



WASECA COUNTY BOARD OF COMMISSIONERS
May 19, 2026 - 9:30 AM
East Annex Public Meeting Room
300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, May 19, 2026, in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson, Brian Harguth, Brad Milbrath and Brad Krause.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Tammy Spooner, Property and Election Services Director; Melissa Sexton, Human Resources Director; Tina Wilson, Community Development Director; and Sheriff Jay Dulas; Christy Kallvig, Extension; Amy Nelson, Extension; Kelly Tomford, Extension Admin Clerk; Jim Kollar, Public Works Director/County Engineer

Others present were Deb Bentley, Waseca County Pioneer; Tom Sexton, Rep.; Andrea Moen, City of Janesville

1. Call to Order and Pledge of Allegiance

Chair Malterer called the meeting to order at 9:30 a.m. The Pledge of Allegiance was recited.

Public Comment

Representative Tom Sexton, 19B, presented to the meeting today and discussed budget challenges and funding. Sexton noted the local option sales tax was not approved. A short discussion was held.

2. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners agenda by Commissioner Milbrath, seconded by Commissioner Christopherson. Motion carried 5-0.

3. Presentations

a. University of MN Extension — Christy Kallevig, Southeast Regional Director UofM Extension

- Introduce Extension staff members and provide programming updates

Christy Kallevig, Southeast Regional Director, U of M Extension, introduced new summer intern Isabella Schultz. Kallevig also provided programming updates.

Amy Nelson noted that Waseca County 4-H had 700 participants in Waseca County and 236 youth that enrolled in a Waseca County 4-H club. Nelson noted 4-H retention numbers are at 86.5%. Nelson noted that Waseca County fair exhibits and entries continue to grow.

Leah Roeker joined the Extension team in September with the primary focus of outreach. Her focus is working with school programs, including after-school programming. Roeker added NRHEG schools and did many sessions with them this year. Roeker will be adding Waseca Community Education this summer and will be running some day camps for the summer.

b. Song Bird Trail Update - Phil Wacholz, Freeborn County Engineer

- Presentation of Memorandum of Agreement for Board Consideration

Phil Wacholz, Freeborn County Engineer, provided the board of commissioners with an update on the Song Bird Trail.

4. Approval of County Board Minutes

a. Waseca County Board of Commissioners Meeting Minutes May 5, 2026

Motion to approve the Waseca County Board of Commissioners meeting minutes of May 5, 2026, by Commissioner Harguth, seconded by Commissioner Krause. Motion carried 5-0.

5. Consent Agenda

Motion to approve the consent agenda as presented by Commissioner Milbrath, seconded by Commissioner Christopherson.

Motion carried 5-0.

a. Approval of Bills

The following bills were audited and allowed:

A.H. HERMEL COMPANY	277.61
ADVANCED CORRECTIONAL HEALTHCARE INC	4,692.93
ALBERT LEA SEED HOUSE	1,057.00
AMAZON CAPITAL SERVICES	280.81
AMAZON PH	322.26
AMERICAN SOLUTIONS FOR BUSINESS	5,218.45
BAKER TILLY LLP	4,798.50
BOB BARKER COMPANY INC	598.95
BOCKS SERVICE INC	503.30
BRAD ZINNIEL	2,450.00
BRETT MADSEN ASBESTOS ABATEMENT	1,500.00
CARRIAGE AUTO REPAIR OF WASECA LLC	57.00
COLE'S ELECTRIC INC	406.36
DAVID R BORCHARDT	3,630.00
DEML FORD INC	2,502.09
DENNISON TECHNOLOGY GROUP	5,687.64
DOUGLAS FREY KILGORE II	1,770.00
DUANE RATHMANN	81.45
DVORSAK MATERIAL HANDLING EQUIPMENT INC	51,727.85
ERIC RICHARD SEYKORA	350.00
FIRST NATIONAL BANK	1,320.37
FIRST NATIONAL BANK	691.23
FIRST NATIONAL BANK 4135	316.95
FIRST NATIONAL BANK 9655	722.78
FIRST NATIONAL BANK 3975	1,064.49
FIRST NATIONAL BANK OMAHA 7265	19.99
FIRST NATIONAL BANK 4208	84.38
FIRST NATIONAL BANK 5529	275.00
FIRST NATIONAL BANK 9593	816.41
FIRST NATIONAL BANK OF OMAHA 0237	1,480.00
FIRST NATIONAL BANK OF OMAHA 0792	829.45
FIRST NATIONAL BANK OF OMAHA 1344	18.20
FIRST NATIONAL BANK OF OMAHA 3849	459.88
FIRST NATIONAL BANK OHAMA 1683	349.31
FIRST NATIONAL BANK OMAHA	18.88
FIRST NATIONAL BANK OMAHA	35.02
FIRST NATIONAL BANK OMAHA 7462	1,260.30
FIRST NATIONAL BANK OMAHA 2000	122.50
FIRST NATIONAL BANK OMAHA 2000	80.34
FIRST NATIONAL BANK OMAHA 9296	898.46
FIRST NATIONAL BANK OMAHA 0710	50.00
FIRST NATIONAL BANK OMAHA 1325	273.99
FIRST NATIONAL BANK OMAHA 1745	120.00
FIRST NATIONAL BANK OMAHA 1745	151.57
FIRST NATIONAL BANK OMAHA 1745	50.00
FIRST NATIONAL BANK OMAHA 1745	109.99
FIRST NATIONAL BANK OMAHA 2173	792.85
FIRST NATIONAL BANK OMAHA 2905	1,191.73
FIRST NATIONAL BANK OMAHA 3877	34.86
FIRST NATIONAL BANK OMAHA 5467	206.51

FIRST NATIONAL BANK OMAHA 5640	894.42
FIRST NATIONAL BANK OMAHA 6072	189.21
FIRST NATIONAL BANK OMAHA 6742	53.55
FIRST NATIONAL BANK OMAHA 6755	514.23
FIRST NATIONAL BANK OMAHA 7236	413.94
FIRST NATIONAL BANK OMAHA 7801	509.38
FIRST NATIONAL BANK OMAHA 8006	15.00
FRANKLIN SALVATORE II	38,941.50
GALLS, LLC	50.46
GBALER USA INC	13,865.94
GINGER P. DESIGNS	412.00
GOPHER STATE ONE CALL	27.00
HOME SWEET HOME HARDWARE LLC	34.83
INFORMATION SYSTEMS CORP	110,960.04
INNOVATIVE OFFICE SOLUTIONS LLC	984.54
JANESVILLE TILE SUPPLY	9,056.42
JONES HAUGH & SMITH	4,812.50
KECK'S REPAIR INC	13,626.11
KEZIA SMITH	5,815.50
KYLE ROMAN MURRAY	868.50
L&D AG SERVICE, INC	253.94
L&L PLUMBING LLC	300.00
LEON SCHOENROCK	180.30
LINDA LARES	125.00
LOWER 48 TRANSPORT SERVICE INC	991.90
MARK SOMMERS	93.49
MARVIN PEARSON	178.56
MAYO CLINIC ST LOUIS MO	129.00
MCA (MN CORRECTIONS ASSOC)	1,035.00
MEI TOTAL ELEVATOR SOLUTIONS	549.44
MENARDS-MANKATO	1,619.40
MERLIN KATH	207.00
MESSICK LAW PLLC	495.00
METTLER-TOLEDO INTERNATIONAL INC	809.23
MICHELLE DINEEN PLIC	500.00
MIDWEST MACHINERY CO	957.18
MJB HANSEN FAMILY LP	2,294.67
MN CHIEFS OF POLICE ASSOCIATION	137.00
MN COUNTIES INTERGOVERNMENTAL TRUST	233.00
MNCCC LOCKBOX	9,024.00
M-R SIGN COMPANY INC	4,019.57
NAPA AUTO PARTS	293.97
NIPPON SANSO MATHESON INC	61.50
OLYMPIC FIRE PROTECTION	669.00
OUTREACH SMARTPHONE MONITORING	340.00
PAUL BECKSTRAND	106.10
PAULINE E LEARY PH.D	10,031.67
PEMBERTON LAW PLLP	154.00
POINT EMBLEMS	2,420.00
POWERPLAN INC	2,555.05
PREMIER BIOTECH	3,084.46
RDO EQUIPMENT CO	1,008.50
RIVER BEND BUSINESS PRODUCTS	1,683.61

RIVER VALLEY FORENSIC SERVICES PA	850.00
RODNEY BORN	83.63
RUSSELL J FREDERICK	84.50
SF ENTERPRISES LLC	8,010.00
SOFTWARE.HARDWARE.INTEGRATION	1,100.60
THE PUBLIC GROUP	2,565.00
THOMSON REUTERS	697.84
TRAFERA LLC	925.00
TYLER TECHNOLOGIES, INC	158.00
US VENTURE INC	1,328.00
WASECA CO AG SOCIETY	360.00
WASECA CO PIONEER	24.20
WASECA GLASS	1,127.20
WASECA HARDWARE LLC	802.88
WIDSETH SMITH NOLTING & ASSOC INC	6,384.00

b. **Approval of Security Agreement for the Deposit of Public Funds**

This is an annual agreement that spells out the protection details for the deposit of public funds. Staff recommends approval of the agreement and the authorization of Ms. Spooner to sign on behalf of Waseca County.

c. **Fund Transfer - Highway Equipment**

Approval of the transfer of \$161,765.30 from 13.000.000.2851 to 13.340.000.6670.

6. **Action Items**

a. **Memorandum of Agreement for the Planning, Construction, and Maintenance of Songbird Trail**

Motion to approve the memorandum of agreement for the planning, construction, and maintenance of Songbird Trail by Commissioner Milbrath, seconded by Commissioner Krause. Discussion was held. Motion carried 5-0.

b. **Resolution 2026-19: Establish an Absentee Ballot Board for the 2026 Election Cycle**

Waseca County is required to establish an Absentee Ballot Board to process and tabulate Absentee Ballots, Mail Ballots, and UOCAVA (Uniformed and Overseas Citizens Absentee Voting Act) Ballots. The Board shall consist of qualified, trained election judges that have been appointed from the provided party lists and trained deputy auditor employees.

Motion to adopt Resolution 2026-19 Establishing an Absentee Ballot Board for the 2026 Election Cycle by Commissioner Christopherson, seconded by Commissioner Harguth. Motion carried 5-0.

RESOLUTION 2026-19

ESTABLISHING AN ABSENTEE BALLOT BOARD FOR THE 2026 ELECTION CYCLE

WHEREAS, the Waseca County Board of Commissioners is required by Minnesota Statutes Section 203B.121, Subd. 1, to establish an Absentee Ballot Board Ballot, Mail Ballot and United States Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) Ballot Board for the 2024 Election Cycle; and

WHEREAS, Waseca County is a county where the office of county auditor does not exist pursuant to special legislation enacted by the Minnesota Legislature on March 23, 1998, and Waseca County Board Resolution 98-131 dated December 3, 1998; and

WHEREAS, pursuant to said legislation and resolution, the Waseca County Board of Commissioners ("Board") designated the Waseca County Director of Property & Election Services ("Director") as the principal county officer charged with duties relating to elections, including the establishment of an absentee ballot board for ballots issued under Minnesota Statutes Sections 203B.16 to 203B.27 that implement the United States Uniformed and Overseas Citizens Absentee Voting Act; and

WHEREAS, the Board also authorized the Director to delegate said duties to employees working within the Director's department; and

WHEREAS, the major political parties provide lists of eligible voters willing to act as election judges during each regular election cycle; and

WHEREAS, the Director will receive said lists of eligible voters willing to act as election judges during this election cycle; and

WHEREAS, the Director has determined that the volume of work to be performed by the Absentee Ballot Board cannot be accomplished solely by election judges; and

WHEREAS, Minnesota Statutes Section 203B.121 permits the Board to appoint the Director's deputy auditor employees to the Absentee Ballot Board if they have received adequate training in the processing and counting of absentee ballots.

NOW THEREFORE, BE IT RESOLVED, that the Waseca County Board of Commissioners hereby establishes an Absentee Ballot Board pursuant to Minnesota Statutes Section 203B.121 that consists of: (i) election judges who have been appointed from the provided party lists pursuant to Minnesota Statutes Sections 204B.19 through 204B.22 and have received adequate training in the

processing and counting of absentee ballots, and (ii) any of the Director's deputy auditor employees who have received adequate training in the processing and counting of absentee ballots.

BE IT FURTHER RESOLVED, that the Waseca County Board of Commissioners hereby directs the Director to establish an absentee ballot board for ballots issued under Minnesota Statutes Sections 203B.16 to 203B.27 that implement the United States Uniformed and Overseas Citizens Absentee Voting Act.

c. **Resolution 2026-20 Waseca Hockey Association Request for Premises Permit**

Waseca Hockey Association has submitted an application for a Premises Permit to conduct charitable gambling at Half Pint Brewing Company, located at 40097 150th St, Waseca, MN 56093, in Blooming Grove Township. Application LG214 Premises Permit Application has been properly completed and submitted, together with an attached LG215 Lease for Lawful Gambling Activity.

Staff is recommending adoption of Resolution 2026-20 Delegation of Charitable Gambling Premises Permit and authorization for the County Auditor to sign the application. A fee of \$150 will be paid to the State of Minnesota by the Hockey Association.

Motion to adopt Resolution 2026-20 Waseca Hockey Association Request for Premises Permit by Commissioner Milbrath, seconded by Commissioner Krause. Motion carried 5-0.

RESOLUTION 2026-20

DELEGATION OF CHARITABLE GAMBLING PREMISES PERMIT HALF PINT BREWING COMPANY

WHEREAS, Waseca County is allowed by Minnesota Statute 349.213, Subd. 2 to approve the premises permit for charitable gambling; and

WHEREAS, Waseca County Resolution 2016-45 requires County Board approval by resolution for premise permit for LG214; Premise permit application; and

WHEREAS, the Waseca Hockey Association hereby requests to conduct charitable gambling at Half Pint Brewing Company, located at 40097 150th St, Waseca, MN 56093, in Blooming Grove Township;

NOW, THEREFORE, BE IT RESOLVED, the Waseca County Board of Commissioners hereby approves Waseca Hockey Association to conduct charitable gambling at Half Pint Brewing Company in conjunction with Minnesota Statute 349 and Waseca County Ordinance # 36.

d. **Resolution 2026-21: Authorizing Use of a New Voting System in Waseca County Municipalities**

Spooner noted pursuant to Minnesota Statutes Chapter 206.58, each municipality within Waseca County may provide for the use of a new electronic voting system. The Statute also requires that information be disseminated to the public prior to use. A notice was published in The Waseca County Pioneer, the official county newspaper, on April 23, 2026, with an official demonstration at 1:00 p.m., April 29, 2026. The ExpressVote has been on display and is available for demonstrations from April 29, 2026 through June 10, 2026. It is required that the Board of Commissioners approve use of the equipment, via resolution, prior to implementation.

Motion to adopt Resolution #2026-21 Authorizing Use of a New Voting System in Waseca County Municipalities by Commissioner Krause, seconded by Commissioner Milbrath. Discussion was held. Motion carried 5-0.

RESOLUTION #2026-21

AUTHORIZING USE OF A NEW VOTING SYSTEM IN WASECA COUNTY MUNICIPALITIES

WHEREAS, Waseca County has provided for the use of a new electronic voting system in all precincts in the county at all elections pursuant to Minnesota Election Law; and

WHEREAS, the new electronic voting system consists of the continued use of DS200 automatic ballot tabulators manufactured by Election Systems and Software LLC; effective June 26, 2026, the ExpressVote electronic ballot marking device manufactured by Election Systems and Software LLC; and continued use of the Poll Pad electronic rosters manufactured by KnowInk; in conjunction with the supporting and necessary software, programs, documentation, and systems for the electronic voting system; and

WHEREAS, this new electronic voting system continues to rely on a human-readable paper ballot record completed by the voter; and

WHEREAS, pursuant to Minnesota Statutes chapter 206.58, each municipality within Waseca County may provide for the use of a new electronic voting system; and

WHEREAS, Minnesota Statutes chapter 206.58 also requires information be disseminated to the public about the use of a new voting system as well as be provided access to and instruction on the new system prior to the first election at which it will be used;

THEREFORE, BE IT RESOLVED THAT, the Waseca County Board of Commissioners hereby approves the use of the electronic voting system in all elections beginning with the August 11, 2026, Primary Election pursuant to Minnesota Election Law; and

THEREFORE, BE IT FURTHER RESOLVED THAT, adoption of this resolution shall serve ascertainment and authorize Waseca County to notify the Minnesota Secretary of State.

e. **Resolution 2026-22: Approval of Waseca County 2026-2028 Strategic Plan**

At a January 2026 work session, David Drown and Associates conducted a Strategic Planning Process with Waseca

County staff and Elected Officials in order to put together a 3-year Strategic Plan. Further review and refinement occurred in the following months, and the Board of Commissioners held a work session the morning of May 19, 2026, in order to solidify the priorities, strategies and goals to encapsulate this whole process.

The Strategic Planning Process document is included in this packet, and the formal strategic plan will be reviewed on the screen. The Resolution in the packet was left intentionally incomplete to allow for modification during the work session.

Motion to adopt Resolution 2026-22 Approval of Waseca County 2026-2028 Strategic Plan by Commissioner Harguth, seconded by Commissioner Krause. Motion carried 5-0.

Resolution 2026-22 2026-2028 Waseca County Strategic Plan

WHEREAS, the Waseca County Board functions within the statutory framework of Minnesota law. General powers and responsibilities are found in Minnesota Statutes, especially but not exclusively Chapters 370, 373, 375. Minnesota Statutes supersedes all bylaws, rules and policies established by the Board; and

WHEREAS, the Waseca County Board participated in a Strategic Planning Day in January 2026 in order to identify key themes of service, celebrate success, and establish critical priorities, goals and strategies; and

WHEREAS, the participants in the planning session identified clear themes amongst all of the information shared of the Judicial Center, Facilities Planning, Workforce Capacity and Leadership, Technology and Modernization, Communication, Engagement & Trust, Service Excellency & Efficiency, and Fiscal Sustainability & Economic Strength.

NOW, THEREFORE, BE IT RESOLVED, that for 2026-2028 the three priorities of Waseca County Strategic Plan are as follows:

1. Justice Center & County Infrastructure Modernization
2. Workforce Excellence & Organizational Leadership
3. Service Excellence, Communication & Public Trust

BE IT FURTHER RESOLVED, each of the Strategic priorities has goals that align directly with the priorities and provide a roadmap for a succinct description of the priorities in one sentence. Likewise, each goal has various strategies to achieve them.

BE IT FURTHER RESOLVED, that the Waseca County Board of Commissioners is committed to the success of this plan and establishes the following action items that will live alongside the plan's duration:

1. Publish and share the strategic plan on the website, in newsletters, etc.
2. Create a one-page summary to publish, distribute and share widely.
3. Ensure all staff throughout the County are briefed on the plan and priorities.
4. Build implementation of the plan into staff work plans and individual goals.
5. Update the County Board agenda materials to include the new strategies.
6. Hold periodic staff meetings to discuss work to date, etc.
7. Carefully consider timely projects in the budget and capital planning process.
8. Brief the Board on the status of the goals; update as needed.
9. Annual formal review with the Board; update all information as needed.
10. Celebrate successful achievements with timely thanks and recognition.

f. **Public Hearing to consider approving a Conditional Use Permit to allow Cannabis Cultivation on a portion of PID 12.032.0650, zoned A-1 Agricultural Protection District.**

Wilson noted this 20-acre parcel of land is owned by Daniel J. Harguth and Tara L. Harguth. The portion of ground being considered for cannabis cultivation is approximately 9.44 acres m/l. There may be up to 4 different growing sites within the acreage under consideration. A separate cannabis license will be required for each growing site. This parcel is only to be used for growing the cannabis. Any further processing of the cannabis will be handled off-site according to MN Chapter 342 and Administrative Rules Chapter 9810.

The Waseca County Planning Commission held a public hearing on May 7, 2026, and after the public hearing reviewed the criteria for approval. The Planning Commission approved the Criteria and moved to forward this request to the County Board. The Planning Commission and the Planning and Zoning Staff recommend the County Board approve the request for a Conditional Use Permit to grow cannabis on the southern 659 feet of the West ½ of the NW ¼ of the SE ¼, Section 32, Township 107, Range 22, Waseca County, MN; TBD State Highway 13, Waseca, MN; a portion of PID 12.032.0650

Chair Malterer opened the public hearing at 10:16 a.m. Hearing no public comment, the public hearing was closed at 10:17 a.m.

Motion to approve the Findings of Fact by Commissioner Christopherson, seconded by Commissioner Milbrath. Motion carried 4-0 with 1 abstaining.

A roll call was taken, and the motion passed 4-0, with 1 abstaining by the following: Commissioner Christopherson - aye; Commissioner Harguth - abstained; Commissioner Milbrath - aye; Commissioner Krause - aye; Malterer - aye.

Motion to approve the Conditional Use Permit by Commissioner Milbrath, seconded by Commissioner Krause. Motion carried 4-0 with 1 abstaining.

A roll call was taken, and the motion passed 4-0, with 1 abstaining by the following: Commissioner Christopherson - aye; Commissioner Harguth - abstained; Commissioner Milbrath - aye; Commissioner Krause - aye; Malterer - aye.

g. Public Hearing to consider approving a Conditional Use Permit to construct and operate a Four (4) Megawatt Photovoltaic Solar Array on a portion of PID 05.001.0700, zoned A-1 Agricultural Protection District.

Wildcat Renewables, LLC (Wildcat) is requesting a Conditional Use Permit to construct a 26-acre, 4-megawatt photovoltaic solar array on a privately owned parcel in Waterville, Waseca County, MN. The 120th Street Solar - Phase 2 Project (Project) is located in the Northwest portion of the parcel, lying west of the farmstead and north of the drainage ditch. The land on which the solar array will be constructed will be leased from the landowner. The Project parcel is currently zoned A-1 Agricultural. The proposed solar array will interconnect with existing Xcel Energy infrastructure located adjacent to the Project site.

The Photovoltaic Solar Array will be located upon a portion of approximately 26 acres of 148.91-acre parcel (PID: 05.001.0700) owned by Paul Davison Trustee and located in the Northeast Quarter of Section 1, T108N, R23W, of Isco Township. The property is in the A-1 Agricultural Protection Zoning District.

The Planning Commission held a public hearing on May 7, 2026, at their regularly scheduled meeting. Upon conclusion of the public hearing, the Commission reviewed and approved the Criteria for Approval and moved to forward this to the County Board for approval of the Conditional Use Permit. Staff recommends approval of this Conditional Use Permit to construct and operate a Four (4) Megawatt Photovoltaic Solar Array.

Chair Malterer opened the public hearing at 10:22 a.m. Hearing none, the public hearing was closed at 10:22 a.m.

Motion to approve the conditions for the by Commissioner Harguth, seconded by Commissioner Christopherson. Discussion was held. Motion carried 5-0.

Motion to approve the Conditional Use Permit by Commissioner Christopherson, by Commissioner Krause. Discussion was held. Motion carried 5-0.

h. Public Hearing to consider approving a Conditional Use Permit to construct an electrical substation, Essential Services, on PID 06.034.0600 and PID 14.034.1400, zoned I General Industrial District.

The City of Janesville is requesting a Conditional Use Permit to construct a substation on PID 06.034.0600 and PID 14.034.1400. The structure will cross the property line between the two parcels. All records indicate that the Western parcel PID 14.034.1400 has been previously annexed into the jurisdiction of the City of Janesville. Our CUP will be over the Eastern parcel PID 06.034.0600. The parcel in question is in Section 34 Township 108N Range 24 of Janesville Township. The request is pursuant to the requirements of Section 6.08 (C) (30) and 6.16(K) of the Waseca County Unified Development Code. The applicant's property identified by PID 06.034.0600, with the address TBD Old Highway 14, Janesville, MN 56048 is in the I General Industrial District.

The Planning Commission held a public hearing on May 7, 2026. After the public hearing, the Commission reviewed and approved the Criteria for granting a conditional use permit. They moved to forward this request to the County Board with a recommendation of approval. Staff requests the County Board approve this Conditional Use Permit for Essential Services by the City of Janesville.

Chair Malterer opened the public hearing at 10:28 a.m. Hearing no public comment, the public hearing closed at 10:29 a.m.

Motion to approve the criteria for granting a CUP by Commissioner Christopherson, seconded by Commissioner Harguth. Motion carried 5-0.

Motion to approve the Conditional Use Permit to construct an electrical substation, Essential Services on PID 06.034.0600 and PID 14.034.1400 zoned general industrial district by Commissioner Milbrath, seconded by Commissioner Krause. Motion carried 5-0.

i. Public Hearing to adopt Ordinance 2026-168, to amend Section 6.23 FO FLOODPLAIN OVERLAY DISTRICT STANDARDS of Waseca County Unified Development Code (UDC).

Wilson provided a review of the Shoreland Overlay District Standards, it was discovered that Section 6.23 Floodplain Overlay District was also in need of review and subsequent updating. The amendment has been reviewed and given conditional approval by the DNR. Changes are considered housekeeping in nature by updating UDC code references and conforming with state statute. Staff's recommendation is for the County Board to hold a public hearing related to the

proposed changes to Section 6.23 FO and then to adopt Ordinance 2026-168.

Chair Malterer opened the public hearing at 10:39 a.m. Hearing none, the public hearing was closed at 10:40 a.m.

Motion to adopt Ordinance 2026-168 amending Section 6.23 FO Floodplain Overlay District Standards of Waseca County Unified Development Code (UDC) by Commissioner Harguth, seconded by Commissioner Milbrath. Motion carried 5-0.

7. Administration

a. Administration Update

Michael Johnson, County Administrator, provided administrative updates to the board.

b. Human Resources Announcements

Michael Johnson, County Administrator, provided updates to the board regarding recent Human Resource announcements.

c. Community Development Update

Tina Wilson provided updates to the board of commissioners via email.

8. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

9. Adjourn

Having no further county board business, Commissioner Christopherson moved and Commissioner Krause seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 11:03 a.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration

