



WASECA COUNTY BOARD OF COMMISSIONERS

April 5, 2022 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, April 5, 2022 in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair Brad Krause, DeAnne Malterer, Doug Christopherson, Brian Harguth, and Blair Nelson.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Sarah Berry, Public Health Director; Sheriff Brad Milbrath, Maame Yorke, Planning and Zoning Specialist; Jason and Tracy Hinna

1. Call to Order and Pledge of Allegiance

Chair Krause called the meeting to order at 9:31 a.m. A roll call was taken and the Pledge of Allegiance was recited.

Public Comment

There was no public comment.

2. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners amended agenda with the following changes: move consent item c. (Authorization of new voting system) to action item 5e; and move consent item h. (South Country Health Alliance Second Amendment to 2020 Delegation Agreement to action item 5f, by Commissioner Malterer, seconded by Commissioner Nelson. Motion carried 5-0.

3. Consent Agenda

Commissioner Harguth moved and was seconded by Commissioner Nelson to approve the consent agenda as amended above. Motion carried unanimously.

a. Approval of Bills

The following bills were audited and allowed:

A.H. HERMEL COMPANY	548.07
AMBER LEWER	87.02
AMERICAN LEGAL PUBLISHING	1,170.00
AMERICAN SOLUTIONS FOR BUSINESS	2,280.06
APEX EQUIPMENT LLC	922.10
APH STORES, INC.	16.07
ASSOC OF MN COUNTIES	1,950.00
AWS	4,500.00
BAKER TILLY VANTAGEN LLC	4,530.20
BARBARA J. BUKER	1,150.50
BIESANZ CHEMICALS INC	142.38
BOMGAARS SUPPLY	63.46

BOMGAARS SUPPLY	50.43
BOMGAARS SUPPLY	314.19
BOSS SUPPLY INC	13.77
CAPITAL ONE	87.71
CDW GOVERNMENT INC	1,404.01
CENTRAL STATES WIRE PROD INC	4,899.53
CIT INC	6,357.50
CITY OF WASECA FINANCE DEPARTMENT	11,550.48
CLIA LABORATORY PROGRAM	180.00
COLE PAPERS INC	1,411.63
COLE'S ELECTRIC INC	559.59
COMPUTER INFORMATION SYSTEMS INC	3,000.00
COUNTRYSIDE FLAGPOLE	1,287.00
CRYSTEEL TRUCK EQUIPMENT	179.83
CURT KEYES	80.00
D&D PRODUCTS	14,119.99
DAVE'S BODY SHOP	24,744.66
DENNIS FUNERAL HOMES	620.00
DONAHUE ELECTRIC LLC	97.79
EJL PUBLICATIONS	374.44
ELIZABETH GREEN	3,765.42
ERICKSON ENGINEERING LLC	6,309.00
EXPRESS CARE INC	75.58
GMS INDUSTRIAL SUPPLY INC	3,160.90
GREG HAWKINSON	100.04
GUARDIAN SUPPLY	14.40
HAWK ALARM SYSTEMS INC	486.00
HOUSTON ENGINEERING INC	850.25
HY-VEE OWATONNA	375.65
ICON ENTERPRISES, INC.	11,621.19
INNOVATIVE OFFICE SOLUTIONS LLC	1,142.04
J SCOTT BRADEN LAW OFFICE	270.00
JETTER CLEAN INC	267.50
JOHN DEERE FINANCIAL	641.87
JONES HAUGH & SMITH	9,110.00
KIM KROEGER-BABCOCK	90.53
LOCATORS & SUPPLIES INC	274.29
MANTHE GARAGE DOORS LLC	9,241.00
MICHAEL JOHNSON	271.09
MID-NET SOLUTIONS	108.00
MJB HANSEN FAMILY LP	1,451.96
MN COMM OF TRANSPORTATION	197.14
MN COUNTIES INTERGOVERNMENTAL TRUST	355.00

M-R SIGN COMPANY INC	8,356.19
NESTE'S CARE CARE LLC	325.00
OFFICE OF MNIT SERVICES	1,338.65
PATTON HOVERSTEN & BERG PA	1,900.00
PICTURE THIS ON GRANITE	572.00
PLUNKETT'S PEST CONTROL INC	118.11
PREMIER BIOTECH	827.46
RAMSEY COUNTY	3,454.50
REGENTS OF UNIVERSITY OF MN	300.00
RINKE-NOONAN ATTORNEYS AT LAW	1,233.50
RIVER BEND BUSINESS PRODUCTS	901.78
RIVER VALLEY FORENSIC SERVICES PA	1,500.00
RS EDEN	140.28
RUBULUBE INDUSTRIES	172.32
RWV SIGNS INC	135.00
SANCO EQUIPMENT	1,842.83
SHORT-ELLIOTT-HENDRICKSON INC	4,679.02
SNAP ON INCORPORATED	1,960.74
TAFT STETTINIUS & HOLLISTER LLP	1,665.00
TECTA AMERICA CORPORATION	1,941.00
TEXAS REFINERY CORP	1,491.00
THOMSON REUTERS	1,129.14
TOTAL GLASS-LOCK INC	323.04
TYLER TECHNOLOGIES, INC	3,085.00
ULINE	3,749.64
WASECA CO ATTORNEY'S OFFICE	309.00
WASECA CO PLANNING & ZONING	3,000.00
WASECA CO PROPERTY & ELECTION SERVICES	5,000.00
WASECA COUNTY NEWS (SUBSCRIPTION)	68.95
WASECA GLASS INC	415.00
ZIEGLER INC	696.57
ZOOM VIDEO COMMUNICATIONS INC	1,499.00

b. Resolution Accepting a Donation

Resolution #2022-15 Accepting Donation from Waseca American Legion Post 228 in the amount of \$500.00 for Waseca County Certified Emergency Response Team.

c. ~~Authorization of new Voting System~~

d. Lily Garden Solar Site Plan Amendment

Approval of Lily Garden LLC Site Plan amendment as shown in the site plan in Attachment A.

e. Riparian Protection Cost-Share Contract

Approval of Riparian Protection Cost-Share Contract for a total project cost estimate of \$25,000.00 to reflect current conditions.

- f. Extension of Zoning Permit for Steve Schlaak
Twelve month Extension of Zoning Permit for Steve Schlaak (PID03.012.0400).
- g. Site Plan Amendment - James Brothers Construction Inc.
- h. ~~South Country Health Alliance Second Amendment to 2020 Delegation Agreement~~

4. Approval of County Board Minutes

Motion by Commissioner Malterer to approve the meeting minutes of January 4, 2022, January 10, 2022 Special Meeting, January 18, 2022 Closed Session, January 18, 2022 Work Session. Motion carries 5-0.

- a. Waseca County Board of Commissioners Meeting Minutes January 4, 2022
- b. Waseca County Board of Commissioners Special Meeting Minutes January 10, 2022
- c. Waseca County Board of Commissioners Closed Session Minutes January 18, 2022
- d. Waseca County Board of Commissioners Work Session Minutes January 18, 2022
- e. Waseca County Board of Commissioners Meeting Minutes January 18, 2022

5. Action Items

- a. Approval of Steele-Waseca Drug Court 2022 Community Justice Reinvestment Grant
Jonathan Schiro, Court Services Director, discussed the approval of Steele-Waseca Drug Court 2022 Community Justice Reinvestment Grant. Motion to approve the Steele-Waseca Drug Court 2022 Community Justice Reinvestment Grant by Commissioner Malterer seconded by Commissioner Christopherson. Motion carried 5-0.

- b. Preliminary and Final Plat Approval for Prancer's Addition
Maame Yorke, Senior Land Use Planner, discussed the preliminary and final plat approval for Prancer's Addition. Commissioner Nelson moved and Commissioner Harguth seconded to approve the criteria for approval of the Findings of Facts approving the final plat for Prancer's addition. Motion carried 5-0.

Motion to approve the conditional use permit for the preliminary and final plat by Commissioner Malterer and seconded by Commissioner Christopherson. Motion carried 5-0.

- c. Conditional Use Permit (CUP) to operate a Kennel Facility in Blooming Grove Township - Jason J. & Tracy L. Hinna
Maame Yorke, Senior Land Use Planner, discussed the Conditional Use Permit to operate a

Kennel Facility in Blooming Groove Township for Jason and Tracy Hinna. Commissioner Malterer moved and Commissioner Harguth seconded to approve the criteria for approval of the Findings of Facts.

Motion to approve the conditional use permit in substantially the form as appended to this report by Commissioner Nelson and seconded by Commissioner Christopherson. Motion carried 5-0.

d. Resolution 2022-16 and MnDOT Grant Agreement No. 1049475

Jim Kollar, Public Works Director, discussed Resolution 2022-16 and MnDOT Grant Agreement No. 1049475. Motion to adopt Resolution 2022-16 and execution of the MNDot Grant agreement by Commissioner Christopherson seconded by Commissioner Harguth. Motion carried 5-0.

RESOLUTION #2022-16

For Agreement to State Transportation Fund Local Bridge Replacement Program Grant Terms and Conditions SP 081-598-016

WHEREAS, Waseca County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 81531; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$128,060.20 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Waseca County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above referenced grant.

e. Authorization of new Voting System

Michael Johnson, County Administrator, discussed the use of software for elections. Motion to adopt Resolution 2022-17 Authorizing the Use of a New Voting System in Waseca County purchased with fund 25 by Commissioner Malterer seconded by Commissioner Harguth. Motion carries 5-0.

f. South Country Health Alliance Second Amendment to 2020 Delegation Agreement

Sarah Berry, Public Health Director, presented via online platform to discuss the South Country Health Alliance Second Amendment to 2020 Delegation Agreement. The amendment is an adjustment reflecting changes to the staffing costs Waseca County Public Health incurs for work done by our Community Health Worker. Loss of \$2,670.59 annually reflects the change in staff cost with the reassignment of this duty from the Senior Community Health Worker to a recently hired Community Health Worker. Motion to approve the South Country Health Alliance Second Amendment to 2020 Delegation Agreement by Commissioner Nelson seconded by Commissioner Harguth. Motion carried 5-0.

6. Administration

a. Administration Update

Michael Johnson, County Administrator, discussed Broadband in length with the Board of Commissioners. Johnson also discussed dry lake beds and noted that Commissioners will likely need to meet in a work session in the future to discuss this.

b. Human Resources Announcements

Johnson reviewed the Human Resources Announcements with the Waseca County Board of Commissioners.

The Waseca Board of Commissioners recessed at 10:56 a.m.
The Board reconvened at 11:02 a.m.

7. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

8. Closed Session for Litigation and Attorney Client Privileged Discussion Pursuant to Minn. Stat. § 13D.05, Subd. 3.

A closed session was held for litigation and attorney client privileged discussion pursuant to Minn. Stat. §13D.05, Subd.3.

The closed session ended at 11:40 a.m.

A motion by Commissioner Malterer was seconded by Commissioner Christopherson to follow the strategy discussed in the closed session.

9. Adjourn

Having no further county board business, Commissioner Harguth moved and Commissioner Christopherson seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 11:41 a.m.

Brad Krause, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration