



WASECA COUNTY BOARD OF COMMISSIONERS

June 21, 2022 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, June 21, 2022 in the Commissioners' Room, 300 North State Street, Waseca, Minnesota.

Members present were Chair Brad Krause, DeAnne Malterer, Doug Christopherson, Brian Harguth, and Blair Nelson.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Tammy Spooner, Property and Election Services Director; Sheriff Brad Milbrath; Jim Kollar, Public Works Director; Rachel Cornelius, County Attorney;

Others present were Amelia Roessler, news reporter.

1. **Call to Order and Pledge of Allegiance**

Chair Krause called the meeting to order at 9:36 a.m. A roll call was taken and the Pledge of Allegiance was recited.

Public Comment

There was no public comment.

2. **Approval of Agenda**

Motion to approve the Waseca County Board of Commissioners agenda by Commissioner Malterer, seconded by Commissioner Christopherson. Motion carried 5-0.

3. **Ditch Authority**

a. **2022 Waseca County Crop Damage Rate**

Brian Zabel, Land Use Planner, discussed the Waseca County 2022 Crop Damage rate. Motion to set the 2022 Crop Damage rate for corn set at 200.3 bushels at \$6.67 for a total of \$1,336.00 per acre and the soybean damage rate is 61.4 bushels at \$15.16 for a total of \$931.00 per acre by Commissioner Harguth, seconded by Commissioner Nelson. Motion carried 5-0.0

b. **Reestablish and Correct Drainage System Records**

Zabel also discussed the adoption of findings and an order directing proceedings to reestablish and correct drainage system records on CD3, CD29, CD 35, and CD 38 to initiate the right-of-way recording process. Motion to reestablish and correct drainage system records on CD3, CD29, CD 35 and CD 38 by Commissioner Christopherson, seconded by Commissioner Malterer. Motion carried 5-0.

4. **Approval of County Board Minutes**

Motion to approve the Waseca County Board of Commissioners meeting minutes of March 15, 2022 regular meeting, March 29, 2022 special meeting, April 5, 2022 regular meeting, April 19, 2022 (with noted changes to BWSR abbreviation, and April 19, 2022 regular meeting by Commissioner Harguth, seconded by Commissioner Malterer. Motion carried 5-0.

- a. Waseca County Board of Commissioner Meeting Minutes March 15, 2022
- b. Waseca County Board of Commissioner Special Meeting Minutes March 29, 2022
- c. Waseca County Board of Commissioner Meeting Minutes April 5, 2022
- d. Waseca County Board of Commissioner Work Session Minutes April 19, 2022
Commissioner Malterer noted a correction to be made to BWSR abbreviation in the April 19, 2022 work session meeting minutes.
- e. Waseca County Board of Commissioner Meeting Minutes April 19, 2022
- f. Waseca County Board of Commissioner Special Meeting Minutes April 29, 2022

5. Consent Agenda

Commissioner Malterer moved and was seconded by Commissioner Harguth to approve the consent agenda as presented. Motion carried 5-0.

a. Approval of Bills

The following bills were audited and allowed:

ALBERT LEA SEED	2,216.50
AMAZON CAPITAL SERVICES	14.78
ASCENSUS	1,050.00
BOCKS SERVICE INC	335.50
BOSS SUPPLY INC	816.04
BRAUN INTERTEC CORPORATION	5,707.50
CAPITAL ONE	102.01
CARDINAL HEALTH 110, LLC	439.96
CASEY NELSON	134.47
CIT INC	190.00
CITY OF WASECA FINANCE DEPARTMENT	11,873.97
COLE PAPERS INC	53.61
COMMUNITY COMPLIANCE MONITORING	349.00
D&D PRODUCTS	2,508.78
DAVID R BORCHARDT	14,030.00
DEML FORD INC	1,317.02
DUANE RATHMANN	81.17
EINHAUS, MATTISON, CARVER & HABERMAN, PA	300.00
EJL PUBLICATIONS	418.36
FASTENAL CO	339.64
FIRST NATIONAL BANK	2,031.80
FIRST NATIONAL BANK 4135	1,628.18

FIRST NATIONAL BANK 9655	1,456.55
FIRST NATIONAL BANK 3975	28.97
FIRST NATIONAL BANK OMAHA 7265	720.67
FIRST NATIONAL BANK 4208	401.91
FIRST NATIONAL BANK 5529	51.48
FIRST NATIONAL BANK 8194	44.43
FIRST NATIONAL BANK 9593	14.75
FIRST NATIONAL BANK OF OMAHA	333.40
FIRST NATIONAL BANK OF OMAHA	2,027.53
FIRST NATIONAL BANK OF OMAHA 0792	907.36
FIRST NATIONAL BANK OF OMAHA 2967	901.56
FIRST NATIONAL BANK OMAHA	14.96
FIRST NATIONAL BANK OMAHA 7462	658.50
FIRST NATIONAL BANK OMAHA 9296	333.03
FIRST NATIONAL BANK OMAHA 0710	250.00
FIRST NATIONAL BANK OMAHA 1325	525.00
FIRST NATIONAL BANK OMAHA 1745	294.37
FIRST NATIONAL BANK OMAHA 2173	372.42
FIRST NATIONAL BANK OMAHA 3979	43.09
FIRST NATIONAL BANK OMAHA 4404	53.30
FIRST NATIONAL BANK OMAHA 5295	36.90
FIRST NATIONAL BANK OMAHA 5348	622.86
FIRST NATIONAL BANK OMAHA 5640	1,089.99
FIRST NATIONAL BANK OMAHA 6908	562.36
FIRST NATIONAL BANK OMAHA 8006	26.85
FIRST NATIONAL BANK OMAHA 8263	819.21
FIRST NATIONAL BANK OMAHA 8264	48.31
FIRST NATIONAL BANK OMAHA 8830	418.41
FLEET PRIDE	429.44
GMS INDUSTRIAL SUPPLY INC	518.34
GREG HAWKINSON	431.80
GUTTENBERG	1,383.50
HALEY BYRON	20.00
INNOVATIVE OFFICE SOLUTIONS LLC	453.83
IRWIN LAW	200.00
IVY J ALVEAR	160.00
J SCOTT BRADEN LAW OFFICE	234.00
JANESVILLE HARDWARE LLC	46.96
JANESVILLE TILE SUPPLY	594.30
JAVENS MECHANICAL CONTRACTING CO INC	185.00
JEAN STEFFENS	83.52
JOHN CURRAN	80.00
JONES HAUGH & SMITH	724.90

LINDA LARES	100.00
LOCATORS & SUPPLIES INC	1,092.49
LOGISTICS RECYCLING INC	210.09
MATHESON	88.06
MESSICK LAW PLLC	580.00
METAL CULVERTS INC	4,074.10
MID-NET SOLUTIONS	1,600.00
MIDWEST MONITORING & SURVEILLANCE	161.20
MN BCA CRIMINAL JUSTICE TRNG & EDUCATION	825.00
MN SHERIFFS ASSOC	140.00
MODERN MARKETING	911.10
NAPA AUTO PARTS MPEC	2,829.72
NICOLE KALOW	26.40
NOW MICRO	1,970.00
NUSS TRUCK GROUP INC	274.46
OFFICE OF MNIT SERVICES	1,338.65
PEMBERTON LAW PLLP	938.00
PENGUIN MANAGEMENT INC	3,288.00
PHILLIP L SCHLEICHER	925.00
RAMSEY COUNTY	202.00
RDO EQUIPMENT CO	2,530.06
RECOVERY TREK LLC	427.50
RICHARD POSSIN	96.97
RIVER BEND BUSINESS PRODUCTS	270.89
RIVER VALLEY FORENSIC SERVICES PA	750.00
ROBERT VOGELSANG	101.65
RODNEY BORN	82.93
RS EDEN	92.10
SEACHANGE PRINTING & MARKETING SERVICES LLC	951.47
SOUTHERN MINNESOTA INSPECTION CO LLC	6,367.50
STATE OF MN BUREAU OF CRIM APPREHEN CJIS	120.00
STEPHANIE ROEMHILDT	87.84
TECTA AMERICA CORPORATION	945.28
TESCH SERVICE CENTER INC	22.38
THIRTY YEAR VENTURES LLC	142.00
THOMSON REUTERS	511.14
TYLER TECHNOLOGIES, INC	20,866.00
ULINE	239.12
VIRGINIA WENISCH	28.53
WASECA GLASS INC	89.95
WASECA HARDWARE LLC	68.43
WASECA HARDWARE LLC	212.22
WASECA HARDWARE LLC	29.99

WATERGUARDS LLC	3,600.00
WIESE USA INC	2,004.72
ZIEGLER INC	9,101.31

- b. Liquor License Renewals
Approval of Half Pint Brewery liquor license.
- c. Monthly Electronic Funds Transfer Report
May 2022 Monthly Electronic Funds Transfer Report.
- d. Usage of County Public Works Equipment for Waseca County Fair
Approval of the Fair Board's request for the temporary use of the equipment and traffic control devices for the County Fair.
- e. Partial Release of Exclusive Agricultural Use Zone Restrictive Covenant; Donald & Dean Dobberstein
One amendment that has been requested is the Exclusive Agriculture Use Zone Restrictive Covenant Agreements that has been submitted for review by the County Board. Donald and Dean Dobberstein 03.0008.0300.

6. Action Items

- a. Purchase New Dispatch Consoles
Sheriff Brad Milbrath presented a request to purchase new dispatch consoles. 99% of the cost of the consoles will be covered by the 911 budget. Motion to approve three new consoles at the approximate cost of \$198,025.15 by Commissioner Nelson, seconded by Commissioner Christopherson. Motion carried 5-0.
- b. Establish Absentee Ballot Board for the 2022 Election Cycle
Tammy Spooner, Property and Election Services Director, discussed Resolution #2022-25 Establishing an Absentee Ballot Board for the 2022 Election Cycle. Motion to adopt Resolution #2022-25 by Commissioner Harguth seconded by Commissioner Malterer. Motion carried 5-0.

RESOLUTION 2022-25 ESTABLISHING AN ABSENTEE BALLOT BOARD FOR THE 2022 ELECTION CYCLE

WHEREAS, the Waseca County Board of Commissioners is required by Minnesota Statutes Section 203B.121, Subd. 1, to establish an Absentee Ballot Board Ballot, Mail Ballot and United States Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) Ballot Board for the 2022 Election Cycle; and

WHEREAS, Waseca County is a county where the office of county auditor does not exist pursuant to special legislation enacted by the Minnesota Legislature on March 23, 1998, and Waseca County Board Resolution 98-131 dated December 3, 1998; and

WHEREAS, pursuant to said legislation and resolution, the Waseca County Board of Commissioners ("Board") designated the Waseca County Director of Property & Election Services ("Director") as the principal county officer charged with duties relating to elections, including the establishment of an absentee ballot board for ballots issued under Minnesota Statutes Sections 203B.16 to 203B.27 that implement the United States Uniformed and Overseas Citizens Absentee Voting Act; and

WHEREAS, the Board also authorized the Director to delegate said duties to employees working within the Director's department; and

WHEREAS, only two of the major political parties provided lists of eligible voters willing to act as election judges; and

WHEREAS, the Director was able to secure commitments from six from one list and 7 from the other list of the eligible voters on each list, for a total of 13 eligible voters willing to act as election judges; and

WHEREAS, the Director has determined that the volume of work to be performed by the Absentee Ballot Board cannot be accomplished solely by election judges; and

WHEREAS, Minnesota Statutes Section 203B.121 permits the Board to appoint the Director's deputy auditor employees to the Absentee Ballot Board if they have received adequate training in the processing and counting of absentee ballots.

NOW THEREFORE, BE IT RESOLVED, that the Waseca County Board of Commissioners hereby establishes an Absentee Ballot Board pursuant to Minnesota Statutes Section 203B.121 that consists of: (i) election judges who have been appointed from the provided party lists

pursuant to Minnesota Statutes Sections 204B.19 through 204B.22 and have received adequate training in the processing and counting of absentee ballots, and (ii) any of the Director's deputy auditor employees who have received adequate training in the processing and counting of absentee ballots.

BE IT FURTHER RESOLVED, that the Waseca County Board of Commissioners hereby directs the Director to establish an absentee ballot board for ballots issued under Minnesota Statutes Sections 203B.16 to 203B.27 that implement the United States Uniformed and Overseas Citizens Absentee Voting Act.

c. **Request for Road Closure - CSAH 1 (Broadway Ave) in New Richland for Farm & City Days celebration**

Jim Kollar, Public Works Director, noted the New Richland City Administrator requested approval of the temporary closure of CSAH 1 (Broadway Ave) in New Richland for Farm & City Days celebration during Farm and City Days on July 8th to July 10th. Also, the city requested a street dance for July 23rd from 5:30 p.m. to midnight for Finley's Wings At Work. Motion to approve road closures for July 8, 2022 to July 10, 2022 and July 23, 2022 by Commissioner Nelson, seconded by Commissioner Harguth for both dates. Motion carried 5-0.

Kollar noted the curly leaf has died and there is nothing left to harvest. Kollar noted the total harvested acres was 75, which was 230 tons.

7. Administration

a. **Administration Update**

Michael Johnson, County Administrator, discussed the Courthouse remodel project, noting the election room has been a priority. Proposed walk-thru of the ConAgra Ribbon Cutting on June 29th from 10:00 a.m. to noon.

b. **Human Resources Announcements**

Michael Johnson, County Administrator, provided updates to the board regarding recent human resource announcements.

8. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

9. Adjourn

Having no further county board business, Commissioner Christopherson and Commissioner Harguth seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 10:54 a.m.

Brad Krause, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration