Payable Year of 2022

VENDOR #	BUSINESS	PARCEL #	COUNTY ANNUAL PYMT AGREEMENT	COUNTY SHARE OF TAX 2022	COUNTY PAY IN 2022	JULY 22 PYMT	NOV 22 PYMT	ACCT #
3578	Winegar Inc.	17.017.1915	\$ 7,015.00	\$ 10,898.41	\$ 7,015.00	\$ 3,507.50	\$ 3,507.50	01-701-6928
		17.018.2400		\$ 9,056.99				
863	Berry Family LLC	17.616.0050	\$ 12,645.00	\$ 41,122.85	\$ 12,645.00	1 \$ 6,322.50	\$ 6,322.50	01-701-6928
3307	City of New Richland	15.016.1000	S 3.516.43	\$ 4,740.85	\$ 3,516.43	\$ 1,758.22	S 1,758.21	01-701-6928
TOTALS			\$ 23,176.43	\$ 65,819.10	\$ 23,176.43	\$ 11,588.22	\$ 11,588.21	01-701-6928

6. Action Items

- a. DNR Lands and Activities in Waseca County, DNR South Region Director, Scott Roemhildt
 Scott Roemhildt, DNR South Region Director, was present to share information on the Department of Natural Resources and introduce themselves. Roemhildt noted there are 3,500 employees, statewide with 7 divisions. Roemhildt shared his contact information with the Board of Commissioners and noted he is available at any time. Roemhildt introduced Brooke Hacker, MN DNR South Region Planner, who discussed work within the county, including 13 wildlife management areas and walking access sites which allow public hunting. Hacker also discussed public water access sites. Ben Schauer, discussed strategic land asset management.
- b. Contract for Care Coordination and Case Management with Blue Plus
 Sarah Berry, Public Health Director, discussed the contract for care coordination and case management with Blue Plus. Motion to approve the contract with Blue Plus for care coordination and case management by Commissioner Malterer, seconded by Commissioner Christopherson. A roll call was taken and the motion passed 3-2 by the following: Commissioner Christopherson - aye; Commissioner Harguth - nay; Commissioner Nelson - nay; Commissioner Krause - aye; Malterer - aye. Motion carries 3-2.
- c. Resolution 2022-40 MnDOT Active Transportation Infrastructure Program CR No. 53
 Jim Kollar, Public Works Director, discussed Resolution 2022-40 Minnesota Department of Transportation Active Transportation Infrastructure Program Authorization. Motion to adopt Resolution 2022-40 MnDOT Active Transportation Infrastructure Problem CR No. 53 as presented by Commissioner Malterer, seconded by Commissioner Christopherson. Motion carried 5-0.

RESOLUTION # 2022-40

Minnesota Department of Transportation (MnDOT) Active Transportation (AT) Infrastructure Program Authorization Resolution

WHEREAS, Waseca County has submitted a letter of intent to the Minnesota Department of Transportation (MnDOT), a prerequisite to a full application for a grant from the Minnesota Active Transportation (AT) Infrastructure Program; and **WHEREAS**, Waseca County's letter of intent to apply for grant funding included construction of a bituminous overlay, ADA improvements, and bituminous seal coat on the off-road trail along CR No. 53, which extends from the City of Janesville toward the southern limits of Lake Elysian; and

WHEREAS, MnDOT has reviewed the letter of intent submitted and determined the project meets program eligibility requirements and further recommends that Waseca County submit a full application; and

WHEREAS, if MnDOT funding is received, Waseca County is committed to implementing the proposed project as described in the letter of intent and grant application; and

WHEREAS, MnDOT requires that Waseca County enter into a grant agreement with MnDOT that identifies the terms and conditions of the funding award; and

BE IT RESOLVED THAT Waseca County hereby agrees to enter into and sign a grant agreement with MnDOT to carry out the project specified therein and to comply with all of the terms, conditions, and matching provisions of the grant agreement and authorizes and directs the Waseca County Board Chairperson to sign the grant agreement on its behalf.

- d. Resolution 2022-41 MnDOT Active Transportation Infrastructure Program CSAH No. 13 Kollar, Public Works Director, also discussed Resolution 2022-41 Minnesota Department of Transportation Active Transportation Infrastructure Program Infrastructure Program CSAH No. 13 . Motion to adopt Resolution 2022-41 MnDOT Active Transportation Infrastructure Program CSAH No. 13 by Commissioner Harguth, seconded by Commissioner Nelson. Motion carried 5-0.

RESOLUTION # 2022-41

Minnesota Department of Transportation (MnDOT) Active Transportation (AT) Infrastructure Program Resolution of Support for City of Waseca Application

WHEREAS, the City of Waseca has submitted a letter of intent to the Minnesota Department of Transportation (MnDOT) as a prerequisite to a full application for a grant from the Minnesota Active Transportation (AT) Infrastructure Program; and

WHEREAS, the City of Waseca's letter of intent included bituminous shared use path, concrete sidewalk, and pedestrian ramp construction along portions of 8th Avenue NE (CSAH 13) in conjunction with the planned reconstruction of said roadway in 2024; and

WHEREAS, MnDOT has reviewed the letter of intent, determined the improvements meet program eligibility requirements, and recommends that the City of Waseca submit a full application; and

WHEREAS, the City of Waseca and Waseca County have a common interest in the construction of these sidewalk and shared use path improvements for use by their citizens and for the betterment of the community as a whole; and

WHEREAS, Waseca County is committed to partnering with City of Waseca and implementing the proposed improvements as described in the letter of intent and grant application; and

BE IT RESOLVED THAT Waseca County fully supports the City of Waseca in submittal of a grant application and execution of a grant agreement with the State of Minnesota, should an award be made.

BE IT FURTHER RESOLVED THAT Waseca County agrees to enter into and sign a cooperative construction agreement with the City of Waseca, the terms of which are to be mutually agreed to by both the City of Waseca and Waseca County, to carry out the improvements specified therein and to comply with all of the terms, conditions, and matching provisions of the cooperative construction agreement.

- e. Conditional Use Permit (CUP) Request for One (1) Megawatt Community Solar Farm – 120th Street Solar/Renewable Property MN Solar Holdings LLC
Maame Yorke, Senior Use Planner, discussed the Conditional Use Permit request for One Megawatt Community Solar Farm. Commissioner Malterer noted that just the trees be removed from Conditional item #4. Trees planted shall be approved by the Waseca County Planning and Zoning Administrator in consultation with the Waseca County Soil and Water Conservation District. Motion to approve the criteria for approval and the findings of facts and to approve the CUP with the amendment to the conditions by Commissioner Malterer, seconded by Commissioner Christopherson. Motion carried 5-0.

7. Administration

- a. Administration Update

Michael Johnson, County Administrator, provided administrative updates to the board.

b. Human Resources Announcements

Michael Johnson, County Administrator, provided updates to the board regarding recent human resource announcements.

8. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

9. Adjourn

Having no further county board business, Commissioner Nelson moved and Commissioner Harguth seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 12:17 p.m.

Brad Krause, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration