



WASECA COUNTY BOARD OF COMMISSIONERS

August 16, 2022 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, August 16, 2022 in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair Brad Krause, DeAnne Malterer, Doug Christopherson, Brian Harguth, and Blair Nelson.

Other members present were Michael Johnson, County Administrator; Tammy Spooner, Election and Property Services Director; Rachel Cornelius, County Attorney; Brad Milbrath, Sheriff; Jim Kollar, Director of Public Works & County Engineer; Maame Yorke, Senior Land Use Planner; Brian Zabel, Land Use Planner; Chris Howard, Drainage Management Coordinator; Brian Dahnert; Jane Christian; Dan Larson, Minnesota Rural Counties; News Reporter; and Steve Kraus.

1. Call to Order and Pledge of Allegiance

Chair Krause called the meeting to order at 9:34 a.m. A roll call was taken and the Pledge of Allegiance was recited.

Public Comment

At Public Comment, Brian Dahnert commented on a property he would like to purchase and the potential to build on the parcel at some point. Mr. Dahnert has concerns about the zoning on the parcel and requested that someone look at the property and work with him on the zoning.

2. Introduction of New Staff

Michael Johnson, County Administrator, introduced Steve Kraus. Mr. Kraus will be involved in the county broadband project as we move forward.

3. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners agenda by Commissioner Christoph, seconded by Commissioner Nelson. Motion carried 5-0.

4. Ditch Authority

a. CD 15-1

Ditch Authority, Brian Zabel, Land Use Planner, provided an update on the redetermination of benefits on County Ditch #15-1. The City of Waseca previously petitioned to abandon a portion of the ditch system. The City has come up with a new plan and an amended petition to abandon a portion of the system and transfer a portion of the system to the City of Waseca. Harguth moved and Malterer seconded to accept the amended petition. Motion carried unanimously.

5. Consent Agenda

Motion to approve the consent agenda as presented by Commissioner Malterer, seconded by Commissioner Nelson. Motion carried 5-0.

a. Approval of Bills

The following bills were audited and allowed:

A.H. HERMEL COMPANY	1,027.50
ACCESS TONNA LOCK SERVICE	357.93
ADVANCED CORRECTIONAL HEALTHCARE INC	3,727.64
ALTERNATIVE RESOLUTIONS INC	1,091.49
AMAZON CAPITAL SERVICES	188.88
APG MEDIA OF SOUTHERN MN LLC	239.40
ASSOC OF MN COUNTIES	210.00
AT SCENE, LLC	4,425.00
AVENU INSIGHTS & ANALYTICS LLC	6,664.30
BAKER TILLY LLP	8,584.00
BAUER BUILT INC	600.00
BLUE EARTH CO	1,735.52
BOCKS SERVICE INC	28.00
BOLTON & MENK INC	5,959.00
BRITTON PLUMBING & HEATING LLC	238.88
CAPITAL ONE	114.64
CEMSTONE PRODUCTS COMPANY	519.57
COMPUTER INFORMATION SYSTEMS INC	13,300.00
CYNTHIA PANKONIN	66.58
DAHLE SOD FARMS LLC	305.00
DAVID JOHN JONES	740.00
DEANNE MALTERER	194.04
DEML FORD INC	1,968.75
DVORSAK MATERIAL HANDLING EQUIPMENT INC	401.45
EINHAUS, MATTISON, CARVER & HABERMAN, PA	140.00
EVAN H LARSON	637.50
EXPRESS CARE INC	44.54
FAUL PSYCHOLOGICAL	650.00
FIRST NATIONAL BANK	2,340.00
FIRST NATIONAL BANK 9655	829.77
FIRST NATIONAL BANK 3975	388.54
FIRST NATIONAL BANK OMAHA 7265	2,630.69
FIRST NATIONAL BANK 5529	614.52
FIRST NATIONAL BANK OF OMAHA	12.00
FIRST NATIONAL BANK OF OMAHA 0792	285.98
FIRST NATIONAL BANK OMAHA	360.58
FIRST NATIONAL BANK OMAHA 4669	65.00
FIRST NATIONAL BANK OMAHA 7462	1,148.77
FIRST NATIONAL BANK OMAHA 9296	375.00
FIRST NATIONAL BANK OMAHA 0710	2,050.86
FIRST NATIONAL BANK OMAHA 1325	164.47
FIRST NATIONAL BANK OMAHA 2173	126.30
FIRST NATIONAL BANK OMAHA 4404	486.00
FIRST NATIONAL BANK OMAHA 4986	1,522.41

FIRST NATIONAL BANK OMAHA 5348	583.21
FIRST NATIONAL BANK OMAHA 5640	341.70
FIRST NATIONAL BANK OMAHA 6072	160.16
FIRST NATIONAL BANK OMAHA 7236	608.06
FIRST NATIONAL BANK OMAHA 8006	35.80
FIRST NATIONAL BANK OMAHA 8263	37.57
FIRST NATIONAL BANK OMAHA 8264	2,800.62
FLEET PRIDE	612.92
FREEBORN CO SHERIFF	180.00
GIS WORKSHOP, LLC	1,710.00
HHWG, INC	280.00
INNOVATIVE OFFICE SOLUTIONS LLC	1,515.83
INTERSTATE POWER SYSTEMS, INC	1,590.00
JANESVILLE JOURNAL	160.00
JANESVILLE TILE SUPPLY	207.60
JOHN THOMPSON	1,265.00
JONATHAN SCHIRO	194.22
JONES AND MAGNUS LLC	70.00
KENDALL LANGSETH	798.08
LESUEUR CO SHERIFF-CIVIL DIVISION	1,782.50
LINDA LARES	100.00
MARK BEHREND	1,800.51
MATHESON	66.56
MCHS SE MINNESOTA	358.00
MEI TOTAL ELEVATOR SOLUTIONS	571.88
METTLER-TOLEDO INTERNATIONAL INC	6,239.25
MICHAEL JOHNSON	462.91
MIDWEST MONITORING & SURVEILLANCE	275.06
MIDWEST MOTOR SUPPLY CO INC	2,341.89
MN MENTAL HEALTH SERVICES	550.00
MOWER COUNTY PUBLIC WORKS	330.00
NAPA AUTO PARTS MPEC	2,773.31
NESTE'S CARE CARE LLC	120.00
NORTH CENTRAL INTERNATIONAL INC	292.96
NOW MICRO	3,184.00
NUSS TRUCK GROUP INC	1,274.95
PANTHEON COMPUTER SYSTEMS INC	249.98
PHILLIP L SCHLEICHER	3,650.00
RANDY HOFMEISTER ANIMAL CONTROL	500.00
RECOVERY TREK LLC	405.00
RINKE-NOONAN ATTORNEYS AT LAW	1,188.00
RIVER BEND BUSINESS PRODUCTS	546.98
RIVER VALLEY FORENSIC SERVICES PA	250.00
ROBERT HANSEN	1,651.13
RUPP ANDERSON SQUIRES & WALDSPURGER PA	1,640.00

SEACHANGE PRINTING & MARKETING SERVICES LLC	1,073.35
SIGN SOLUTIONS USA	2,139.27
SMARB	280.00
STEPHANIE ROEMHILDT	80.00
STREAMLINE COMMUNICATIONS LLC	23,866.00
SWANSTON EQUIPMENT CORP	586.49
TECTA AMERICA CORPORATION	2,353.92
TERMINIX COMMERCIAL (ST. CLOUD)	180.00
THOMSON REUTERS	511.14
TIMM'S TRUCKING INC	26,793.56
TREVOR L BROVOLD	1,875.00
UHL COMPANY INC	5,396.27
WASECA CO LANDFILL	73.98
WASECA CO PROPERTY & ELECTION SERVICES	182.00
WASECA GLASS INC	389.66
WASECA HARDWARE LLC	73.31
WASECA HARDWARE LLC	59.33
WASECA HARDWARE LLC	367.60

- b. Temporary Road Closure - Waldorf Days
- c. Riparian Protection Cost-Share Contract
- d. July 2022 Monthly Electronic Funds Transfer
- e. Solid Waste Collection & Transportation Licenses
June 1 2022 to June 30, 2023
West Central Sanitation, Inc
Skeveland Enterprise
Veit Disposal System
Bin Pro
Stewart Sanitation
LJP Enterprises, Inc
Thompson Sanitation, Inc.
Waste Management, Mankato
Waste Management, Clarks Grove
- f. Extension on Demolition of original home – Jessica L. Royer
- g. Notice of Expiration of Agricultural Preserve for Michael Dorn Trust & Dorothy Dorn Trust

6. Action Items

- a. Contract 812203 Acceptance & Final Payment
Jim Kollar, Director of Public Works, requested that the Board of Commissioners accept the work and approve the final payment of \$51,612.10 on contract #812203. Nelson moved and Harguth seconded to accept the completed project and make final payment of \$51,612.10 to Interstate Improvement, Inc. Motion carried unanimously.

- b. Contract 812208 Acceptance & Final Payment
Jim Kollar, Director of Public Works, requested that the Board of Commissioners accept the work and approve the final payment of \$1,410.19 on contract #812208. Malterer moved and Christopherson seconded to accept the completed project and make final payment of \$1,410.19 to Timm's Trucking Inc. Motion carried unanimously.
- c. Approval of Waseca County.gov domain name
Judy Hiller, IT Director, requested approval to obtain the Waseca County government domain name, which is wasecacounty.gov. The federal government recommends all government agencies transition to the .gov convention. Malterer moved and Harguth seconded to approve the change. Motion carried unanimously.
- d. Conditional Use Permit for Daniel and Jane Christian
Maame Yorke, Senior Land Use Planner, presented a request for a Conditional Use Permit for Daniel and Jane Christian. The Conditional Use Permit would be for an agritourism related business and a recreational camping area on parcel 01.025.0300 in Alton Township.
Having reviewed the criteria, findings, and conditions, the Board dispensed with the formal reading. Christopherson moved and Malterer seconded to approve the criteria as presented. Motion carried unanimously.
Malterer moved and Harguth seconded to approve the Conditional Use Permit as amended to clarify the language on a camping area rather than campground. Motion carried unanimously.
- e. Minnesota Rural Counties Presentation - Dan Larson
Dan Larson, Minnesota Rural Counties, presented information and updates from the organization.

7. Administration

- a. Administration Update
Michael Johnson, Administrator, requested to schedule a work session on August 23rd at 8:00 a.m. with assessing staff. Mr. Johnson also stated there is a potential special meeting directly following the work session to address one issue.

Michael Johnson, Administrator, provided an update regarding recent discussions with Water Quality 3D regarding a potential project on Loon Lake. Waseca County has not entered into a contract, but received an invoice from Blue Earth County Soil & Water District for testing. Michael does not recommend payment, as an agreement is not in place.
Mr. Johnson provided an update and status reports on building projects.
- b. Human Resources Announcements
Michael Johnson, County Administrator, provided updates to the board regarding recent human resource announcements.

8. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

9. Adjourn

Having no further County Board business, Commissioner Malterer moved and Commissioner Christopherson seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 11:14 a.m.

Brad Krause, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration