



WASECA COUNTY BOARD OF COMMISSIONERS

November 16, 2021 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular meeting on Tuesday, November 16, 2021, in the Commissioner's Room, 300 North State Street, Waseca, MN. Members present were Chair DeAnne Malterer, Brian Harguth, Doug Christopherson, Brad Krause and Blair Nelson.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Executive Assistant; Melissa Sexton, Human Resources Director; Tammy Spooner, Director of Property and Election Services; Jonathan Schiro, Court Services Director; Rusty Hardeman, Assistant County Attorney; Rachel Cornelius, County Attorney; Brian Zabel, Planning and Zoning Technician; Mark Leiferman, Planning and Zoning Administrator; Maame Yorke, Planning and Zoning Specialist; Leota Linda, South County Health Alliance; Greg Jewison; Senator Julie Rosen.

1. Call to Order and Pledge of Allegiance

Chair Malterer called the meeting to order at 9:30 a.m. A roll call was taken and the Pledge of Allegiance was recited.

Public Comment

There was no public comment.

2. Approval of Agenda

Commissioner Christopherson removed item k. Zimmerli Zoning Permit Late Fee Waiver from the consent agenda and moved it to the first item under the action items. Motion to approve the amended agenda as noted above by Commissioner Harguth, seconded by Commissioner Krause. Motion carried unanimously.

3. Ditch Authority

a. Pay Estimate No. 1 - County Ditch 19

Motion to approve payment to Hodgman Drainage Inc. in the amount of \$198,383.85 for work completed on County Ditch 19 by Commissioner Krause, seconded by Commissioner Christopherson. Motion carried unanimously.

4. Approval of County Board Minutes

a. Waseca County Board of Commissioner Meeting Minutes October 5, 2021

Motion to approve the meeting minutes of October 5, 2021 with the correction to the spelling of Russ Wiebold's name by Commissioner Nelson, second by Commissioner Krause. Motion carried unanimously.

5. Consent Agenda

Motion to approve the consent agenda as revised above by Commissioner Harguth, seconded by Commissioner Christopherson. Motion carried unanimously.

a. Approval of Bills

A.H. HERMEL COMPANY	666.95
ADVANCED CORRECTIONAL HEALTHCARE INC	3,590.17
AMAZON CAPITAL SERVICES	317.94
AMERICAN SOLUTIONS FOR BUSINESS	1,207.54
APG MEDIA OF SOUTHERN MN LLC	585.16
APH STORES, INC.	209.19
ASSOC OF MN COUNTIES	175.00
BAKER TILLY LLP	3,283.00
BARBARA J. BUKER	76.00
BAUER BUILT INC	624.04
BLAIR NELSON	142.24
BOB BARKER COMPANY INC	325.18
BOCKS SERVICE INC	310.00
BONNERUP FUNERAL & CREMATION SERVICES	630.00
BRAD KRAUSE	33.60
BRITTON PLUMBING & HEATING LLC	5,460.00
CDW GOVERNMENT INC	9,963.25
CENTRAL LANDSCAPE SUPPLY INC	575.80
CHERYL CLEVINGER	204.37
CHRISTENSEN TIRE & AUTO REPAIR	2,197.55
CIT INC	152.00
COLE PAPERS INC	2,685.38
DEANNE MALTERER	84.00
DEML FORD INC	652.60
EINHAUS, MATTISON, CARVER & HABERMAN, PA	170.00
EMERGENCY AUTOMOTIVE TECHNOLOGIES, INC	1,672.64
ERICKSON ENGINEERING LLC	12,694.78
EXPRESS SERVICES INC	2,307.60
FIRST NATIONAL BANK 6946	528.24
FIRST NATIONAL BANK 9655	379.30
FIRST NATIONAL BANK 3975	3,154.66
FIRST NATIONAL BANK OMAHA 7265	634.84
FIRST NATIONAL BANK 3458	330.51
FIRST NATIONAL BANK 5529	133.35
FIRST NATIONAL BANK 9593	227.85
FIRST NATIONAL BANK OMAHA 4669	330.51
FIRST NATIONAL BANK OMAHA 7462	25.84
FIRST NATIONAL BANK OMAHA 9296	412.39
FIRST NATIONAL BANK OMAHA 2173	779.10
FIRST NATIONAL BANK OMAHA 4404	186.90
FIRST NATIONAL BANK OMAHA 4986	343.60

FIRST NATIONAL BANK OMAHA 5348	925.56
FIRST NATIONAL BANK OMAHA 6908	1,015.51
FIRST NATIONAL BANK OMAHA 7877	551.51
FIRST NATIONAL BANK OMAHA 8006	53.98
FIRST NATIONAL BANK OMAHA 8263	396.95
FIRST NATIONAL BANK OMAHA 8264	228.42
FIRST STATE TIRE RECYCLING	4,989.51
FLEET PRIDE	623.78
HELP SYSTEMS-IL, INC	394.37
HY-VEE OWATONNA	642.96
INNOVATIVE OFFICE SOLUTIONS LLC	1,666.56
JANESVILLE HARDWARE LLC	10.46
JONATHAN SCHIRO	89.60
JULIE MALAKOWSKY	300.00
L&D AG SERVICE, INC	21.93
LEON SCHOENROCK	95.68
LOCATORS & SUPPLIES INC	156.13
LOWER 48 TRANSPORT SERVICE INC	872.28
MARCO TECHNOLOGIES LLC	300.00
MARK SOMMERS	90.42
MARVIN PEARSON	94.34
MEI TOTAL ELEVATOR SOLUTIONS	430.55
MENARDS-MANKATO	428.25
MESSICK LAW PLLC	500.00
MIDWEST MONITORING & SURVEILLANCE	32.00
MIDWEST MOTOR SUPPLY CO INC	2,923.64
MN ASSOC FOR CHILDREN'S MENTAL HEALTH	2,000.00
MN BCA CRIMINAL JUSTICE TRNG & EDUCATION	75.00
MN COUNTIES INTERGOVERNMENTAL TRUST	292.00
MN DEPT OF TRANSPORTATION	300.00
NAPA AUTO PARTS MPEC	262.33
NATIONAL WIC ASSOCIATION	50.00
NICOLE GRAMS	223.44
NOW MICRO	1,196.00
NUSS TRUCK GROUP INC	671.78
OLSEN CHAIN & CABLE INC	84.20
PAAPE DISTRIBUTING CO INC	1,007.60
PATTON HOVERSTEN & BERG PA	2,740.00
PEMBERTON LAW PLLP	1,000.50
POWERPLAN INC	767.58
RAMSEY COUNTY	1,542.00
RIVER BEND BUSINESS PRODUCTS	431.65
RIVER VALLEY FORENSIC SERVICES PA	250.00
RUPP ANDERSON SQUIRES & WALDSPURGER PA	717.50
RUSSELL J FREDERICK	83.47

SIGN SOLUTIONS USA	11,032.36
SOUTH CENTRAL DRUG INVESTIGATION UNIT	11,500.00
STEELE CO DETENTION CENTER	2,587.50
STEPHANIE ROEMHILDT	87.50
STREAMLINE COMMUNICATIONS LLC	750.00
TECTA AMERICA CORPORATION	1,320.00
THIRTY YEAR VENTURES LLC	8.00
THOMPSON SANITATION	17,799.76
TREVOR KANEWISCHER	25.89
TYLER TECHNOLOGIES, INC	1,304.00
ULINE	1,157.47
US VENTURE INC	425.56
VOIANCE LANGUAGE SERVICES LLC	25.00
WASECA GLASS INC	85.00
WASECA HARDWARE LLC	626.88
WASECA HARDWARE LLC	129.63

b. Electronic Fund Transfer Report

c. Cash and Investment Report

d. Medical Examiner Contract for 2022

The Board of Waseca County Commissioners designated Dr. Kelly Mills, M.D., as Medical Examiner for Waseca County. Compensation for the services under this contract shall be \$250.00/month plus the following on a per service basis: (1) complete forensic autopsy with basic toxicology, at approximately \$2,000.00 and (2) external examination with basic toxicology at approximately \$1,000.00.

e. Planning Commission Meeting Update 11-4-2021

f. Economic Development Tax Abatements - Businesses

***Economic Development Tax Abatements
Payment Schedule for County Tax Payable Year of 2021***

VENDOR #	BUSINESS	PARCEL #	COUNTY ANNUAL PYMT AGREEMENT	COUNTY SHARE OF TAX 2021	COUNTY PAY IN 2021	JUNE 21 PYMT	NOV 21 PYMT	ACCT #
501	DRP Properties	17.224.0020	\$4,143.00	\$10,445.52	\$4,142.00	\$2,071.00	\$2,071.00	01-701-6928
3578	Winegar Inc.	17.017.1915	\$7,015.00	\$11,003.29	\$ 7,015.00	\$3,507.50	\$3,507.50	01-701-6928
		17.018.2400		\$9,143.67				
863	Berry Family LLC	17.616.0050	\$12,645.00	\$21,433.93	\$12,645.00	\$6,322.50	\$6,322.50	01-701-6928
3307	City of New Richland	15.016.1000	\$ 3,516.00	\$5,483.29	\$ 3,516.43	\$1,758.22	\$1,758.21	01-701-6928
TOTALS			\$27,319.00	\$57,509.70	\$27,318.43	\$13,659.22	\$13,659.21	

g. Conditional Use Permit Cancellation – Novel Srp Solar

h. Waseca County Zoning Code; Transfer of Development Rights

Waseca County Zoning Code; Transfer of Development Rights for:

1. Wendell J. & Ruth A. Armstrong and ~~Calonett Venues LLC~~
2. ~~Laurinda G.~~ & Leland D. Erickson and Lyndon J. & Ann M. Hanson
3. Frank T. & Alice Brown, Michael J and Lori A. Brown, Lori Ann ~~Donlan~~ and Patrick ~~Donlan~~, Linda Marie ~~Ebnet~~ and Robin ~~Ebnet~~ and Amy Jo ~~Loeffler~~
4. Clinton J. & Makayla R. Selvik
5. Paul J. ~~Zimprich~~ and Paul J Jr & Amber D ~~Zimprich~~

TDR #1

Site Data	Sending Site	Receiving Site
Owner/Applicant	Wendell J. & Ruth A. Armstrong	Calonett Venues LLC
PID No:	Part of 11.007.0700	12.016.0350
Legal Description	SE ¼ nW ¼ of Section 7-T106N R23W, Waseca County	See Exhibit A of Attachment "A"

TDR #2

Site Data	Sending Site	Receiving Site
Owner/Applicant	Evan B Berg Etal	Luther B. Hanson
PID No:	Part of 08.013.1500 & Part of 08.013.1550	08.014.0500 (TDR certificate to held in order to build a second home)
Legal Description	NW¼ of NW ¼ of Section 13-T106N R22W, Waseca County	NE1/4 of NE ¼ of Section 14 T106N R22W, Waseca County) See Exhibit A of Attachment "B"

TDR #3

Site Data	Sending Site	Receiving Site
Owner/Applicant	Frank T. Brown Etal	Bruce W Quast , Brigitte J & Chad B Strauss
PID No:	Portion of 06.020.0600	06.020.0105
Legal Description	NW¼ NW ¼ of Section 20-T108N R24W, Waseca County	See Attachment "C"

TDR #4

Site Data	Sending Site	Receiving Site
Owner/Applicant	Clinton J. & Makayla R. Selvik	Benjamin J. Srp
PID No:	02.026.0200	02.017.2200
Legal Description	NW ¼ NE ¼ of Section 26-T108N R22W, Waseca County	Government Lot 3, Section 17 T108N R.22W See Attachment "D"

TDR #5

Site Data	Sending Site	Receiving Site
Owner/Applicant	Paul J. Zimprich Sr.	Paul J Jr & Amber D Zimprich
PID No:	Portion of 06.012.0500	06.012.0550
Legal Description	SW ¼ SE ¼ of Section 12-T108N R24W, Waseca County	See attachment "E"

Note: The Transfer of Development Rights easement documents for the above-listed have been recorded.

i. State of MN Grant Contract Agreement Snowmobile Grant-In-Aid Program

The Waseca County Trail Association is slated to receive \$34,693.54 from the State of Minnesota for the fiscal year from July 1, 2022 to June 30, 2023.

j. Drug Task Force Joint Power Agreement

Commissioner Nelson, Commissioner Harguth and Michael Johnson, County Administrator, excused themselves from the meeting at 9:45 a.m.

k. ~~Zimmerli Zoning Permit Late Fee Waiver~~

6. Action

- a. Zimmerli Zoning Permit Late Fee Waiver
Maame Yorke, Planning and Zoning Specialist, discussed a request to waive the zoning permit late fee for the construction of four caterpillar tunnels (agricultural structures) without first securing a Zoning Permit. Motion to waive the Zimmerli Zoning Permit late fee of \$200.00 by Commissioner Christopherson, seconded by Commissioner Krause. Motion carried 3-0.
- b. Steele-Waseca Drug Court No-Cost Extension
Jonathan Schiro, Court Services Director, requested an extension to the 2020 Minnesota Department of Public Safety - Community Reinvestment Grant from December 31, 2021 to June 30, 2021. Motion to approve the no-cost extension for the 2020 Minnesota Department of Public Safety - Community Reinvestment Grant by Commissioner Krause, seconded by Commissioner Christopherson. Motion carried 3-0.
- c. South Country Health Alliance Joint Powers Agreement
Leota Lind, South County Health Alliance, presented updates to the Joint Powers Agreement of the eight member county boards. Motion to approve the South County Health Alliance Joint Powers Agreement by Commissioner Christopherson, seconded by Commissioner Krause. Motion carried 3-0.
- d. Approving Collective Bargaining Agreements with Minnesota Public Employee Association
Melissa Sexton, Human Resources Director, discussed key changes to the four collective bargaining agreements with the Minnesota Public Employee Association. Motion to adopt Resolution #2021-48 by Commissioner Christopherson, seconded by Commissioner Krause. Motion carried 3-0.

RESOLUTION # 2021-48
Collective Bargaining

WHEREAS, the negotiation team representing Waseca County and Minnesota Public Employees Association representing the Waseca County Courthouse Unit, Licensed Essential Unit, Non-licensed Essential Unit, and Public Works have reached a tentative settlement on the terms of an agreement for the period of January 1, 2022 through December 31, 2024; and

WHEREAS, representatives of the Courthouse Unit, Licensed Essential Unit, Non-licensed Essential Unit and Public Works Unit, have ratified the agreement; and

WHEREAS, the settlement is recommended by the Human Resource Director, Melissa Sexton, and the County Administrator, Michael Johnson.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners, in and for the County of Waseca, Minnesota, hereby authorize to execute and implement the terms of the Bargaining Agreements.

The Board of Commissioners recessed at 10:30 a.m. Commissioners Harguth and Nelson returned, as well as Michael Johnson, County Administrator.

The board reconvened at 10:46 a.m.

- e. Woodville Pork II Zoning Permit Fees Waiver

Brian Zabel, Planning and Zoning Technician, discussed the zoning permit fees for Woodville Pork II. On May 16th, 2021, a fire destroyed the total confinement farrowing and breeding barns of the Woodville Pork II swine feedlot site. Motion to waive the zoning permit fees of \$2,630.82 for the entire breeding barn replacement and portion of the farrowing barn that are being rebuilt over the existing and original footprint by Commissioner Harguth, seconded by Commissioner Christopherson. Motion carried unanimously.

7. Administration

Senator Rosen provided an update to the Waseca County Board of Commissioners.

a. Administration Update

An administrative update was provided by Michael Johnson, County Administrator.

b. Human Resources Announcements

Melissa Sexton, Human Resources Director, provided updates to the board regarding recent Human Resource announcements.

8. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

9. Adjourn

Having no further County Board business, Commissioner Krause moved and Commissioner Christopherson seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 11:37 a.m.

Brad Krause, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration