



WASECA COUNTY BOARD OF COMMISSIONERS

August 2, 2022 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular meeting on Tuesday, August 2, 2022 in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair Brad Krause, DeAnne Malterer, Brian Harguth, and Blair Nelson.

Members Absent: Doug Christopherson

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Tammy Spooner, Property and Election Services Director; Melissa Sexton, Human Resources Director, Christopher Hinton, Veteran Services Officer; Jim Kollar, Public Works Director; Amelia Roessler, news reporter; Donald Hubschman

1. Call to Order and Pledge of Allegiance

Chair Krause called the meeting to order at 9:30 a.m. A roll call was taken and the Pledge of Allegiance was recited.

Public Comment

Donald Hubschman, presented to the Waseca County Board of Commissioners meeting to present concerns about signing up for programs online and creating a larger electronic footprint.

2. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners agenda by Commissioner Nelson, seconded by Commissioner Malterer Motion carried 4-0.

3. Approval of County Board Minutes

Motion to approve the Waseca County Board of Commissioners regular meeting minutes from May 3, 2022 and Special May 6, 2022 by Commissioner Harguth, seconded by Commissioner Nelson. Motion carried 4-0.

a. Waseca County Board of Commissioner Meeting Minutes May 3, 2022

b. Waseca County Board of Commissioners Special Meeting Minutes May 6, 2022

4. Consent Agenda

Motion to approve the consent agenda as presented by Commissioner Malterer, seconded by Commissioner Harguth. Motion carried 4-0.

a. Approval of Bills

The following bills were audited and allowed:

AHLMANS	2,625.00
ALBERT LEA SEED HOUSE	1,256.50
ALLINA HEALTH SYSTEM	1,028.40

ALTERNATIVE RESOLUTIONS INC	1,975.05
ANGELA MANN/MAAP SECRETARY/TREASURER	165.00
ARNOLD'S OF MANKATO	60,200.00
BARBARA J. BUKER	439.00
BAUER BUILT INC	4,129.00
BLOOMING PRAIRIE FARM RADIO, INC	900.00
BLUE EARTH CO	1,170.00
BLUE EARTH CO HUMAN SERVICES	1,343.75
BOMGAARS SUPPLY	335.68
BOMGAARS SUPPLY	10.31
BOMGAARS SUPPLY	403.55
BRIAN HARGUTH	255.06
CAPITAL ONE	79.20
CENTRAL STATES WIRE PROD INC	5,485.15
CHARLES VINCENT DAWLEY	1,500.00
CHOSEN VALLEY TESTING INC	707.50
COMMUNITY COMPLIANCE MONITORING	371.00
COM-TEC LAND MOBILE RADIO	6,897.37
DAHLE SOD FARMS LLC	400.00
EJL PUBLICATIONS	25.16
ELECTION SYSTEMS & SOFTWARE LLC	2,183.83
FASTENAL CO	383.23
FRONTIER PRECISION INC	27,206.10
GARCIA CLINICAL LABORATORY	13.00
GOVERNMENT FORMS AND SUPPLIES	6,065.12
GRUNDHOEFER & LUDESCHER PA	585.00
HY-VEE OWATONNA	561.53
ICON CONSTRUCTORS LLC	41,737.82
INNOVATIVE OFFICE SOLUTIONS LLC	528.69
JANESVILLE TILE SUPPLY	38.18
JOHN DEERE FINANCIAL	1,957.14
KADUCE PLUMBING & HEATING INC	2,730.84
LESUEUR CO SHERIFF-CIVIL DIVISION	1,322.50
LOCATORS & SUPPLIES INC	1,075.08
LSH	1,000.00
MCHS SW MINNESOTA	118.00
METTLER-TOLEDO INTERNATIONAL INC	743.00
MID-NET SOLUTIONS	108.00
MJB HANSEN FAMILY LP	1,451.96
MN COMM OF TRANSPORTATION	2,216.48
MNCVSO ASSISTANTS & SECRETARIES ASSOCIATION	180.50
MONROE TOWMASTER LLC	685.96
OFFICE OF MNIT SERVICES	1,338.65

OLSEN CHAIN & CABLE INC	756.64
PLM LAKE & LAND MANAGEMENT CORP	10,000.00
PREMIER BIOTECH	44.98
RACHEL BLUHM	51.95
RDO EQUIPMENT CO	1,395.57
RICK'S APPLIANCE	299.00
RINKE-NOONAN ATTORNEYS AT LAW	3,430.00
RIVER BEND BUSINESS PRODUCTS	658.96
RS EDEN	71.11
SAFETY KLEEN SYSTEMS INC.	323.85
SANCO EQUIPMENT	945.57
SEACHANGE PRINTING & MARKETING SERVICES LLC	6,401.14
SF ENTERPRISES LLC	14,152.00
SMITH TOLLEFSON RAHRICK & CASS	960.00
SOUTHERN MN ENTERPRISES	24,778.00
STERICYCLE INC	45.00
TECTA AMERICA CORPORATION	2,095.00
TONYA WEBER	155.07
TYLER TECHNOLOGIES, INC	82,952.63
ULINE	602.76
VANTAGE POINT PSYCHOLOGICAL	2,000.00
ZIEGLER INC	1,249.17

- b. June Electronic Funds Transfer
The June 2022 Monthly Electronic Funds Transfer Report was reviewed by the Waseca County Board of Commissioners.
- c. Extension of Zoning Permit for Lucas Boelter
Approval of Lucas Boelter 12-month extension to complete the construction of their inground pool.
- d. Liquor License for Pleasant Grove Pizza Farm
Approval of a 3.2% Liquor License & Sunday Liquor License.

5. Action Items

- a. Appointment of County Assessor to a 4 year term
Motion to appoint Brock Nelson to a four-year term beginning August 2, 2022 and expiring January 31, 2025, by Commissioner Nelson, seconded by Commissioner Malterer. Motion carried 4-0. Tammy Spooner, Property and Election Services Director, administered the oath of office to the County Assessor.
- b. Increase Mileage Rate for 2022
Michael Johnson, County Administrator, recommends adoption of the updated federal rate for the remainder of 2022 for travel occurring after the date of the approval. Motion to

approve the updated federal rate at 62.5 cents per mile by Commissioner Nelson, seconded by Commissioner Harguth. Motion carried 4-0.

c. Contract 812103 Acceptance and Final Payment

Jim Kollar, Public Works Director, discussed Contract 812103 Acceptance and Final Payment for Borneke Construction. Motion to approve Contract 812102 Acceptance and Final Payment of \$10,699.97 to Borneke Construction, Inc. by Commissioner Malterer, seconded by Commissioner Nelson. Motion carried 4-0.

d. CSAH No. 5 Bridge No. 7597 Right of Way Acquisition

Kollar also discussed CSAH No. 5 Bridge No. 7597 Right-of-Way Acquisition with the Board of Directors. The appraisal services of Brovold & Company, LLC are proposed to be retained for the project. Motion to authorize the County Engineer to negotiate and purchase highway right-of-way necessary for the replacement of Bridge No. 7598, located on CSAH No. 5 over the Little LeSueur River by Commissioner Harguth, seconded by Commissioner Malterer. Motion carried 4-0.

e. Resolution 2022-29 Accept a Donation from VFW to go towards Van Purchase

Chris Hinton, Veteran's Services Officer, discussed Resolution 2022-29 to accept a donation from the VFW. Motion to adopt Resolution 2022-29 accepting \$393.00 from the VFW to be utilized for the purchase of the new Veteran Services van by Commissioner Nelson, seconded by Commissioner Harguth. Motion carried 4-0.

RESOLUTION # 2022-29

Resolution Accepting Donations

WHEREAS, Minn. Stat. Sect. 465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens in accordance with terms prescribed by the donor; and

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donations offered;

NOW, THEREFORE, BE IT RESOLVED that the Waseca County Board of Commissioners accepts, with sincere appreciation, the following listed donations on behalf of its citizens: Name of Donor Donation Donation Purpose VFW \$393.00 van purchase This resolution shall become effective upon its passage and without further publication.

f. Purchase of Veteran's Van

Hinton also requested to use Cares money to purchase a veteran's transportation van. Motion to approve the purchase of not more than an estimated \$46,000.00 for Veteran's Services with the use of Cares money by Commissioner Nelson, seconded by Commissioner Malterer. Motion carried 4-0.

The Waseca County Board of Commissioners recessed at 9:59 a.m.

g. MnDOT Capital Highway Investment Plan (CHIP) Outreach Presentation

Sam Parker, Principal Planner; Angie Piltaver, Planning; Lisa Bigham, Assistant District Engineer – State Aid; Taylor Schmahl, District 7 Employee Outreach Coordinator, were all in attendance at today's meeting to present the MnDOT District 7, 10-year Capital Highway Improvement Plan (CHIP).

6. Administration

a. Administration Update

Michael Johnson, County Administrator, provided administrative updates to the Board of Commissioners.

b. Human Resources Announcements

Michael Johnson, County Administrator, provided updates to the board regarding recent Human Resource announcements.

7. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

8. Adjourn

Having no further county board business, Commissioner Nelson moved and Commissioner Krause seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 11:14 a.m.

Brad Krause, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration