



WASECA COUNTY BOARD OF COMMISSIONERS

April 21, 2026 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, April 21, 2026, in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson, Brian Harguth, Brad Milbrath and Brad Krause.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Tara Reich, MNPrairie; Sarah Berry, Public Health Director; Sheriff Jay Dulas; Melissa Sexton, Human Resources Director; Patty Haroldson, MNPrairie; Deann Boney, MNPrairie; Tina Rentz; MNPrairie

Others present include Deb Bently, Waseca County Pioneer

Present via online platform were Brandee Nelson, Dispatch; Tina Wilson, Community Development Director; Leah Camerson, Public Health Business Manager

1. Call to Order and Pledge of Allegiance

Chair Malterer called the meeting to order at 9:30 a.m. The Pledge of Allegiance was recited.

Public Comment

There was no public comment.

2. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners agenda by Commissioner Milbrath, seconded by Commissioner Krause. Motion carried 5-0.

3. Presentation

a. Mn Prairie Quarterly Report

Tara Reich, MN Prairie Executive Director, presented today to discuss increased interaction with their boards. Reich hopes to be present for meetings on a quarterly basis.

Tina Rentz, Adult Disabilities Services, provided an overview of the last quarter highlights. Mobile Health Crisis services were discussed, noting Spero helps with these services. In March, crisis residential settings started in Rochester. Another happening is coordinating with Spero is the ability for law enforcement to have safes available for firearms, as a place to store those for people who are going through a mental health crisis.

Deann Boney, Income and Healthcare Assistance Manager, discussed the eligibility caseload, noting since COVID-19 there was a big increase and now has leveled off. She noted there was an average of 11,444 cases, noting that is approximately 300 per caseworker. Approximately 410 cases are added each month. SNAP performance measures were discussed. No quality control errors in 2024. EVA, AI powered assistant was discussed. The child support performance was also reviewed.

Patty Haroldson, Family and Child Services, discussed the foster care and adoption conference that will be held this week on April 23rd and 24th. Commissioners should RSVP through the QR code provided by Haroldson.

b. Request for Sheriff's Office Operational Planning

Michael Johnson, County Administrator, discussed that the Commissioners are requesting Sheriff Dulas present at the second meeting in June to step through the following items from the list below.

The Waseca County Board of Commissioners respectfully requests a presentation from Waseca County Sheriff Dulas on the second regular Board Meeting in June regarding the below elements of the planned Judicial Center:

Inter-County Coordination

- Coordination between the Sheriff, Jail Administrator, and County Administrator with Le Sueur County officials to establish a Memorandum of Agreement (MOA) and/or contract

Judicial System Coordination

- Ongoing collaboration involving the Sheriff, Jail Administrator, Community Corrections, County Attorney, Public Defenders, and Court/Court Administration to ensure a smooth transition
- Clarification of the designated holding facility (county jail)
- Establishment of clear communication processes between agencies, led by Jail Administration, to support efficient day-to-day operations

Security Planning and Staffing

- A preliminary overview of proposed security plans, including entrance staffing. This should include:
 - Management of the security scanner
 - Staffing requirements
 - Associated budget implications, including consideration for the 2027 budget cycle

Organization of the New Jail Concept

- Development of updated job descriptions for jailers/transport officers, with reference to comparable counties' models
- Evaluation of implementing an unmarked transport vehicle

Operational Readiness Planning

- Consider initiating operational systems within the next 6-12 months to mirror future jail operations; this would allow for identification and resolution of any necessary adjustments prior to the opening of the new facility

Please don't view this list as exhaustive, and feel free to add your own elements to it. This is just meant to prompt further planning and discussion, and we realize there could be more details added that you deem important.

Please include any staff you deem necessary, such as County Admin or HR, to help provide further details or information. They are more than willing to assist.

4. Approval of County Board Minutes

Motion to approve the Waseca County Board of Commissioners meeting minutes of April 7, 2026, by Commissioner Christopherson, seconded by Commissioner Harguth. Motion carried 5-0.

a. Waseca County Board of Commissioners Meeting Minutes April 7, 2026

5. Consent Agenda

Motion to approve the consent agenda as presented by Commissioner Milbrath, seconded by Commissioner Christopherson. Motion carried 5-0.

a. Approval of Bills

The following bills were audited and allowed:

A.H. HERMEL COMPANY	368.79
ADVANCED CORRECTIONAL HEALTHCARE INC	3,829.02
ALBERT LEA SEED HOUSE	1,528.00
AMAZON CAPITAL SERVICES	369.23
ANCOM COMMUNICATIONS INC	1,045.95
ASSOC OF MN COUNTIES	2,250.00
AVENU INSIGHTS & ANALYTICS LLC	875.16
BAKER TILLY VANTAGEN LLC	5,378.45
BARBARA J. BUKER	429.00
BLOOMING PRAIRIE FARM RADIO, INC	1,800.00
BLUE EARTH CO	375.00
BOCKS SERVICE INC	35.00
BRETT MADSEN ASBESTOS ABATEMENT	1,200.00
CDW GOVERNMENT INC	196.01
COMMUNITY COMPLIANCE MONITORING	390.00
COURT SPORTS AND MORE INC	254.00
DAVID JOHN JONES	660.00
DEML FORD INC	2,137.74
DONNELLY LAW FIRM PLLC	390.00
DUANE RATHMANN	81.45
EJL PUBLICATIONS	57.00
FIRST NATIONAL BANK	91.94

FIRST NATIONAL BANK	28.52
FIRST NATIONAL BANK	1,531.43
FIRST NATIONAL BANK 8759	424.78
FIRST NATIONAL BANK 9655	531.71
FIRST NATIONAL BANK 3975	651.46
FIRST NATIONAL BANK OMAHA 7265	309.74
FIRST NATIONAL BANK 5529	913.29
FIRST NATIONAL BANK 9593	46.92
FIRST NATIONAL BANK OF OMAHA	32.19
FIRST NATIONAL BANK OF OMAHA 0237	45.20
FIRST NATIONAL BANK OF OMAHA 0792	134.03
FIRST NATIONAL BANK OF OMAHA 1344	61.04
FIRST NATIONAL BANK OF OMAHA 2967	5.88
FIRST NATIONAL BANK OHAMA 1683	190.08
FIRST NATIONAL BANK OMAHA	107.35
FIRST NATIONAL BANK OMAHA 7462	3,006.31
FIRST NATIONAL BANK OMAHA 9296	656.91
FIRST NATIONAL BANK OMAHA 0710	2,006.58
FIRST NATIONAL BANK OMAHA 1325	1,295.47
FIRST NATIONAL BANK OMAHA 1745	67.74
FIRST NATIONAL BANK OMAHA 1745	45.00
FIRST NATIONAL BANK OMAHA 2173	38.08
FIRST NATIONAL BANK OMAHA 2905	1,003.40
FIRST NATIONAL BANK OMAHA 5467	139.64
FIRST NATIONAL BANK OMAHA 5640	19.59
FIRST NATIONAL BANK OMAHA 6072	180.00
FIRST NATIONAL BANK OMAHA 6114	28.52
FIRST NATIONAL BANK OMAHA 6667	347.10
FIRST NATIONAL BANK OMAHA 6742	1,368.37
FIRST NATIONAL BANK OMAHA 7236	916.28
FIRST NATIONAL BANK OMAHA 7801	766.06
FIRST NATIONAL BANK OMAHA 8006	25.65
FIRST NATIONAL BANK OMAHA 8264	173.95
FIRST NATIONAL BANK OMAHA 8538	626.41
GMS INDUSTRIAL SUPPLY INC	36.00
GOPHER STATE ONE CALL	6.75
HAS LLC	284.75
HEALTHY SMILES INC	1,668.50
ICON ENTERPRISES, INC.	16,366.67
INNOVATIVE OFFICE SOLUTIONS LLC	267.58
JANESVILLE TILE SUPPLY	984.06
JESSICA S BERKE	86.40
JONES HAUGH & SMITH	750.00
KAIYA MARTIN	84.83
KECK'S REPAIR INC	363.30
KYLE ROMAN MURRAY	525.00
LESUEUR COUNTY SHERIFF'S OFFICE	2,250.00
LINDA LARES	125.00
MANTRONICS	322.45
MARK SOMMERS	93.49
MARVIN PEARSON	98.56
MATHESON	145.00
MCA (MN CORRECTIONS ASSOC)	283.50

MEI TOTAL ELEVATOR SOLUTIONS	549.44
MENARDS-MANKATO	31.84
MICHELLE DINEEN PLIC	500.00
MIDWEST MONITORING & SURVEILLANCE	198.00
MJB HANSEN FAMILY LP	2,120.32
MN BOARD OF WATER & SOIL RESOURCES	8.48
MN DEPT OF CORRECTIONS	1,454.60
MNCCC LOCKBOX	345.00
NACCHO	295.00
NANCY JANE'S BAKERY	288.00
NAPA AUTO PARTS	185.87
NAPA AUTO PARTS	943.40
NICOLE GRAMS	8.00
NICOLE KALOW	1.50
NUSS TRUCK GROUP INC	3,623.63
OUTREACH SMARTPHONE MONITORING	317.00
PAUL BECKSTRAND	106.10
PDCM/SCSU-RANGE	630.00
PEMBERTON LAW PLLP	470.00
POWERPLAN INC	1,838.87
RDO EQUIPMENT CO	3,380.26
REGENTS OF UNIVERSITY OF MN	38,925.00
RIVER BEND BUSINESS PRODUCTS	779.39
RIVER VALLEY FORENSIC SERVICES PA	850.00
RODNEY BORN	83.63
RS EDEN	163.35
RUSSELL J FREDERICK	84.50
SAFEASSURE CONSULTANTS INC	12,646.32
SCHILLING SUPPLY COMPANY	94.91
SCHWAAB INC	83.61
SKOGEN MECHANICAL, LLC	1,391.00
STEPHANIE ROEMHILDT	169.72
STEVEN LEE MARQUARDT	264.20
STREICHERS	560.00
T MOBILE	500.00
TECTA AMERICA CORPORATION	1,838.23
THE PUBLIC GROUP	193.75
THE SOLID WASTE ASSOCIATION OF NORTH AMERICA	355.00
THOMSON REUTERS	697.84
TOTAL GLASS-LOCK INC	150.00
TRAFERA LLC	7,355.00
UHL COMPANY INC	172,557.50
WASECA ABSTRACT COMPANY	433.00
WASECA CO PROPERTY & ELECTION SERVICES	4,197.52
WASECA CO PROPERTY & ELECTION SERVICES	569.12
WASECA CO PROPERTY & ELECTION SERVICES	872.18
WASECA COUNTY NEWS	133.80
WASECA HARDWARE LLC	319.13
WASECA MOTOR CO	101.35
ZIEGLER INC	2,810.34

b. March 2026 Monthly Transfers

Waseca County Board of Commissioners				
Monthly Electronic Funds Transfer Report				
March 2026				
Date	From Account	To Account	Amount	Description
3/11/26	Keen Bank	Minnwest	\$500,000.00	Cash to Cash
3/20/26	Keen Bank	Wells Fargo	\$240,000.00	Cash to Cash
3/27/26	Keen Bank	Minnwest	\$750,000.00	Cash to Cash

Approved

c. 2025 County Feedlot Officer Report and Review

The Minnesota Pollution Control Agency (MPCA) requires delegated feedlot program counties to submit a County Feedlot Officer Annual Report to describe the feedlot projects and activities that were completed throughout the year. This report is the focal point for evaluation when a County Feedlot Officer (CFO) receives their annual performance review from MPCA regional staff. The County Feedlot Officer Annual Report and performance review help determine the amount of MPCA funding the delegated county will receive for completing feedlot activities such as registrations and inspections.

In order to receive MPCA feedlot funding, delegated feedlot program counties have minimum program requirements that must be achieved. During the annual performance review, the minimum program requirements are split up into two categories; inspection and non-inspection. For the inspection category, 7% of MPCA recognized and registered feedlot sites within the county must be inspected annually to pass the minimum program requirements. In 2025, Waseca County had a feedlot site inspection rate of 7.89%. The passing rate for the minimum program requirements for non-inspections is 90%. In 2025, Waseca County received a 100% achievement rate for the non-inspection minimum program requirements category. Additionally, any work that is done above and beyond the minimum program requirements is rewarded with performance credit funding. In 2025, Waseca County earned 53.25 performance credits. Staff recommends that the Waseca County Board of Commissioners move to approve the consent agenda, authorizing the County Board Chair to sign the 2025 County Feedlot Officer Annual Report.

d. Fund Transfer Request - SCHA Reinvestment Funds

Public Health Staff have been busy implementing South Country Health Alliance Reinvestment grant activities throughout the first quarter. In the first quarter, 67.5 hours were spent by our family health unit and \$10.15 in mileage expenses supporting All About Newborns, Mental Health projects and the Healthy Smiles Program. Additionally, \$4,069 was paid for dental services for Waseca County residents through our Healthy Smiles program. These are residents who would otherwise not receive preventative dental care as they do not carry dental insurance and are not currently enrolled in Medical Assistance. The SCHA reinvestment grant also supports our Senior Service team for time that is spent serving SCHA members that is otherwise not reimbursable. This quarter equated to 76.5 hours of staff time. Lastly, our Healthy Housing program offers assessments to residents and related fixes to make the home safer to live in. Items available after an assessment include things like fire extinguishers, knobs and outlet covers, smoke alarms, food thermometers, and pest traps. Cost for this program include \$39.73 for these supplies and 48.25 staff hours. In summary, \$11,764.11 in costs for staff time, supplies, and contracting activities have been allocated to the general public health ledger accounts (01-451-451) and \$2,541.05 in cost to the Environmental Health account (01-451-453). We are asking to move \$14,305.16 from the SCHA Reinvestment account (25-480-050) to cover these incurred costs.

Staff recommend the transfer of \$14,305.16 from the South Country Reinvestment Grant Fund 25-480-050; \$11,764.11 to the Public Health Nursing Fund 01-451-451 and \$2,541.05 to the Environmental Health Fund 01-451-453.

e. Fund Transfer Request - Opioid Settlement Fund

With the first-round grant contracts, payments and the second-round grant review by the opioid advisory committee, various public health staff incurred time in the first quarter of 2026. Andrea Kronbach, WIC Coordinator, has dedicated time as a part of her job expectations. Colin Ayers, Health Educator/Planner and Sarah Berry, Public Health Director as well as other leadership staff have also invested time to convene partners, analyze data, disburse funding, and review grant applications. A total of 83.5 staff hours have been dedicated to this effort this quarter, 66 of which were by Ms. Kronbach. Additional costs included a portion of cell phone (\$6.90) and advertising costs to promote the opioid survey (\$81.99). The public health

department is asking that \$5,308.44 be transferred from 25-093-000 to 01-451-451 to cover the cost of the staff time and fringe incurred related to opioid work.

Staff recommend \$5,308.44 be moved from the National Opioid Settlement Fund 25-093-000 into the Public Health Fund 01-451-451 for first quarter expenses.

6. Action Items

a. Opioid Settlement Grant Approval

Sarah Berry, Public Health Director, noted the Opioid Advisory Committee met April 13, 2026, to discuss funding applications resulting from the Request for Proposals posted and advertised in November 2025. Before the Advisory Council meeting, a representative subcommittee reviewed applications received by the March 15th deadline. Applications were scored and discussed relevant to the items posted in the previously approved RFP. As you might remember, "the goal of the funding is to facilitate growth of services provided in Waseca County through establishing new or expanding existing programs. Successful applicants will be working to make a sustainable impact through activities that support one or more of the following categories: harm reduction, prevention, criminal justice, treatment and recovery."

The committee is pleased to recommend Beyond Brink DBA WEcovery for funding approval in the amount of \$20,000. Their proposal enables the continuation of the YES Program, which focuses on delivering early intervention, prevention, and recovery support to at-risk youth at both JWP and the local Alternative High School. Beyond Brink staff spend one day per week at each school, receiving referrals from school counselors and administrators. Referrals are typically made when a student is caught vaping, is struggling with substance use or risky behaviors, or is identified as needing additional social-emotional support. Students initially attend four required sessions as a consequence alternative, with 99% choosing to continue voluntarily beyond the required timeframe. To date, Beyond Brink has served 13 students, including one who has remained engaged for over two years.

Awards will be provided on a reimbursement basis, and if all the above are awarded and used to their maximum potential it will result in a draw-down of \$20,000 from the Opioid Settlement Grant Fund. Applicants who are not being brought forward at this time will be notified and will have the ability to adjust applications and resubmit requests for consideration and review in June. Our next deadline for submission is June 15, 2026.

Motion to approve the award of funds from the Opioid Settlement Grant to Beyond Brink DBA WEcovery for \$20,000 to allow for the implementation and support of programs as they have submitted by Commissioner Krause, seconded by Commissioner Milbrath. Motion carried 5-0.

7. Administration

a. Administration Update

Michael Johnson, County Administrator, provided updates to the board regarding recent administrative updates.

b. Human Resources Announcements

Michael Johnson, County Administrator, provided updates to the board regarding recent Human Resource announcements.

c. Community Development Update

Tina Wilson, Community Development Director, provided updates for the Board of Commissioners.

8. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

9. Closed Session - Performance Review of Michael Johnson, pursuant to M.S.13D.05, sub.3(a)

Commissioners moved into closed session at 11:02 a.m. pursuant to MN Stat.13D.05, sub.3(a) for discussion of Michael Johnson's Performance Review.

Motion to follow the strategy as discussed in the closed session by Commissioner Christopherson, seconded by Commissioner Milbrath. Motion carried 5-0. The closed session ended at 11:53 a.m. and the regular session resumed.

10. Adjourn

Having no further county board business, Commissioner Krause moved and Commissioner Christopherson seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 11:55 a.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration