



WASECA COUNTY BOARD OF COMMISSIONERS

September 20, 2022 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, September 20, 2022 in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair Brad Krause, DeAnne Malterer, Doug Christopherson, Brian Harguth, and Blair Nelson.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Chris Howard, Drainage Management Coordinator; Greg Huber, Environmental Health Specialist; Teddy Hoehn, Facilities/Maintenance Supervisor

Others present: Greg Jewison; Tim Penny, Southern MN Initiative Foundation; Lois Lenz, Chris Lenz, and Eric Kestall; Lenz Landscaping

1. **Call to Order and Pledge of Allegiance**

Chair Krause called the meeting to order at 9:30 a.m. A roll call was taken and the Pledge of Allegiance was recited.

Public Comment

There was no public comment.

2. **Approval of Agenda**

Motion to approve the consent agenda as presented by Commissioner Malterer, seconded by Commissioner Christopherson. Motion carried 5-0.

3. **Approval of County Board Minutes**

Motion to amend the previously adopted Waseca County Board of Commissioners June 7, 2022 meeting minutes by Commissioner Nelson, seconded by Commissioner Harguth. The amended minutes will now be the official record for the June 7, 2022 meeting. Motion carried 5-0.

a. **Waseca County Board of Commissioners Meeting Minutes June 7, 2022 - Amended**

The corrected portion of the Ditch Authority section is as follows:

Motion by Commissioner Malterer to use the average yield per acre at 213.7 bushels per acre, seconded by Commissioner Harguth. Motion carried 5-0. The total is \$1,126.20 per acre. The Waseca County Board of Commissioners discussed compaction. A motion to use the same dollars per acre at 75%, 50%, and 25% for years 2, 3 and 4 motion by Commissioner Christopherson, seconded by Commissioner Harguth. Motion carried 5-0.

4. **Consent Agenda**

On page 46, Item E. of the September 20, 2022 board packet, it should be amended to read recreational camping instead of recreational vehicle camping.

Item F. Partial Release of Fischer release of ag covenant acres removed is listed as 158.93 and should be listed as 1.65 acres in the table.

Motion to accept the consent agenda with the noted changes listed above by Commissioner Malterer seconded by Commissioner Christopherson. Motion carried 5-0.

a. **Approval of Bills**

The following bills were audited and allowed:

A.H. HERMEL COMPANY	820.49
AMAZON CAPITAL SERVICES	1,634.80
APG MEDIA OF SOUTHERN MN LLC	548.25
ARNOLD'S OF MANKATO	3,006.81
AVENU INSIGHTS & ANALYTICS LLC	1,240.00
BAKER TILLY LLP	5,429.00
BAUER BUILT INC	9,017.00
BOB BARKER COMPANY INC	984.16
BOCKS SERVICE INC	150.00
BRUCE W NESS	605.00
BUDACH IMPLEMENT INC	4.99
CAPITAL ONE	103.96
CDW GOVERNMENT INC	1,063.10
COLE PAPERS INC	451.30
COMMUNITY COMPLIANCE MONITORING	131.00
DAVE'S BODY SHOP	734.55
DEML FORD INC	518.95
DIGGER ENTERPRISES LLP	8,582.50
DWIGHT E THOMPSON	3,200.00
EINHAUS, MATTISON, CARVER & HABERMAN, PA	300.00
EJL PUBLICATIONS	45.00
ELECTION SYSTEMS & SOFTWARE LLC	5,499.72
EXPRESS CARE INC	44.54
FIRST NATIONAL BANK	885.87
FIRST NATIONAL BANK 4135	237.11
FIRST NATIONAL BANK 9655	76.84
FIRST NATIONAL BANK 3975	174.76
FIRST NATIONAL BANK 3458	630.51
FIRST NATIONAL BANK 5529	207.24
FIRST NATIONAL BANK OF OMAHA	6.71
FIRST NATIONAL BANK OF OMAHA 3849	612.00
FIRST NATIONAL BANK OMAHA	325.00
FIRST NATIONAL BANK OMAHA 7462	235.75
FIRST NATIONAL BANK OMAHA 0710	715.26
FIRST NATIONAL BANK OMAHA 1325	27.04
FIRST NATIONAL BANK OMAHA 2905	267.00
FIRST NATIONAL BANK OMAHA 3979	45.07
FIRST NATIONAL BANK OMAHA 4404	12.70
FIRST NATIONAL BANK OMAHA 4986	181.46
FIRST NATIONAL BANK OMAHA 5348	76.51
FIRST NATIONAL BANK OMAHA 5640	818.23
FIRST NATIONAL BANK OMAHA 6742	52.01
FIRST NATIONAL BANK OMAHA 8006	26.85

FIRST NATIONAL BANK OMAHA 8263	849.24
FLEET PRIDE	2,867.52
FREMAREK INC	2,897.75
GALE-TEC ENGINEERING INC	18,475.50
GMS INDUSTRIAL SUPPLY INC	290.39
GUARDIAN SUPPLY	2,771.65
HAWK ALARM SYSTEMS INC	85.00
HY-VEE OWATONNA	213.69
INNOVATIVE OFFICE SOLUTIONS LLC	1,321.33
JANESVILLE TILE SUPPLY	2,965.93
JOHN THOMPSON	880.00
JONATHAN SCHIRO	103.75
JONES AND MAGNUS LLC	100.00
KENDALL LANGSETH	880.58
KRAFT MECHANICAL LLC	650.00
LEAGUE OF MINNESOTA CITIES FINANCE DEPT	352.50
LEON SCHOENROCK	97.50
LESUEUR COUNTY SHERIFF'S OFFICE	1,782.50
MARK BEHREND	2,152.65
MARK SOMMERS	91.63
MARVIN PEARSON	96.00
MATHESON	56.44
MEI TOTAL ELEVATOR SOLUTIONS	13,100.73
MESSICK LAW PLLC	20.00
MICHAEL JOHNSON	57.75
MIDWEST MONITORING & SURVEILLANCE	552.96
MIDWEST MOTOR SUPPLY CO INC	118.61
MJB HANSEN FAMILY LP	1,451.96
MN DEPT OF LABOR & INDUSTRY-ST PAUL	40.00
NAPA AUTO PARTS MPEC	3,940.30
NORTHSTAR STITCH	601.00
NUSS TRUCK GROUP INC	2,067.44
OFFICE OF MNIT SERVICES	1,338.65
PEMBERTON LAW PLLP	103.50
POWERPLAN INC	1,476.96
RECOVERY TREK LLC	543.45
RICHARD POSSIN	98.13
RINKE-NOONAN ATTORNEYS AT LAW	930.50
RIVER BEND BUSINESS PRODUCTS	181.93
ROBERT VOGELSANG	103.13
RODNEY BORN	83.13
RS EDEN	59.40
RUPP ANDERSON SQUIRES & WALDSPURGER PA	168.00

RUSSELL J FREDERICK	83.88
SANOFI PASTEUR INC	362.41
SOUTHSIDE MARINE INC	300.88
STEPHANIE JOHNSON	9,009.00
STEPHANIE ROEMHILDT	168.38
STEVE KAHNKE	3.21
STREAMLINE COMMUNICATIONS LLC	100.00
SUBURBAN FURNITURE INC	2,896.00
TECTA AMERICA CORPORATION	197.56
TESCH SERVICE CENTER INC	50.00
TEXAS REFINERY CORP	544.50
THOMSON REUTERS	511.14
TYLER TECHNOLOGIES, INC	82,829.42
ULINE	93.18
UNLIMITED RECYCLING RESOURCES LLC	2,194.00
WASECA CO LANDFILL	9.50
WASECA GLASS INC	91.20
WASECA HARDWARE LLC	997.35
WASECA HARDWARE LLC	98.66
WASECA HARDWARE LLC	44.99
WASECA MOTOR CO	976.85
ZAHL EQUIPMENT SERVICE INC	180.00
ZIEGLER INC	4,868.21

- b. Riparian Protection Cost-Share Contract
- c. 2021 Emergency Management Performance Grant
\$19,077.00 awarded to 2021 EMPG by MN Homeland Security and Emergency Management grant requires 50% match to be used towards Emergency Management wages.
- d. August 2022 Monthly Electronic Funds Transfer Report
- e. September 1, 2022 Planning Commission Meeting Update

1. Request for an amendment to Waseca County Unified Development Code

Waseca County requests an amendment to the UDC to include the definition of a Recreational **Vehicle** Camping Area in §8.03 and specific standards or requirements relating to this use in §6.16. Recreational **Vehicle** Camping Area will be allowed as a conditional use in all districts where campgrounds are allowed as conditional uses.

To be removed, as part of De's correction at the meeting
To be removed as part of De's correction at the meeting

- f. Partial Release of Exclusive Agricultural Use Zone Restrictive Covenant; Timothy E

Fischer Trustee and David & Deanne Kuhns

Owner	PID	Acres Removed (from Covenant)	Acres AgRemaining (in Covenant)	Ag
Timothy E. Fischer Trustee	09.002.0400	158.93 1.65 To be removed and replaced with 1.65	157.28	
David W. & Deanna Kuhns	S.11.012.1100 11.013.0200 (11.013.0210 was split from this parcel) 11.013.1000	7.77	261.937	

5. Action Items

a. Public Hearing: Waseca County Swimming Pool Ordinance

Sarah Berry, Public Health Director, discussed the Waseca County Swimming Pool Ordinance 151 and asked for approval to repeal Ordinance 135 and replace it with Ordinance No. 151.

Chair Krause opened the public hearing at 9:42 a.m.

Motion by Commissioner Malterer seconded by Commissioner Nelson to approve and enact the Waseca County Swimming Pool Ordinance No. 151, repealing and replacing Waseca County Swimming Pool Ordinance No. 135.

Motion to close the Public Hearing by Commissioner Malterer, seconded by Commissioner Nelson. Motion carried 5-0.

Chair Krause closed the Public Hearing at 9:44 a.m.

WASECA COUNTY SWIMMING POOL ORDINANCE No. 135

An ordinance providing for the licensing and inspection of public swimming pools; regulating their design, construction, operation, and maintenance; and providing for the administration and enforcement of this ordinance and fixing of penalties throughout the entirety of Waseca County, thereof be and thereby is established as follows:

SECTION I – PURPOSE

The purpose of this ordinance is to establish standards for all public swimming pools and to protect the health, safety, and general welfare of the people of Waseca County, including the following general objectives:

1. *Provide a minimum standard for the design, construction, operation, and maintenance of public swimming pools;*
2. *Correct and prevent conditions that may adversely affect persons utilizing public swimming pools; and*
3. *Meet consumer expectations for the quality and safety of public swimming pools.*

SECTION II – SCOPE

This ordinance shall provide for the licensing and inspection of all public swimming pools; regulation of the design, construction, operation, and maintenance of such pools; and the enforcement of violations of this ordinance.

This ordinance shall be applicable to all public swimming pools as defined in Minnesota Rules, part 4717.0250.

SECTION III – AUTHORITY

This ordinance is enacted pursuant to Minn. Stat. § 145A.05, which authorizes the Commissioner of Health to enter

into an agreement with Counties or Cities organized under the provisions of Minn. Stat. § 145A.05 to perform all or part of the licensing, inspection, and enforcement duties authorized under the provisions of these sections.

SECTION IV - DEFINITIONS

4.1 ADMINISTRATOR

The Le Sueur – Waseca Community Health Services Administrator and any related staff acting under the Board's authority.

4.2 BOARD

The Le Sueur – Waseca Community Health Board acting under the provisions of Minn. Stat. § 145A.07 as the Board of Health.

4.3 PUBLIC HEALTH DEPARTMENT

The Le Sueur – Waseca Community Health Board and its Public Health Staff.

SECTION V – ADOPTION OF STANDARDS

The standards for public swimming pools outlined in Minnesota Rules, parts 4717.0150 to 4717.3970, except Minnesota Rules, part 4717.0450, and Minn. Stat. § 144.1222 and Minn. Stat. § 157.20 are hereby incorporated in and made part of this ordinance. Wherein Minnesota Rules, Chapter 4717 refers to the Commissioner, Commissioner shall mean the Le Sueur – Waseca Community Health Board and its designated agents.

SECTION VI – PLAN REVIEW OF FUTURE CONSTRUCTION

When a public swimming pool in Waseca County, licensed or to be licensed under the provisions of Minnesota Rules, Chapter 4717 is constructed, installed, or materially altered, complete plans and specifications shall be submitted to the Minnesota Department of Health as specified in Minnesota Rules, part 4717.0450, along with the required fee.

SECTION VII – LICENSURE

7.1 LICENSE NEEDED

It shall be unlawful for any person to operate a public swimming pool within Waseca County who does not possess a valid license issued to them by the Public Health Department as required by this ordinance. Only a person who complies with the requirements of this ordinance shall be entitled to receive and retain such a license. Licenses shall not be transferable from one establishment, person, or location to another establishment, person, or location. A valid license shall be posted in every public pool. All licenses expire as of May 31 each year.

7.2 APPLICATION FOR LICENSE

Any person desiring to operate a public swimming pool shall make written application for a license on forms provided by the Public Health Department. Such application shall include: the applicant's full name and address and whether such applicant is an individual, firm, partnership, or corporation, the location, name of certified pool operator®/certified trained operator, certification number and expiration, as well as the signature of the applicant or applicants, along with all State of Minnesota required information. If a partnership, the names of the partners, together with their addresses shall be included. Each application for a license, together with the appropriate license fee as described herein shall be submitted to the Community Health Board not later than June 1 each year, following expiration of the previous year's license, transfer of ownership, or in the case of a new pool or seasonal pool, 10 days prior to the opening date of such pool. Any person who operates a public pool without submitting a license application and appropriate fee shall be deemed to have violated this ordinance and shall be subject to prosecution as provided for in this ordinance.

7.3 LICENSE FEES

Proprietors of any public swimming pool shall pay an annual license fee at a rate specified by resolution of the Le Sueur – Waseca Community Health Board. This annual license fee may be adjusted from time to time as the Board shall deem appropriate. A penalty fee at a rate specified by Community Health Board resolution shall be added to the amount of the license fee and paid by the proprietor if the annual license fee has not reached the Community Health Board by the dates above. The license fee for change of ownership of a previously licensed establishment under this chapter for the same license period is one-half of the appropriate annual license fee, plus any penalty that may be required. The license fee for establishments opening on or after March 1 is one-half the appropriate annual license fee, plus any penalty that may be required.

SECTION VIII – COMPLIANCE PROCEDURES

4. INSPECTION AND CORRECTION

1. The Public Health Department shall inspect public swimming pools at least as frequently as required by Minn. Stat. § 157.20 and rules adopted under Minn. Stat. § 157.
2. The person operating a public swimming pool shall, upon request of the Public Health Department and after proper identification, permit access to all parts of the pool at any reasonable time for purpose of inspection. No persons shall interfere with or hinder the Public Health Department in the performance of its duties or refuse to permit the Public Health Department to make such inspections.
3. The person operating a public swimming pool shall exhibit and allow copying of any records necessary to ascertain compliance with the provisions of this ordinance.
4. Whenever an inspection of a public swimming pool is made, the findings shall be recorded on the inspection report form. One copy of the inspection report form shall be furnished to the person in charge. The completed inspection report form is a public document that shall be made available for public disclosure to any person who requests it, except when report forms are a part of pending litigations.

5. *The inspection report form shall specify a specific and reasonable period of time for the correction of the violations. Correction of the violations shall be accomplished within the period specified.*

1. EMERGENCY CLOSURE

When any of the conditions in items A to F are found, a public swimming pool must be immediately closed to use when so ordered by the commissioner. The owner of the pool or the owner's agent must place a sign at the entrance to the pool indicating that the pool is closed. The pool must remain closed until the condition is corrected and approval to reopen is granted by the commissioner. A pool must be closed when:

1. *The units of lifesaving equipment specified in Minnesota Rules, part 4717.1450 are not provided;*
2. *The water clarity standard specified in Minnesota Rules, part 4717.1750, subpart 7, is not met;*
3. *The disinfection residual specified in Minnesota Rules, part 4717.1750, subpart 3, is not met;*
4. *The pool has been constructed or physically altered without approval of plans as required by Minnesota Rules, part 4717.0450;*
5. *All drain covers are not properly secured using the screw or attachment recommended by the manufacturer; or*
6. *There is any condition that endangers the health or safety of the public.*

1. VARIANCES

The party requesting the variance must submit the variance request in writing on forms provided by the Minnesota Department of Health in accordance with Minnesota Rules, part 4717.7000.

2. SUSPENSION OF LICENSE

A. *Licenses may be suspended temporarily by the Administrator at any time for failure by the holder to comply with the requirements of this ordinance. Whenever a license holder or operator has failed to comply with any notice requiring corrective action, issued under the provisions of this ordinance, that license holder or operator may be notified in writing that the license upon service of notice is immediately suspended and that an opportunity for a hearing before the Appeals Board will be provided if a written request for appeal is filed within five (5) days with the Administrator by the license holder.*

B. *Notwithstanding the other provisions of this ordinance, whenever the Administrator finds unsanitary or other condition(s) in the operation of a public swimming pool which, in their judgment, may constitute a substantial hazard to public health, they can without warning, notice, or hearing, issue a written notice to the license holder or operator citing such condition(s), specifying the corrective action to be taken, and specifying the time period within which such action shall be taken; and if deemed necessary, such order shall state that the license is immediately suspended, and all operations are to be immediately discontinued. Any person to whom such an order is issued shall comply immediately therewith, but upon written petition to the Administrator, shall be afforded an appeal before the Appeals Board as soon as the Appeals Board may be convened.*

C. *Any person whose license or permit has been suspended may at any time make application for a re-inspection for the purpose of reinstatement of the license. Within ten (10) days following receipt of a written request, including a statement signed by the applicant that in their opinion the condition(s) causing suspension of the license has/have been corrected, the Administrator shall make a re-inspection. If the applicant is in compliance with the requirements of this ordinance and Minnesota Rules, Chapter 4717, the license shall be reinstated.*

3. REVOCATION OF LICENSE

For serious or repeated violations of any of the requirements of this ordinance, Minnesota Rules, parts 4717.0150 to 4717.3970 or Minn. Stat. § 144.1222, the license may be permanently revoked after an opportunity for a hearing before the Appeals Board has been provided. Prior to such action, the Administrator shall notify the license holder in writing, advising that the license shall be permanently revoked at the end of a five (5) day period.

4. APPEALS BOARD

The Appeals Board shall consist of the Chairperson and Vice Chairperson of the Le Sueur – Waseca Community Health Board or their designated appointee, and the Administrator or a designated agent. The Vice Chairperson of the Le Sueur – Waseca Community Health Board shall serve as Chairperson of the appeals board.

A. **REQUEST FOR HEARING.** *Any person affected by a notice of suspension or revocation shall be granted a hearing on the matter before the Appeals Board upon filing in the office of the Administrator, written petition requesting such a hearing and setting forth a brief statement on the grounds therefore. Said petition shall be filed within ten (10) days after the notice was served.*

B. **DATE OF HEARING.** The hearing requested shall be held not more than ten (10) days after the date on which the petition was filed. The Chairperson of the Appeals Board may postpone the date of the hearing for a reasonable time beyond such ten (10) day period, if in the judgment a good and sufficient reason exists for such postponement.

C. **NOTICE OF HEARING.** The Administrator shall cause five (5) days written notice of the hearing to be given to the petitioner or petitioners by personal service or by mailing to the petitioner or petitioner's last known address.

D. **PROCEEDINGS.** At such hearing the petitioner, their agent or attorney shall be given an opportunity to be heard and to show cause why the notice of suspension or revocation issued by the Administrator should be modified or withdrawn. The Administrator shall present a detailed written statement of their findings and recommendation(s) to the Appeals Board at the time of the hearing.

E. **DECISIONS OF THE APPEALS BOARD.** The Appeals Board, within three (3) days after such hearing, shall sustain, modify, or withdraw the notice of suspension or revocation depending upon its findings. A copy of the decision of the Appeals Board shall be served by mail to the petitioner or petitioners. Any person aggrieved by the decision of the Appeals Board may seek relief therefrom in any court of competent jurisdiction as provided by the laws of the state.

F. **RECORD OF PROCEEDINGS.** The proceedings of each hearing held before the Appeals Board pursuant to petition, including the findings and the recommendation(s) of the Administrator, shall be recorded and reduced to writing and entered as a public record in the office of the Administrator. Such record shall include a copy of every notice or order or writing issued in connection with the matter.

7. **NOTICES NOT APPEALED.** Any notice served pursuant to the provisions of this ordinance shall automatically become final if a written petition for a hearing is not filed with the Administrator within ten (10) days after the notice is served.

1. **SEVERABILITY**

The provisions of this ordinance shall be severable. Should any section, paragraph, sentence, clause, phrase, or portion of this ordinance be declared invalid for any reason the remainder of said ordinance shall not be affected thereby.

2. **MINNESOTA DEPARTMENT OF HEALTH**

The requirements contained in this ordinance are intended to be comparable to the Minnesota Department of Health Rules and are intended to meet the minimum requirements set forth by the Minnesota Department of Health. Whenever the Minnesota Department of Health amends rules or adopts new rules setting more restrictive sanitary standards than the ones established in this ordinance, the rules set by the Minnesota Department of Health shall govern and will be considered in the enforcement procedure as part of this ordinance.

3. **PENALTIES**

Any person, firm, or corporation who shall violate, fail to comply with, or make any false statement in any document required to be submitted under the provisions hereof, shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished as provided by law. Each day that a violation continues shall constitute a separate offense. Such persons may be enjoined from continuing such violations.

4. **VIOLATION**

In the event of a violation or a threat of a violation of this ordinance, the County Attorney also may take other appropriate action to enforce this ordinance, including but not limited to application of injunctive relief, action to compel performance, or other appropriate action in Court, if necessary, to prevent, restrain, correct, or abate such violations or threatened violations.

5. **EFFECTIVE DATE**

This regulation shall be in full force and effect upon publication and adoption pursuant to law.

SECTION IX – REPEAL OF PREVIOUS ORDINANCE

This ordinance hereby repeals and replaces in its entirety the Waseca County Swimming Pool Ordinance No. 103 adopted June 18, 2019.

b. **Southern MN Initiative Foundation Update: Tim Penny**

Tim Penny, Southern MN Initiative Foundation President and CEO, presented an update on the Southern MN Initiative Foundation to the Waseca County Board of Commissioners. T. Penny reviewed initiatives and programs within Waseca County.

c. **Contract 812205 Acceptance and Approval of Final Payment**

Jim Kollar, Public Works Director, discussed final acceptance of Contract 812205 and approval of final payment in the amount of \$6,696.54 to Traffic Marking Service. Motion to accept the completed project and authorize final payment of \$6,696.54 to Traffic Marking

Service by Commissioner Harguth, seconded by Commissioner Malterer. Motion carried 5-0.

d. SSTS Grant Application Approval and Award Acceptance

Berry discussed the SSTS Grant Application Approval and Award Acceptance. The base grant award for fiscal year 2023 is \$18,600.00 and \$33,418.00 for the low income grant. Motion to accept the MPCA SSTS grant application and fiscal year 2023 grant award of \$18,600.00 and \$33,418.00 by Commissioner Christopherson, seconded by Commissioner Malterer. Motion carried 5-0.

e. Landscaping Proposal

Lois Lenz and Chris Lenz, Lenz Lawn Care, presented the Courthouse landscape plan to the Waseca County Board of Commissioners. Landscaping around the Courthouse, Veteran's Services entrance, and the front lawn were discussed. Eric Kestel discussed the irrigation system and maintenance with commissioners. Kestel also discussed the outside lighting of the courthouse. Phases 1 and 2 are all on the ground lighting, phases 3, 4 and 5 were also discussed.

Motion by Commissioner Nelson to approve the Courthouse landscaping, VA landscaping, front grass and irrigation system proposal, seconded by Commissioner Malterer. Motion to amend the previous motion by Commissioner Nelson to include approval for adding a conduit for phase 1 and 2 for the potential of adding lights later.

Motion by Commissioner Nelson, seconded by Commissioner Malterer to table the lighting phase options until after the lighting demonstration which will be occurring on September 26, 2022. The demonstration lights will be in place for one week. Motion carried 5-0.

f. MN Rural Counties Visit Follow-up

Chair Krause recessed at 11:10 a.m.

The board reconvened at 11:16 a.m.

Waseca County Board of Commissioners discussed the MN Rural Counties visit. Motion to not take up membership and postpone this decision until after the first of 2023 by Commissioner Malterer, seconded by Commissioner Christopherson. Motion carried 5-0.

g. FIQ Vision 2030 Plan Update

Michael Johnson, County Administrator, discussed the FIQ Vision 2030 Plan and reviewed the proposed budget. Motion to not fund this effort at this time by Commissioner Malterer, seconded by Commissioner Christopherson. Motion carried 5-0.

h. Consideration of Bids and Award Contract for Waseca County WRO

Chris Howard presented bids that were received for completion of the wetland restoration order. Howard suggested rejecting the bid of \$38,677.50 from Heighta Construction. Howard noted the completion of the wetland restoration order has been completed and he is now suggesting rejecting the bid. Motion to reject the bid \$38,677.50 from Heighta Construction by Commissioner Christopherson, seconded by Commissioner Harguth. Motion carried 5-0.

i. Approval of Preliminary Levy and Budget for 2023

Johnson, County Administrator, reviewed approval of the Preliminary Levy and Budget for 2023. Motion for approval Resolution 2022-31 Establishing a Preliminary Levy and Budget for the Purpose of Preparing the 2023 Proposed Property Tax Statements by

Commissioner Malterer seconded by Commissioner Harguth. Motion carried 5-0.

Resolution 2022-31

Resolution Establishing a Preliminary Levy and Budget

for the Purpose of Preparing the 2023 Proposed Property Tax Statements

WHEREAS, the Waseca County Board of Commissioners annually reviews the types and levels of service Waseca County must provide along with associated costs; and

WHEREAS, the Waseca County Board of Commissioners is annually challenged with the task of balancing needs and desires of those serviced and the ability to pay for these services; and

WHEREAS, the Waseca County Board of Commissioners is committed to maintaining reliable and consistent property tax levels; and

WHEREAS, Minnesota Statutes 275.065 Subd.1 requires that the proposed property tax levy for the coming year be certified to the County Auditor/Treasurer by September 30.

NOW, THEREFORE, BE IT RESOLVED by the Waseca County Board of Commissioners in and for the County of Waseca, Minnesota, does hereby adopt a maximum net tax levy of \$17,918,062 as shown in the below table, a 3% increase compared to 2022, which shall be used to prepare the Proposed Property Tax Statements and public hearing notice; and

BE IT FURTHER RESOLVED the Waseca County Board of Commissioners in and for the County of Waseca, Minnesota, hereby certifies this preliminary levy to the Waseca County Auditor/Treasurer and authorizes the preparation and distribution of the proposed 2023 Property Tax Statements and public hearing notice.

BE IT FURTHER RESOLVED the Waseca County Board of Commissioners adopts \$33,291,484 as the proposed 2023 budget for Waseca County under Minnesota Statutes 375A.06 Subd.4 (e) that provides the County Administrator shall prepare and submit to the County Board a proposed annual budget.

BE IT FURTHER RESOLVED the Waseca County Board of Commissioners set Tuesday, December 20 at 6:00 p.m. as the Budget Hearing Meeting date and time for the 2023 Final Levy and Budget to be discussed. The meeting will be held in the Board of Commissioners Room located within the East Annex at 300 North State Street, Waseca, Minnesota.

Preliminary for 2023 as of 09.20.22

FUND	EXPENDITURES	NON-LEVY REVENUE	2023 NET TAX LEVY
General Fund	\$ 15,141,005	\$ (4,462,429)	\$ 10,678,576
Building	\$ 945,101	\$ (63,853)	\$ 881,248
Public Works	\$ 11,294,747	\$ (8,966,000)	\$ 2,328,747
Human Services	\$ 3,210,061	\$ -	\$ 3,210,061
Waste Management	\$ 1,178,121	\$ (1,026,390)	\$ 151,731
Debt Service	\$ 1,022,449	\$ (354,750)	\$ 667,699
Ditch Authority	\$ 500,000	\$ (500,000)	\$ -
TOTAL	\$ 33,291,484	\$ (15,373,422)	\$ 17,918,062

Commissioner Nelson excused himself from the meeting at 11:53 a.m.

6. Administration

a. Administration Update

Michael Johnson, County Administrator, provided an administrative update to the Waseca County Board of Directors.

b. Human Resources Announcements

Michael Johnson, County Administrator, provided updates to the board regarding recent human resource announcements.

7. Commissioner Reports

Commissioner reports were not shared today.

8. Adjourn

Having no further county board business, Commissioner Christopherson moved and Commissioner Harguth seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 12:01 p.m.

Brad Krause, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration