



WASECA COUNTY BOARD OF COMMISSIONERS

June 7, 2022 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, June 7, 2022 in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair Brad Krause, DeAnne Malterer, Doug Christopherson, Brian Harguth, and Blair Nelson.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Jim Kollar, Public Works Director; Tammy Spooner, Property Services and Elections Director; Maame Yorke, Sr. Land Use Planner; Jon Schiro, Court Services Director; Judy Hiller, IT Director; Travis Swanberg, GIS Coordinator; Brian Zabel, Planning and Zoning Technician; Chris Howard, Ditch Coordinator.

Others present: Leota Lind; South County Health Alliance; Amelia Roessler, News Reporter; Steve Penkava; Warren Forms; Kurt Deter; Kathleen Guse; Marvin Guse; Steve Scheffert; Eugene Scheffert; Don and Jean Eickhoff.

1. Call to Order and Pledge of Allegiance

Chair Krause called the meeting to order at 9:30 a.m. A roll call was taken and the Pledge of Allegiance was recited.

Public Comment

There was no public comment.

2. Approval of Agenda

Chair Krause moved action item 5d to 5e. Motion to approve the Waseca County Board of Commissioners amended agenda by Commissioner Harguth, seconded by Commissioner Nelson. Motion carried 5-0.

3. Ditch Authority

a. Public Hearing--Final Acceptance of CD 19 Improvement Project

Brian Zabel, Planning and Zoning Technician noted they are looking for final acceptance of the improvement constructed on CD 19. Chair Krause opened the public hearing at 9:36 a.m. Steve Penkava discussed the total bid amount, actual cost and being under budget at -2.7%.

The meeting was opened for public comment at 9:45 a.m. Marvin Guse expressed concern about a suck hole and some tiling issues and now has a bill for the 6 feet of 10 inch tile and labor costs in total \$287.14. M. Guse also discussed cross damage costs.

Jean Eickhoff discussed CD19 tile concerns and noted there is a six-foot hole she has been trying to bring attention to and is asking for this to be assessed again. Chris Howard noted he had discussed a hole in the right-of-way and the concern that this should have been fixed with the improvement project. Howard noted this is on their list of items to be addressed soon. Kurt Deter noted they need to discuss if it is a CD 19 issue or a County Highway Department issue. Steve Scheffert also presented his concerns about the hole in

the right-of-way to the Waseca County Board of Commissioners.

Commissioner Nelson moved to close public comment, seconded by Commissioner Christopherson. The motion carried to close the public hearing at 10:03 a.m.

K. Deter discussed crop damage costs. A discussion was held regarding crop damage. Motion by Commissioner Malterer to use the average yield per acre at 213.7 bushels per acre, seconded by Commissioner Harguth. Motion carried 5-0. The total is \$1,126.20 per acre.

The Waseca County Board of Commissioners discussed compaction. A motion to use the same dollars per acre at 75%, 50%, and 25% for years 2, 3 and 4 motion by Commissioner Christopherson, seconded by Commissioner Harguth. Motion carried 5-0.

Motion by Commissioner Malterer to approve payment of \$287.14 to Marvin Guse for repair costs for fixing a tile, seconded by Commissioner Christopherson. Motion carried 5-0.

Motion to approve final acceptance of CD 19 Improvement Project by Commissioner Harguth, seconded by Commissioner Malterer. Motion carried 5-0.

Motion by Commissioner Nelson, seconded by Commissioner Christopherson to direct staff to look at the hole in the right of way.

Motion by Commissioner Malterer, seconded by Commissioner Christopherson to close the public hearing at 10:28 a.m.

The Waseca County Board of Commissioners recessed at 10:29 a.m.

The board reconvened at 10:37 a.m.

4. Consent Agenda

Commissioner Malterer moved and was seconded by Commissioner Christopherson to approve the consent agenda as presented. Motion carried 5-0.

a. Approval of Bills

A.H. HERMEL COMPANY	1,218.98
ADVANCED CORRECTIONAL HEALTHCARE INC	3,337.09
AFFORDABLE JETTING DRAIN CLEANING	481.25
ALVIN GRAMS	104.57
AMBER LEWER	87.02
AMY SCHAUER	129.82
ANCOM COMMUNICATIONS INC	225.00
APH STORES, INC.	174.98
ARNOLD'S SUPPLY AND KLEENIT CO	110.66
ASSOC OF MN COUNTIES	375.00
BAKER TILLY LLP	24,076.00

BARBARA J. BUKER	624.00
BETH WEIMERT	8.77
BOLTON & MENK INC	2,665.00
BOMGAARS SUPPLY	409.46
BOMGAARS SUPPLY	326.63
BOMGAARS SUPPLY	241.31
BRAD ZINNIEL	2,400.00
BRIDGET SOUTHWICK	11.50
BRITTON PLUMBING & HEATING LLC	642.26
CAPITAL ONE	35.96
CDW GOVERNMENT INC	347.28
CENTRAL STATES WIRE PROD INC	5,485.15
CHERYL CLEVANGER	28.53
CHRISTOPHER DIEKER	244.66
CINTAS CORPORATION NO 2	366.82
CLARK EQUIPMENT CO	25,764.55
COLE PAPERS INC	2,346.63
COURT SPORTS AND MORE INC	61.00
DAHLE SOD FARMS LLC	330.00
DAVID WINEGAR	3,917.08
DEANNE MALTERER	71.90
DENNIS FUNERAL HOMES	620.00
DIGGER ENTERPRISES LLP	11,756.25
DRIESSEN WATER INC	5,951.40
DVORSAK MATERIAL HANDLING EQUIPMENT INC	103.08
EXPRESS CARE INC	51.29
FLEET PRIDE	269.98
FOUR SEASONS APPAREL & MORE LLC	436.00
GIDGETS LLC	1,155.00
GOVERNMENT FORMS AND SUPPLIES	1,874.48
H&L MESABI INC	12,880.00
HESELTON CONSTRUCTION, LLC	14,656.48
HY-VEE OWATONNA	706.13
INNOVATIVE OFFICE SOLUTIONS LLC	996.93
INTEREUM	2,035.20
J SCOTT BRADEN LAW OFFICE	180.00
JAMES BROTHERS CONSTRUCTION INC	618.00
JANESVILLE TILE SUPPLY	3,379.18
JEAN STEFFENS	42.92
JOHN DEERE FINANCIAL	268.13
JULIE TESCH	95.21
KIM KROEGER-BABCOCK	90.53
L&D AG SERVICE, INC	884.20

M PETERS ENTERPRISES	262.40
MEI TOTAL ELEVATOR SOLUTIONS	447.77
MID-NET SOLUTIONS	108.00
MJB HANSEN FAMILY LP	1,451.96
MN COMM OF TRANSPORTATION	625.89
MONROE TOWMASTER LLC	2,438.70
NAPA AUTO PARTS MPEC	3,695.57
NESTE'S CARE CARE LLC	200.00
OERTEL ARCHITECTS LTD	1,050.00
P S EXCAVATING LLC	2,740.00
PEMBERTON LAW PLLP	201.00
PREMIER BIOTECH	263.62
PROJECT PATHFINDER	2,020.00
RAMSEY COUNTY	1,615.00
RINKE-NOONAN ATTORNEYS AT LAW	509.00
RIVER BEND BUSINESS PRODUCTS	968.85
SAMANTHA STRAND	146.98
SEACHANGE PRINTING & MARKETING SERVICES LLC	1,175.63
SF ENTERPRISES LLC	4,660.00
SNAP ON INCORPORATED	3,759.19
STREAMLINE COMMUNICATIONS LLC	960.00
STREICHERS	1,507.62
TECTA AMERICA CORPORATION	1,080.00
TESCH SERVICE CENTER INC	372.22
TOPPERS PLUS INC	2.75
TOTAL GLASS-LOCK INC	497.63
ULINE	912.79
WALDORF WELDING & MACHINE	2,150.15
WASECA ABSTRACT COMPANY	40.00
WASECA GLASS INC	60.00
WASECA HARDWARE LLC	341.87
WRIGHT COUNTY SHERIFF	275.00
ZIEGLER INC	2,446.47

b. Security Agreement for the Deposit of Public Funds

Approval of the annual Security Agreement for the Deposit of Public Funds between First National Bank of Waseca and Waseca County.

c. Tobacco License Renewals / Liquor License Renewals

Casey's General Store - Janesville, MN - Tobacco License
Casey's General Store - New Richland, MN - Tobacco License
Dollar General - Janesville, MN - Tobacco License
Dollar General - New Richland, MN - Tobacco License
New Richland Liquor Company - New Richland, MN - Tobacco License
Newrich Foods Inc.(Wagner Foods) - New Richland, MN - Tobacco License
South End Bar & Grill - Waldorf, MN - Tobacco License
New Richland Golf Association / Riverview Golf Course - Liquor License
Waseca Lakeside Club - Liquor License

- d. Storm Damage; Request to Waive Zoning Permit Fees
Storm Damage Request to Waive Zoning Permit Fees from documented storm damage from last month's storm for a period of one (1) year.
- e. Approval of Online Permitting Software for Planning & Zoning, Public Health Septic, Public Works Road Permits
Approval of purchase of Schneider GeoPermits
Year 1: \$39,630 will be taken from CARES dollars
Year 2: \$9,648 being paid out of IT budget
Year 3: \$12,780 being paid out of IT budget

5. Action Items

- a. South Country Health Alliance 2022 Report
Leota Lind, Executive Director of South Country Health Alliance, presented a 2021 Year End Audit and the results which were completed by Clifton Larson Allen. 2022 budget information was also shared.
- b. Resolution #2022-23 Accepting Donation
Motion to adopt Resolution #2022-23 accepting \$550.00 from the Waseca VFW by Commissioner Malterer, seconded by Commissioner Harguth. Motion carried 5-0.

Resolution #2022-23

Accepting \$550.00 from the Waseca VFW

WHEREAS, Minn. Stat. Sect. 465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens in accordance with terms prescribed by the donor; and

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donations offered;

NOW, THEREFORE, BE IT RESOLVED that the Waseca County Board of Commissioners accepts, with sincere appreciation, the following listed donations on behalf of its citizens:

<u>Name of Donor</u>	<u>Donation</u>	<u>Donation Purpose</u>
Waseca VFW	\$550	Equipment for CERT training

- c. Contract SW2101 Acceptance and Final Payment
Jim Kollar, Public Works Director, discussed Contract SW2101 Acceptance and Final Payment for site grading and AIS compost site at the Solid Waste facility in the amount of \$24,672.83 to Timm's Trucking, Inc. Motion by Commissioner Harguth to approve final payment of \$24,672.83 to Timm's Trucking, Inc, seconded by Commissioner Nelson. Motion carried 5-0.
- d. Contract 812208 Consideration and Award - Grade, Shape & Aggregate Surfacing of the Solid Waste Facility Yard
Kollar also discussed Contract 812208 grade, shape and aggregate surfacing of the Solid Waste Facility Yard to Timm's Trucking Inc., responsible low bidder. A motion by Commissioner Christopherson to accept the low bid of \$29,975.00 to Timm's Trucking, Inc, for grading, shaping, and surfacing of the Solid Waste Facility yard with crushed bituminous asphalt pavement, seconded by Commissioner Nelson. Motion carried 5-0.

Kollar provided an update on the weed harvester, noting approximately 117 tons of curly leaf has been harvested from Clear Lake. They get approximately 10-15 loads per day. They have approximately 15 days left within their permitted harvesting days.

- e. FY23 Cooperative Agreement between the Third Judicial District and the Steele-Waseca County Drug Court.

Jon Schiro, Court Services Director, discussed the fiscal year 2023 Cooperative Agreement between the Third Judicial District and the Steele - Waseca County Drug Court. Motion to approve FY23 Cooperative Agreement between the Third Judicial District and the Steele-Waseca Drug Court by Commissioner Nelson, seconded by Commissioner Malterer. Motion carried 5-0.

- f. Resolution #2022-24 Approval of Joint Broadband Project with Le Sueur County and Netwave Broadband

Michael Johnson, County Administrator, discussed Resolution 2022-24 Approval of the Joint Broadband Project with LeSueur County and Netwave Broadband. Motion to approve cost participation with Le Sueur County in the amount of \$167,657.00 of federal funds allocated to Broadband enhancement by Commissioner Malterer, seconded by Commissioner Christopheson. Motion carried 5-0.

- g. Continuation of Unified Development Code Violation Nuisance Control Fund Discussion
Maame Yorke, Sr. Land Use Planner, discussed the Unified Development Code Violation Nuisance Control. Discussion took place with regard to creating and approving a Nuisance Control fund from excess funds from the budget of the Planning and Zoning Department.

6. Administration

- a. Administration Update

Michael Johnson, County Administrator, provided an administrative update to the Waseca County Board of Commissioners. Johnson noted that he would like to hold a work session on Tuesday, July 21, 2022 in the morning.

- b. Human Resources Announcements

Johnson reviewed the Human Resources Announcements with the Waseca County Board of Commissioners.

7. Commissioner Reports

8. Adjourn

Having no further County Board business, Commissioner Christopherson moved and Commissioner Nelson seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 11:53 a.m.

Brad Krause, Chairperson

ATTEST:

Beth Weimert, Clerk
Waseca County Administration