



WASECA COUNTY BOARD OF COMMISSIONERS

June 16, 2026 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, June 16, 2026, in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson, Brian Harguth, Brad Milbrath and Brad Krause.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Sheriff Jay Dulas; Rachel Cornelius, County Attorney; Dan Mocol, Jail Administrator; Doug Gerts, Chief Deputy; Cindy Johnson, Court Admin; Shannon Asselin, Court Administrator; Sarah Berry, Public Health Director; Erin Schmidt, Admin. Support Specialist; Tina Wilson, Community Development Director; Annalie Soucek, Land Use Planner II

Others present were Wendy Dieker, JWP Schools, Andrew Adams, Waseca Schools, Karla Christopherson, NRHEG Schools; Deb Bently, Waseca County Pioneer; Loren Markeson

Present via online platform: Melissa Sexton, Human Resources Director; Jim Kollar, Public Works/County Engineer; Leah Cameron, Public Health Business Manager; Lisa Pierson, Human Resources; Tammy Spooner, Property and Elections Director

1. Call to Order and Pledge of Allegiance

Chair Malterer called the meeting to order at 9:30 a.m. The Pledge of Allegiance was recited.

2. Introduction of New Staff

Tina Wilson, Community Development Director, introduced Anneli Soucek, Land Use Planner II who has joined our Planning and Zoning Department.

Sarah Berry, Public Health Director, introduced Erin Schmidt, Admin Support Clerk, who joined Public Health in January of this year.

Public Comment

There was no public comment.

3. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners agenda by Commissioner Milbrath, seconded by Commissioner Krause. Motion carried 5-0.

4. Presentation

a. Permanent School Fund Constitutional Amendment - JWP, NRHEG and Waseca Reps

Wendy Dieker, Business Manager from JWP Schools, Andrew Adams, Waseca Schools, and Karla Christopherson, NRHEG Schools, presented to the board of commissioner meeting to discuss the MN Constitution Amendment Proposal Permanent School Fund. Dieker shared the task force recommendations and noted that these changes would modernize the management of the fund, align MN with national best practices and better serve both current and future generations of Minnesota students. Dieker also discussed the ballot question that residents will see on the ballot November 3, 2026. Dieker noted that a yes vote would not affect any tax increase for residents.

b. Operational Plan Update — Sheriff Dulas

Sheriff Jay Dulas was present to share operational plans from the current model to the new 72-hour hold and plans for the Justice Center with the board of commissioners. Sheriff Dulas noted jail coverage will remain 24/7. Sheriff Dulas noted staffing is currently at 8 FTEs for the jail, 8 FTEs for dispatch, and 15 licensed deputy FTEs. Sheriff Dulas noted LeSueur County continues to be a good fit for housing inmates based on our move to a 72-hour-hold facility. Commissioners asked for data to be presented and Dan Mocol noted that he is working to compile those stats for commissioners. Commissioners also asked staff to research and reach out to other 72-hour-hold facilities within Minnesota. Discussions were held. Commissioners urged for a January 1, 2027, date for transitioning to the 72-hour hold and to have all agreements/MOUs in place by that time for budgeting purposes.

5. Approval of County Board Minutes

Motion to approve the Waseca County Board of Commissioners meeting minutes of June 2, 2026, by Commissioner Harguth, seconded by Commissioner Christopherson. Motion carried 5-0.

a. Waseca County Board of Commissioners Meeting Minutes June 2, 2026

6. Consent Agenda

Motion to approve the consent agenda as presented by Commissioner Milbrath, seconded by Commissioner Christopherson.
Motion carried 5-0.

a. **Approval of Bills**

The following bills were audited and allowed:

A.H. HERMEL COMPANY	192.74
ADVANCED CORRECTIONAL HEALTHCARE INC	4,410.43
AMAZON CAPITAL SERVICES	1,970.12
ANCOM COMMUNICATIONS INC	6,167.43
ASSOC OF MN COUNTIES	750.00
BAKER TILLY LLP	41,432.90
BARBARA J. BUKER	122.50
BOCKS SERVICE INC	804.86
BOSS SUPPLY OF JANESVILLE INC	163.30
BRITTON PLUMBING & HEATING LLC	585.19
CDW GOVERNMENT INC	4,775.94
CLEARGOV INC	31,710.00
COLE PAPERS INC	2,353.58
D&D PRODUCTS	1,451.63
DANIEL M IRWIN	1,710.00
DAVID JOHN JONES	345.00
DDA HUMAN RESOURCES INC	11,500.00
DEANNE MALTERER	266.51
DEML FORD INC	845.66
ELECTION SYSTEMS & SOFTWARE LLC	751.18
FIRST NATIONAL BANK	35.00
FIRST NATIONAL BANK	2,337.15
FIRST NATIONAL BANK 9655	1,640.05
FIRST NATIONAL BANK 3975	11.70
FIRST NATIONAL BANK OMAHA 7265	884.92
FIRST NATIONAL BANK 4208	76.55
FIRST NATIONAL BANK 9593	319.13
FIRST NATIONAL BANK OF OMAHA 0237	496.88
FIRST NATIONAL BANK OF OMAHA 0792	67.11
FIRST NATIONAL BANK OF OMAHA 1344	37.98
FIRST NATIONAL BANK OHAMA 1683	393.52
FIRST NATIONAL BANK OMAHA	140.16
FIRST NATIONAL BANK OMAHA 7462	304.97
FIRST NATIONAL BANK OMAHA 0727	600.00
FIRST NATIONAL BANK OMAHA 1325	919.34
FIRST NATIONAL BANK OMAHA 1745	213.31
FIRST NATIONAL BANK OMAHA 1745	20.00
FIRST NATIONAL BANK OMAHA 2173	377.18
FIRST NATIONAL BANK OMAHA 2905	968.22
FIRST NATIONAL BANK OMAHA 3877	45.37
FIRST NATIONAL BANK OMAHA 4404	127.15
FIRST NATIONAL BANK OMAHA 5467	146.40
FIRST NATIONAL BANK OMAHA 5640	431.77
FIRST NATIONAL BANK OMAHA 6072	555.90

FIRST NATIONAL BANK OMAHA 6667	324.14
FIRST NATIONAL BANK OMAHA 6742	85.36
GOVERNMENT FORMS AND SUPPLIES	5,412.90
HEALTHY SMILES INC	3,030.50
INFORMATION SYSTEMS CORP	3,477.50
INNOVATIVE OFFICE SOLUTIONS LLC	5,003.23
INTERSTATE POWER SYSTEMS, INC	2,241.38
JAMES BROTHERS CONSTRUCTION INC	395.00
JULIE MALAKOWSKY	198.00
KECK'S REPAIR INC	4,084.10
KYLE ROMAN MURRAY	255.00
LIME VALLEY ADVERTISING INC	24,572.00
LOCKGREEN	11,970.00
MALECHA'S AUTO BODY LLC	2,164.23
MATTHEW J HARRINGTON	160.00
MEI TOTAL ELEVATOR SOLUTIONS	549.44
MESSICK LAW PLLC	900.00
METROPOLITAN ANESTHESIA NETWORK, LLP	125.57
MICHAEL JOHNSON	782.69
MN PRAIRIE WASECA	4,166.25
MN VALLEY COUNCIL OF GOVTS	530.50
MONROE TOWMASTER LLC	1,284.00
NAPA AUTO PARTS	43.99
NAPA AUTO PARTS	953.02
NUSS TRUCK GROUP INC	308.16
OUTREACH SMARTPHONE MONITORING	391.98
OWATONNA MEDICAL CENTER	125.57
PAM KIRCHNER	198.00
PATTI SCHUCH	80.00
PDCM/SCSU-RANGE	1,070.00
PEMBERTON LAW PLLP	1,302.00
POWERPLAN INC	2,520.01
PREMIER BIOTECH	100.00
RICE CO SOLID WASTE DEPT	2,857.09
RIVER BEND BUSINESS PRODUCTS	18.48
RIVER VALLEY FORENSIC SERVICES PA	250.00
RUSSELL J FREDERICK	84.50
SANCO EQUIPMENT LLC	1,228.92
SCHILLING SUPPLY COMPANY	113.56
SOFTWARE.HARDWARE.INTEGRATION	65,099.57
STREICHERS	353.94
THOMSON REUTERS	697.84
TINA WILSON	188.78
ULINE	2,708.87
VERUS LLC	6,350.00
WASECA CO PIONEER	39.60
WASECA COUNTY NEWS	103.80
WASECA HARDWARE LLC	71.91
WASECA, CITY OF	13,470.78
WATSON	63,150.75
WIDSETH SMITH NOLTING & ASSOC INC	29,697.20

b. May 2026 Monthly Electronic Funds Transfer

Waseca County Board of Commissioners

Monthly Electronic Funds Transfer Report

May 2026

Date	From Account	To Account	Amount	Description
5/1/26	Keen Bank	Bond Trust Services	\$24,025.00	General Obligation Bond 2019A
5/1/26	Keen Bank	Bond Trust Services	\$22,050.00	General Obligation Bond 2020A
5/1/26	Keen Bank	Multi Bank Securities	\$245,000.00	New Investment
5/7/26	Keen Bank	MAGIC	\$2,000,000.00	Cash to Cash
5/7/26	Keen Bank	MinnWest	\$750,000.00	Cash to Cash
5/11/26	Keen Bank	Multi Bank Securities	\$245,000.00	New Investment
5/12/26	Keen Bank	MAGIC	\$2,000,000.00	Cash to Cash
5/15/26	Keen Bank	MAGIC	\$5,000,000.00	Cash to Cash
5/20/26	Keen Bank	MAGIC	\$4,000,000.00	Cash to Cash
5/20/26	Keen Bank	MinnWest	\$1,000,000.00	Cash to Cash
5/27/26	Keen Bank	ISD 829	\$1,161,679.27	May Estimate Property Tax Settlement
5/27/26	Keen Bank	ISD 2143	\$79,860.96	May Estimate Property Tax Settlement
5/27/26	Keen Bank	ISD 2168	\$159,471.89	May Estimate Property Tax Settlement
5/27/26	Keen Bank	ISD 2835	\$400,109.45	May Estimate Property Tax Settlement
05/28/26	Keen Bank	MN Prairie	\$1,655,539.37	First Half Levy

Approved

c. Fund Transfer - Community Corrections

Funds to be transferred from Account 01-252-5330 to Account 25-252-5330 in the amount of -\$44,710.03.

d. Amendment of the Agricultural Use Zone Restrictive Covenant that exists on PID 01.025.0200 due to a recently completed Minor Subdivision

Staff is asking the County Board to approve Chairperson Malterer signing the Amendment to the existing Exclusive Agricultural Use Zone Restrictive Covenant recorded as Document No. 196648 in the Office of the Waseca County Recorder.

e. County Equipment Use - 2026 Waseca County Free Fair

The Waseca County Free Fair's president has submitted a written request to utilize County Public Works (Highway) equipment in preparation for and during the County Fair, as has been done for many years. As stated in the June 8, 2026 letter to the Waseca County Board of Commissioners, the equipment is only operated by Public Works (Highway) staff volunteering their time.

f. Temporary Road Closures - Janesville

Approval for the temporary closure of CSAH 19 (Main St) from the intersection of CSAH 14 (Old Hwy 14) to 4th Street for the annual Hay Daze event. The closure is requested from 5:00 am, Wednesday, June 17th to 5:00 pm, Monday, June 22nd. In addition, temporary parking restrictions and road closures along portions of North Main St (CSAH 19) in the vicinity of the Whispering Creek Nursing Home and CSAH 14 between Mott Street and Market Street are requested for a parade. The temporary parking restrictions would begin the morning of Sunday, June 21st and the temporary road closure would be from 1:00 pm to 3:00 pm. Public Works and the Sheriff's Office have reviewed the request.

7. Action Items

a. SMIF Literacy Grant

Sarah Berry, Public Health Director, discussed the Southern Minnesota Initiative Foundation (SMIF) partners with ABDO Publishing and Capstone Publishers to award grants placing books into many locations in their 20 county region to support early literacy. Public Health has been fortunate to be a recipient of this award in years past, and we and the families we serve have been grateful for the high quality books they provide. Public Health primarily provides books to families during home visits, introducing reading to baby in utero and continuing with regular book installments as baby grows and learns. This program helps get families started on creating a home library, and home visitors also talk about the importance of a library card and story time offerings at the library. Books are also distributed in other Public Health encounters, including providing books to seniors if they are care providers for their grandchildren. The cost to the County is mileage and staff time to attend the distribution event in Owatonna and complete annual reporting. SMIF Literacy Grant award is 195 children's books (100 English and 20 Spanish).

Motion to approve the 2026 Southern Minnesota Initiative Foundation Literacy Grant award of 120 children's' books for the Waseca County Public Health Early Readers Project by Commissioner Malterer, seconded by Commissioner Milbrath. A roll call was taken, and the motion passed 4-1 by the following: Commissioner Christopherson - aye; Commissioner Harguth - aye; Commissioner Krause - nay; Commissioner Milbrath - aye; Malterer - aye.

b. Request for Public Hearing to consider a Conditional Use Permit to create a pond closer than the required 75' setback. PID 05.030.1110 (Erickson) and PID 05.030.1150 (Taylor)

Tina Wilson, Community Development Director, discussed the request for a Conditional Use Permit to create a pond closer than the required 75 feet setback. Taylor J. R. Erickson and Benjamin P. Doyle request a Conditional Use Permit to create a pond on their common property line. The parcels (PID: 05.030.1110 and 05.030.1150) are in the A-1 Agricultural Protection Zoning district. The requested proposal is pursuant to the requirements of Section 4.13(A)(2)(e)2 of the Waseca County UDC.

There is an established wetland that straddles the common property line between the Erickson and Doyle properties. The owners of both properties would like to enhance the wetland between them, to create a pond that would retain water on a year-round basis. The applicants applied to Waseca County Soil and Water Conservation District for approval to enhance the wetland under the Wetland Conservation Act. The applicants received a Notice of Decision giving approval. The Planning and Zoning Commission reviewed the staff report and held a public hearing on June 4, 2026. Public and Agency comments were received and considered during their consideration of this request. The Planning Commission approved the Criteria as presented and then approved the Conditional Use Permit with conditions as presented. Questions were discussed and answered.

The board recessed at 10:57 a.m.

The board reconvened at 11:11 a.m.

Chair Malterer opened the public hearing at 11:11 a.m. Hearing no public comment, a motion to close the public hearing by Commissioner Milbrath, seconded by Commissioner Krause. Motion carried 5-0. The public hearing closed at 11:12 a.m.

Motion to approve the findings of facts by Commissioner Christopherson, seconded by Commissioner Harguth. Motion carried 5-0.

Motion to approve the Conditional Use Permit to allow Wetland Construction (Improvement) closer than 75' to the boundary of the adjoining property, approving the request with conditions by Commissioner Milbrath, seconded by Commissioner Christopherson. Motion carried 5-0.

8. Administration

a. Administration Update

Michael Johnson, County Administrator, provided administrative updates to the board.

b. Human Resources Announcements

Michael Johnson, County Administrator, noted Human Resource announcements were distributed to commissioners.

c. Community Development Update

Tina Wilson, Community Development Director provided updates to the Waseca County Board of Directors.

9. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

10. Adjourn

Having no further county board business, Commissioner Krause moved and Commissioner Christopherson seconded the motion to adjourn the meeting. The motion was carried unanimously, and the meeting adjourned at 12:02 p.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration