



WASECA COUNTY BOARD OF COMMISSIONERS

June 2, 2026 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, June 2, 2026, in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson, Brian Harguth, Brad Milbrath and Brad Krause.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator

Others present were Deb Bentley, Waseca County Pioneer; Lori Buffington, Great River Energy; Mike Frank, ITC Midwest

1. Call to Order and Pledge of Allegiance

Chair Malterer called the meeting to order at 9:30 a.m. The Pledge of Allegiance was recited.

Public Comment

There was no public comment.

2. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners amended agenda by Commissioner Milbrath, seconded by Commissioner Harguth. Motion carried 5-0.

3. Presentation

a. PowerOn Midwest Project Updates - Mike Frank, ITC Midwest and Lori Buffington, Great River Energy

Lori Buffington, Great River Energy, provided an update on the need for the project and provided an overview of the expected demand to increase over the next 2 decades and project benefits. Buffington shared an economic impact study.

Mike Frank, ITC Midwest, presented project updates including preliminary route development.

4. Approval of County Board Minutes

Motion to approve the Waseca County Board of Commissioners work session minutes of May 19, 2026, and regular meeting minutes of May 19, 2026, by Commissioner Christopherson, seconded by Commissioner Krause. Motion carried 5-0.

a. Waseca County Board of Commissioners Work Session Minutes May 19, 2026

b. Waseca County Board of Commissioners Meeting Minutes May 19, 2026

5. Consent Agenda

Motion to approve the consent agenda as presented by Commissioner Krause, seconded by Commissioner Milbrath. Motion carried 5-0.

a. Approval of Bills

The following bills were audited and allowed:

VENDOR NAME	AMOUNT
A.H. HERMEL COMPANY	324.47
ACCESS INFO MANAGEMENT OF MN INC	3,819.59
ADVANCED CORRECTIONAL HEALTHCARE	118.49
AMAZON CAPITAL SERVICES	648.04
ASSOC OF MN COUNTIES	225.00
ASSOC OF MN COUNTIES	475.00
BOCKS SERVICE INC	50.00
BOMGAARS SUPPLY	180.44
BOMGAARS SUPPLY	197.93

BOMGAARS SUPPLY	613.01
BOSS SUPPLY OF JANESVILLE INC	17.97
BRADLEY HAUG	828.55
BRIAN HARGUTH	944.69
BROCK NELSON	278.24
BROWN COUNTY COMM. CORRECTIONS	75.00
COLE'S ELECTRIC INC	1,080.00
CRYSTAL VALLEY COOP	499.38
CURT KEYES	80.00
DHS SOS ARC 476	1,955.00
DOUGLAS CHRISTOPHERSON	52.20
EJL PUBLICATIONS	264.00
FRANKLIN SALVATORE II	7,160.75
GINGER P. DESIGNS	190.00
INNOVATIVE OFFICE SOLUTIONS LLC	633.61
JAMIE LEE BECKSTRAND	106.10
JANESVILLE TILE SUPPLY	3,719.71
JOHN FRID	33.17
JONES HAUGH & SMITH	1,832.10
JULIE TESCH	103.20
KAY LYN GOTTSCHALK	95.95
KECK'S REPAIR INC	962.18
KIM KROEGER-BABCOCK	93.05
LENZ LAWN CARE INC	2,411.30
LESUEUR COUNTY SHERIFF'S OFFICE	3,975.00
LINDA LARES	125.00
MAC QUEEN EQUIPMENT INC	270.25
MACKENZIE WEIS	7.82
MAPLETON MARINE	659.89
MATTHEW SUMMER	11.87
MEDTOX LABORATORIES	70.92
MENARDS-MANKATO	97.48
MIDWEST MONITORING & SURVEILLANCE	140.75
MN DEPT OF TRANSPORTATION	21,549.46
NAPA AUTO PARTS	155.00
NORTHLAND TRENCHING EQUIPMENT LLC	475.00
O'REILLY AUTOMOTIVE INC	116.78
PATTON HOVERSTEN & BERG PA	11,593.50
PDCM/SCSU-RANGE	630.00
RAMY TURF PRODUCTS LLC	2,078.00
RENT N SAVE PORTABLE SERVICES INC	125.00
RICHARD MORRIS	240.00
RINKE-NOONAN ATTORNEYS AT LAW	1,039.50
RIVER BEND BUSINESS PRODUCTS	1,449.13
RS EDEN	147.18
SRP HEATING, A/C & REFRIGERATION	225.00
TECTA AMERICA CORPORATION	2,725.00
TERRANCE MCCLUNE	6,250.00
TYLER ANDREW BORCHERT	10,762.50
ULINE	161.30
VERUS LLC	1,125.00
WASECA ABSTRACT COMPANY	680.00
WASECA CO SOIL & WATER	1,053.25

b. Discover Waseca Tourism Appropriation

Approved the full \$1,500.00 Discover Waseca Tourism appropriation, noting expedited approval due to timing constraints.

c. Economic Development Tax Abatements

Economic Development Tax Abatements								
Payment Schedule for County Tax Payable Year of 2026								
VENDOR #	BUSINESS	PARCEL #	COUNTY ANNUAL PYMT AGREEMENT	COUNTY SHARE OF TAX 2026	COUNTY PAY IN 2026	JUNE 26 PYMT	NOV 26 PYMT	ACCT #
9500	UFP Real Estate LLC	17 616 0050	\$ 21,065.00	\$ 26,664.26	\$ 21,065.00	\$ 10,532.50	\$ 10,532.50	01-701-6928
8786	Conagra	17 013 0600	Formula in Contract	\$ 185,558.54	\$ 117,127.34	\$ 58,563.67	\$ 58,563.67	01-701-6928
TOTALS			\$ 21,065.00	\$ 212,222.80	\$ 138,192.34	\$ 69,096.17	\$ 69,096.17	01-701-6928

d. Tobacco / Liquor Licenses

Request approval of the following liquor and tobacco licenses:

Papa Olie's Bar & Grill LLC - Waldorf, MN - Tobacco License

New Richland Liquor Company LLC - New Richland, MN - Tobacco License

Newrich Foods Inc. - New Richland, MN - Tobacco License

DG Retail - New Richland, MN - Tobacco License

DG Retail - Janesville, MN - Tobacco License

Casey's Retail Company - Janesville, MN - Tobacco License

Casey's Retail Company - New Richland, MN - Tobacco License

Pleasant Grove Pizza Farm LLC - Waseca, MN - Liquor License (CT3.20NSS)

Pleasant Grove Pizza Farm LLC - Waseca, MN - Liquor License (WNONSB)

New Richland Golf Association - New Richland, MN - Liquor License

Waseca Lakeside Club Inc. - Waseca, MN - Liquor License

Half Pint Brewing Company LLC - Waseca, MN - Liquor License (TRONSS)

Half Pint Brewing Company LLC - Waseca, MN - Liquor License (BROFSL)

All license applications have been properly completed and necessary background checks conducted by Waseca County Sheriff's Office.

6. Action Items

a. Appointment of the Waseca County Community Corrections Advisory Board

Jonathan Schiro, Community Corrections Director, noted in accordance with Minnesota Statute 401.08, section 401.02, subdivision 1, the Waseca County Community Corrections Advisory Board shall consist of at least nine members as appointed by the County Board who shall be representatives of law enforcement, prosecution, judiciary, education, corrections, ethnic minority, social services and lay citizen.

The following members are recommended for appointment:

Waseca County Community Corrections Advisory Board			Representation	2 Year Term
1	Jay Dulas, Waseca County Sheriff		Law Enforcement	2026, 2027
2	Chief Kris Markeson, Waseca Police Department		Law Enforcement	2026, 2027
3	Rachel Cornelius, Waseca County Attorney		Prosecution	2026, 2027
4	Honorable Carol Hanks		Judiciary	2026, 2027
5	Superintendent Eric Hudspeth, Waseca Public Schools		Education	2026, 2027
6	Director Jon Schiro, Community Corrections		Corrections	2026, 2027
7	Career Agent Landi Dulas, Community Corrections		Corrections	2026, 2027
8	Angie Alvarez		Minority / Lay Citizen	2026, 2027
9	Director Tara Reich, MNPrairie		Social Services	2026, 2027
10	Commissioner Doug Christopherson		County Board	2026, 2027
11	Commissioner Brian Harguth		County Board	2026, 2027

Motion to approve the appointment of the Waseca County Community Corrections Advisory Board by Commissioner Milbrath, seconded by Commissioner Krause. Motion carried 5-0.

b. Contract 812506: Final Acceptance & Payment

Jim Kollar, Public Works Director/County Engineer, noted work has been completed, in accordance with specifications, for the reconstruction of 14th Ave SE/ 139th Street/ 345th Ave (aka Highlands Road). Ulland Bros. was awarded Contract No.

812506 on April 1, 2025, and work commenced on June 2, 2025. Work was substantially completed and the roadway opened to traffic on September 16, 2025. The final amount of work certified is \$1,436,760.44, approximately 93% of the original contract of \$1,542,879.59. Monetary deductions of \$34,739.33 were applied in accordance with construction specifications for bituminous density and bituminous mixture test results. A change order was executed in the spring of 2026 to construct an aggregate shoulder along the edge of bituminous, at a cost of \$17,895.20. The City of Waseca and Woodville Township approved of this extra work. This project was awarded a \$1.5 million Local Road Improvement Program grant. As a result of the project's final amount being less than the grant award, neither the city nor township will incur any construction contract costs. The city and township did cost share on construction inspection and testing costs associated with work performed by Bolton & Menk.

Motion to approve the work and final payment in the amount of \$25,606.15 to Ulland Brothers Inc. by Commissioner Milbrath, seconded by Commissioner Christopherson. Motion carried 5-0.

c. Contract 812508: Final Acceptance & Payment

Kollar also noted work has been completed, in accordance with specifications, for the replacement of a culvert on CSAH No. 23. Borneke Construction was awarded Contract No. 812508 on July 1, 2025, and work commenced on September 8, 2025. Work was substantially completed, and the roadway opened to traffic on September 29, 2025. The contract was suspended for the winter as satisfactory vegetation establishment had not occurred during the dry fall conditions. The final amount of work certified is \$432,572.18, approximately 101% of the original contract of \$429,057.60. No contract changes were executed. Final payment in the amount of \$876.25 is due to Borneke Construction. This project is funded with Local Option Sales Tax monies.

Motion to accept the work and authorize final payment of \$876.25 to Borneke Construction by Commissioner Harguth, seconded by Commissioner Krause. Motion carried 5-0.

d. Contract 812509: Final Acceptance & Payment

Kollar noted the work has been completed, in accordance with specifications, for the replacement of Bridge 7598 with Bridge 81535 on CSAH No. 6 (250th Ave) and over the Le Sueur River. Structural Specialties Inc. was awarded Contract 812509 on August 5, 2025, and work commenced on August 27, 2025. Work was substantially completed, and the roadway opened to traffic on November 13, 2025. The contract was suspended for the winter as satisfactory vegetation establishment had not occurred during the dry fall conditions. The final amount of work certified is \$574,489.60, approximately 97% of the original contract of \$590,040.85. No contract changes were executed. Final payment in the amount of \$2,823.36 is due to Structural Specialties Inc.

The project is funded by a combination of Local Bridge Replacement Program and CSAH-Construction funds.

Motion to accept the work and authorize final payment of \$2,823.36 to Structural Specialties Inc. by Commissioner Milbrath, seconded by Commissioner Christopherson.

e. Contract 812607: Final Acceptance & Payment

Kollar noted the work has been completed, in accordance with specifications, for the bituminous mill and overlay of existing pavement at the Fairgrounds. WW Blacktopping, Inc. was awarded Contract 812607 on March 17, 2026. The original contract amount was \$75,266.20. A change order to add work was approved due to favorable bid prices and available budget. The final amount of work certified is \$101,906.50. Final payment in the amount of \$4,697.07 is due to WW Blacktopping, Inc. \$135,000 in county levy was budgeted for the project.

Motion to accept the work and authorize final payment of \$4,697.07 to WW Blacktopping, Inc. by Commissioner Krause, seconded by Commissioner Harguth. Motion carried 5-0.

f. Contract 812502: Final Acceptance & Payment

Kollar noted the work has been completed, in accordance with specifications, for the replacement of three (3) bridge/culverts by Minnowa Construction, Inc. The structures were located on CR 55 over JD-11, CR 54 over Bull Run Creek, and CR 54 over Little Cobb River. Minnowa Construction was awarded Contract No. 812502 on February 4, 2025, and work commenced on April 28, 2025. Work was substantially completed on September 15, 2025. The contract was suspended for the winter as satisfactory vegetation establishment had not occurred during the dry fall conditions. One change order was issued for the CR 55 bridge/culvert location and addressed the replacement of organic soils excavated from the road core within the area of the temporary stream diversion. The change order amount was \$9,462.00. The final amount of work

certified is \$1,526,592.29, approximately 99% of the original contract amount of \$1,535,153.10. Final payment in the amount of \$4,008.75 is due to Minnowa Construction, Inc.

LBRP Grant Funds: \$1,279,524.95
L.O.S.T. Funds: \$247,067.34

Motion to accept the work and authorize final payment in the amount of \$4,008.75 to Minnowa Construction, Inc. by Commissioner Milbrath, seconded by Commissioner Krause. Motion carried 5-0

g. Approval of Listing and Sale of County Landlocked Properties

Brian Tomford, Facilities Director, noted Waseca County is selling landlocked properties that are not part of County programming or development. Staff have gone through the state statute for the sales of these parcels twice and received no bids on the properties.

Staff are requesting that the Waseca County Board of Commissioners approve the sale of the below PIDS (Glynn and Manthy properties) with a 50% reduction of the assessed value of the properties:

Parcel 09.030.0600 — \$30,000.00 (50% of the 2026 Estimated Market Value of \$60,000.00)

Parcel 01.001.1100 — \$25,000.00 (50% of the 2026 Estimated Market Value of \$49,600.00)

Motion to approve the sales of the below PIDS (Glynn and Manthy properties) with a 50% reduction of the assessed value of the following properties: Parcel 09.030.0600 — \$30,000.00 (50% of the 2026 Estimated Market Value of \$60,000) and Parcel 01.001.1100 — \$25,000.00 (50% of the 2026 Estimated Market Value of \$49,600) by Commissioner Milbrath, seconded by Commissioner Krause. Discussion was held. Motion carried 5-0.

7. Administration

The board recessed at 10:42 a.m.

The board reconvened at 10:47 a.m.

a. Administration Update

Michael Johnson, County Administrator, provided updates to the board regarding recent administrative announcements.

b. Human Resources Announcements

Michael Johnson, County Administrator, provided updates to the board regarding recent Human Resource announcements.

c. Community Development Update

Tina Wilson provided updates via email to the Waseca County Board of Commissioners.

8. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

9. Adjourn

Having no further county board business, Commissioner Christopherson moved and Commissioner Krause seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 11:35 a.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration