



WASECA COUNTY BOARD OF COMMISSIONERS
February 17, 2026 - 9:30 AM
East Annex Public Meeting Room
300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, February 17, 2026, in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson, Brian Harguth, Brad Milbrath and Brad Krause.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Rachel Cornelius, County Attorney; Sheriff Jay Dulas; Brian Zabel, Ditch and Ag Coordinator; Greg Huber, Watershed Management Coordinator; Mark Schaetzke, SWCD; Jim Kollar, Public Works Director/County Engineer; Brian Tomford, Facilities Director; Denise Wright, Emergency Management Director; Leah Cameron, Public Health Business Manager

Present via online platform were Maame Quarcoo, Senior Land Use Planner; Melissa Sexton, Human Resources Director; Tina Wilson, Community Development Director

Others present were Deb Bently, Waseca County Pioneer

1. Call to Order and Pledge of Allegiance

Chair Malterer called the meeting to order at 9:30 a.m. The Pledge of Allegiance was recited.

Public Comment

There was no public comment.

2. Approval of Agenda

Motion to approve the amended agenda to include moving action item H., to action item A. by Commissioner Milbrath, seconded by Commissioner Krause. Motion carried 5-0.

It was also noted that Resolution 2026-09 DNR Recreation Grant will be tabled until the March 17, 2026, meeting. A work session will be scheduled for March 3, 2026, at 8:00 a.m. to go over a 5-year parks plan.

3. Presentation

a. Cannon River Watershed Joint Powers Organization Update

Emmie Scheffler, Cannon River Watershed JPB Administrator, presented to the board of commissioners meeting today to discuss the Cannon River Watershed Joint Powers organization. Scheffler noted that planning started in 2016 and the plan was approved in June of 2020. The CRWJPO was formed in 2019 as a result of the plan. Scheffler noted that 5.3% of the Cannon River Watershed is in Waseca County and about 18% of Waseca County is a part of the Cannon River Watershed. Scheffler also discussed funding, accomplishments, current activities, and the upper cannon flood study. Website information was provided, noting projects can be found at <https://www.cannonriverwatershedmn.gov/>.

4. Approval of County Board Minutes

Motion to approve the Waseca County Board of Commissioners special meeting minutes of January 26, 2026, regular meeting minutes of February 3, 2026, and Waseca County Drainage Authority meeting minutes of February 2, 2026, by Commissioner Harguth, seconded by Commissioner Milbrath. Motion carried 5-0.

a. Waseca County Drainage Authority Meeting Minutes February 2, 2026

b. Waseca County Board of Commissioners Special Meeting minutes January 26, 2026

c. Waseca County Board of Commissioners meeting minutes February 3, 2026

5. Consent Agenda

Motion to approve the consent agenda as presented by Commissioner Krause, seconded by Commissioner Christopherson. Motion carried 5-0.

a. Approval of Bills

The following bills were audited and allowed:

VENDOR NAME	AMOUNT
A.H. HERMEL COMPANY	459.48
ADA ENTERPRISES INC	2,200.00
ADVANCED CORRECTIONAL HEALTHCARE INC	3,892.93
AMAZON CAPITAL SERVICES	1,189.29
AMAZON PH	261.39
AMERICAN PROBATION & PAROLE ASSOCIATION	525.00
AP MIDWEST LLC	11,352.00
ASCENSUS	2,400.00
ATTORNEY GENERAL'S OFFICE	156.68
BAKER TILLY LLP	1,439.00
BAUER BUILT INC	37,645.28
BLUE EARTH CO FINANCE DEPT	53,028.35
BOCKS SERVICE INC	294.60
BOSS SUPPLY OF JANESVILLE INC	799.20
BRITTON PLUMBING & HEATING LLC	3,515.00
CAR CARRIAGE AUTO REPAIR	112.50
CITY OF MORRISTOWN	160.00
CITY OF WASECA FINANCE DEPARTMENT	16,001.74
CLIA LABORATORY PROGRAM	248.00
COMMUNITY COMPLIANCE MONITORING	575.00
CRYSTEEL TRUCK EQUIPMENT	1,696.00
DAVID R BORCHARDT	5,895.00
DEANNE MALTERER	112.09
DEML FORD INC	2,531.17
DWIGHT E THOMPSON	1,631.00
FIRST NATIONAL BANK	36.29
FIRST NATIONAL BANK	348.81
FIRST NATIONAL BANK 8759	60.00
FIRST NATIONAL BANK 9655	303.31
FIRST NATIONAL BANK 3975	300.00
FIRST NATIONAL BANK OMAHA 7265	9.99
FIRST NATIONAL BANK 5529	86.83
FIRST NATIONAL BANK OF OMAHA	508.09
FIRST NATIONAL BANK OF OMAHA 0237	90.00
FIRST NATIONAL BANK OF OMAHA 0792	1,293.69
FIRST NATIONAL BANK OF OMAHA 1344	47.85
FIRST NATIONAL BANK OMAHA	2,605.85
FIRST NATIONAL BANK OMAHA 7462	126.31
FIRST NATIONAL BANK OMAHA 2000	181.46
FIRST NATIONAL BANK OMAHA 2000	275.00
FIRST NATIONAL BANK OMAHA 2000	362.92
FIRST NATIONAL BANK OMAHA 2000	550.00
FIRST NATIONAL BANK OMAHA 0710	331.00
FIRST NATIONAL BANK OMAHA 0727	940.69
FIRST NATIONAL BANK OMAHA 1325	362.11
FIRST NATIONAL BANK OMAHA 1745	720.00
FIRST NATIONAL BANK OMAHA 1745	15.32
FIRST NATIONAL BANK OMAHA 1745	1,281.49
FIRST NATIONAL BANK OMAHA 2173	396.48

FIRST NATIONAL BANK OMAHA 2905	243.75
FIRST NATIONAL BANK OMAHA 5467	117.57
FIRST NATIONAL BANK OMAHA 5640	844.09
FIRST NATIONAL BANK OMAHA 6072	86.76
FIRST NATIONAL BANK OMAHA 6667	1,305.48
FIRST NATIONAL BANK OMAHA 7801	99.00
FIRST NATIONAL BANK OMAHA 8264	464.00
FREEBORN CO AUDITOR-TREASURER	2,167.34
GAVIN KRITZECK	11.05
GINA PETERSON	204.00
GMS INDUSTRIAL SUPPLY INC	206.57
GOPHER STATE ONE CALL	51.35
GOVERNMENT EXECUTIVE MEDIA GROUP	500.00
GREG HUBER	20.43
H & J FUEL	95.57
H&L MESABI INC	6,615.00
HOME SWEET HOME HARDWARE LLC	86.53
INNOVATIVE OFFICE SOLUTIONS LLC	250.05
INTRADYN	1,000.00
JONES HAUGH & SMITH	4,325.00
KAREN MOLLNER	3,000.00
KESTREL SOFTWARE LLC	1,890.00
KOHLMEYER HAGEN LAW OFFICE CHTD	2,104.00
KYLE ROMAN MURRAY	165.00
LEON SCHOENROCK	100.30
LIME VALLEY ADVERTISING INC	65.00
LINDA LARES	125.00
LOCKGREEN	12,219.89
MARK SOMMERS	93.49
MATHESON	804.40
MEI TOTAL ELEVATOR SOLUTIONS	549.44
MICHELLE DINEEN PLIC	500.00
MIDWEST MONITORING & SURVEILLANCE	229.25
MIDWEST MOTOR SUPPLY CO INC	127.20
MINNESOTA ELEVATOR INC	835.00
MN COUNTIES HUMAN RES MGMT ASSOC	75.00
MN ENVIRONMENTAL HEALTH ASSOCIATION	50.00
MNCCC LOCKBOX	4,486.00
MONROE TOWMASTER LLC	192.33
NAPA AUTO PARTS	11,971.63
NAPA AUTO PARTS	182.50
NCH CORPORATION	1,238.75
NUSS TRUCK GROUP INC	7,297.03
O'REILLY AUTOMOTIVE INC	192.47
OUTREACH SMARTPHONE MONITORING	272.00
PARADIGM SOFTWARE LLC	10,587.89
PATTON HOVERSTEN & BERG PA	135.00
PRECIOUS QUERUBIN	7,200.00
PUMPS, MOTORS & BEARINGS LLC	25.51
RAMSEY COUNTY FINANCE	1,882.00
RDO EQUIPMENT CO	2,946.84
RECOVERY TREK LLC	202.50
RICK'S APPLIANCE	797.00

RIVER BEND BUSINESS PRODUCTS	22.83
RIVER VALLEY FORENSIC SERVICES PA	250.00
RS EDEN	450.30
RUSSELL J FREDERICK	84.50
STEELE CO DETENTION CENTER	2,325.00
STEPHANIE ROEMHILDT	89.72
STREAMLINE COMMUNICATIONS LLC	4,685.00
STREICHERS	57.00
THOMSON REUTERS	1,593.84
ULINE	115.39
VARITECH INDUSTRIES INC	9,811.92
WASECA AREA CHAMBER OF COMMERCE INC	2,000.00
WASECA HARDWARE LLC	286.51
WINTER INDUSTRIES LLC	3,800.00
ZIEGLER INC	468.54

b. January 2026 Monthly Electronic Funds Transfer Report

Waseca County Board of Commissioners				
Monthly Electronic Funds Transfer Report				
January 2026				
Date	From Account	To Account	Amount	Description
1/7/26	Keen Bank	Minnwest	\$750,000.00	Cash to Cash
1/21/26	Keen Bank	ISD #829	\$36,173.76	12/25 Property Tax Settlement
1/21/26	Keen Bank	ISD #2168	\$5,391.97	12/25 Property Tax Settlement
1/21/26	Keen Bank	ISD #2835	\$16,242.59	12/25 Property Tax Settlement
1/21/26	Keen Bank	ISD#2143	\$3,181.80	12/25 Property Tax Settlement
1/21/26	Keen Bank	City of Waseca	\$22,726.54	12/25 Property Tax Settlement
Approved				

c. CERT Transfer of Funds

Waseca CERT received a donation of \$500.00 from the Waseca VFW which was incorrectly entered into account 01-281-281. Request to transfer \$500.00 to account 25-281-000.

d. Recorder's Compliance Report

Attached is the Recorder's Compliance Report for 2025. There were 3,380 documents recorded with 99.94% being processed within the statutory timeline.

WASECA
Compliance Report
From 01/01/2025 to 12/31/2025

Paper Recorded Documents – Compliance Days: 10

Total Number of Documents: 3380

Total Number of Compliant Documents: 3378

Percentage Compliant: 99.94%

e. Request for Out of State Travel: Drug/DWI Court Agent

The Steele-Waseca Drug/DWI Court Probation Agent has the opportunity to attend the All-Rise Community Supervision Training in Oklahoma City. This four-day program provides in-depth education on drug and DWI court community supervision, delivered by national experts. All Rise, the national drug court association, offers role specific training designed to strengthen community supervision practices. The training will take place March 24–27, 2026, in Oklahoma City. Participants will receive comprehensive instruction on the latest research, strategies, and best practices in treatment court supervision. All associated costs, including registration, travel, lodging, and meals—will be covered through Third Judicial District SWDC fees. Seeking an approval for the DWI Court Probation Agent to attend the All-Rise Community Supervision Training in Oklahoma City.

f. Request for Out of State Travel: Public Health NACCHO360

Recommend approval of out-of-state travel to Louisville, Kentucky from July 14-17, 2026, to attend national conference, contingent upon a successful scholarship award. Registration for NACCHO360 is \$895.00, lodging is \$175.00/night for 4 nights, flights at \$300.00 to total \$1,895.00. All conference costs would be reimbursed through LPHA scholarship. Staff time is included in the Public Health budget.

6. Action Items

a. Public Hearing on Ordinance No.164

Michael Johnson, County Administrator, noted there was a public input session held on Thursday, February 5, 2026, with approximately 50 individuals attending and 13 offering comments.

Commissioner Malterer opened the public hearing at 10:02 a.m. and asked for public comment on the rifle vs. shotgun-only ordinance for Waseca County.

Randy Peterson presented to the meeting to discuss his position of being in favor of leaving it as rifle. Peterson noted he feels Waseca County should do what's best for Waseca County.

Commissioner Malterer closed the public hearing at 10:05 am. The commissioners held discussions including safety concerns, large deer population, education, and personal responsibility. Commissioners also discussed the responsibilities and decisions of individual landowners.

Due to lack of motion, ordinance No. 164 failed.

b. Contract 812601: Seal Coat

Jim Kollar, Public Works Director/County Engineer, noted bid documents have been prepared and advertised for the 2026 bituminous seal coat contract. Approximately 20 miles of county highways have been selected for bituminous seal coat, fog seal, and pavement markings. Road segments include: CSAH 4 from Johnson Ave to 5th Ave in Waseca, CSAH 6 from CR 56 to the east county line, CSAH 9 from CSAH 3 to CSAH 26, CSAH 29 from CSAH 4 to CSAH 9, CSAH 33 from end of gravel to US Hwy 14, CSAH 33 from CSAH 4 to CSAH 9, CSAH 43 from South Main to Teal St in Janesville, CSAH 45 from TH 30 to CSAH 12 in New Richland, CR 55 from RR trestle to Main St in Janesville, and CR 55 from CR 54 to CSAH 3. Additionally, Woodville Township and the City of Waseca requested that seal coating 139th St/345th Ave (aka Highlands Rd) be included in the county's contract. Woodville Township requested that seal coating Bunker Drive also be included in the county's bid package. For bidding and contract award purposes, the county highway work has been established as the Base Bid, Bid Alternate No. 1 includes all contract pay items for Highlands Road, and Bid Alternate No. 2 includes all contract pay items for Bunker Drive. The bid documents were prepared that the Base Bid contains the minimum items considered for awarding this contract and the low bidder is determined by the Base Bid total. Alternate No. 1 and Alternate No. 2 are additive packages that bidders were required to bid. The County Board may award the Base Bid **or** Base Bid plus Alternate No. 1 **or** Base Bid plus Alternate No. 1 and Alternate No. 2. The County Board may also reject all bids. Staff recommend that the Waseca County Board of Commissioners award Contract No. 812601 to Asphalt Surface Technologies Corp. in the amount of \$523,921.36, which hereby includes the Base Bid and Bid Alternate No. 1 and Bid Alternate No. 2.

R&B Reserves: \$479,796.95 (Base Bid)

Woodville Township: \$35,362.15 (Alt No. 1 & Alt No. 2)

City of Waseca: \$8,762.26 (Alt No. 1)

Bids were opened on Thursday, February 12, 2026, at 10:00 am. Five (5) bids were received. Asphalt Surface Technologies Corp. (ASTECH) submitted the low, responsive bid with a base bid amount of \$479,796.95. This amount is approximately 18% below the engineer's estimate of \$584,795.45. Alternate bid totals, of the low base bidder, were reviewed with the Woodville Township Supervisor(s) and the City of Waseca Engineer. Their recommendation is to award both Alternate No. 1 and Alternate No. 2. The addition of Alternate No. 1 and Alternate No. 2 brings the total contract amount to \$523,921.36. The Township and City will be invoiced for their respective portions of the contract, once completed, as well as for the costs incurred by the county for purchasing and trucking the aggregate utilized.

Motion to accept the low bid from Asphalt Surface Technologies Corp. (ASTECH), the low bid with a base bid amount of \$479,796.95 with the addition of Alternate No. 1 and Alternate No. 2 bringing the total contract amount to \$523,921.36 by Commissioner Harguth, seconded by Commissioner Milbrath. Motion carried 5-0.

The Township and City will be invoiced for their respective portions of the contract, once completed, as well as for the costs incurred by the county for purchasing and trucking the aggregate utilized.

c. South Country Health Alliance Delegation Agreement Annual Update

Leah Cameron, Public Health Business Manager, noted South Country Health Alliance has an amendment for 2026 to the 2025 Delegation Agreement. The current reimbursement rates (Exhibit E) include the annual update for our Case Aide

time. The other change is a clarification on the notification process for hospital admissions/ER visits. These are the only adjustments. Staff recommend approval of the new agreement, including the 2026 Rates (Exhibit E). Reimbursement is based on actual cost. Staff cost decreased by \$4,460.53 due to an annual insurance cost decrease.

Motion to approve the amendment to the South Country Health Alliance Delegation agreement by Commissioner Christopherson, seconded by Commissioner Krause. Motion carried 5-0.

d. **Resolution 2026-08: All Hazard Mitigation Plan**

Denise Wright, Emergency Management Director, discussed Resolution 2026-09 All Hazard Mitigation Plan. As established by the Disaster Mitigation Act of 2000, Waseca County has participated in the planning process of the County All-Hazard Mitigation Plan. This plan is updated every 5 years and has been shared and approved by Minnesota Homeland Security and Emergency Management and FEMA. With the adoption of this plan, Waseca County and participating jurisdictions will be eligible for the FEMA Hazard Mitigation Grant Program.

Motion to adopt Resolution 2026-08 All Hazard Mitigation Plan by Commissioner Milbrath, seconded by Commissioner Harguth. Motion carried 5-0.

RESOLUTION 2026-08

TO ADOPT THE 2025 WASECA COUNTY HAZARD MITIGATION PLAN

WHEREAS, Waseca County recognizes the threat of natural hazards to people and property within Waseca County; and
WHEREAS, Waseca County has prepared a hazard mitigation plan, hereby known as the 2025 Waseca County Hazard Mitigation Plan in accordance with Federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and
WHEREAS, the 2025 Waseca County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property within Waseca County from the impacts of future hazards and disasters; and
WHEREAS, by adoption by the Waseca County Board of Commissioners demonstrates its commitment to hazard mitigation and achieving the goals outlined in the 2025 Waseca County Hazard Mitigation Plan, and
WHEREAS, approval of the 2025 Waseca County Hazard Mitigation Plan by the Federal Emergency Management Agency (FEMA) will make Waseca County and participating jurisdictions eligible to apply for FEMA Hazard Mitigation Assistance grants; and
NOW THEREFORE BE IT RESOLVED that the Waseca County Board of Commissioners supports the hazard mitigation planning effort and wishes to adopt the 2025 Waseca County Hazard Mitigation Plan.

e. **Resolution 2026-10: Donation Acceptance for Public Health Outreach**

Leah Camerson, Public Health Business Manager, discussed a part of our support of the Minnesota Department of Health's contracted interviews through SDK Strategic Services regarding Health Insurance access. Cameron noted our Community Health Worker provided connections and translation services to local families. As a part of the interview process, gift cards were awarded to their interview participants. As an intermediary, we presented gift cards to the three participating individuals. We have interviewed three participants and are unable to attract a fourth. Therefore, we have a remaining gift card that SDK would like to present to Waseca County as a thank you for our assistance. The Public Health Department would like to accept this donation and utilize the \$25 Target gift card at an upcoming public event as a door prize for a lucky attendee.

Motion to accept the \$25 Target gift card from SDK Strategic Services by Commissioner Krause, seconded by Commissioner Christopherson. Motion carried 5-0.

Resolution 2026-10

Accepting Donation from SDK Strategic Services

WHEREAS, Minn. Stat. Sect. 465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens in accordance with terms prescribed by the donor; and
WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and
WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donations offered.
NOW, THEREFORE, BE IT RESOLVED, that the Waseca County Board of Commissioners accepts, with sincere appreciation, the following listed donations on behalf of its citizens:

<u>Name of Donor</u>	<u>Donation</u>	<u>Donation Purpose</u>
SDK Strategic Services	\$25.00	Public Health Outreach

f. **Resolution 2026-11: 2026 Noxious Weed List**

Brian Zabel, Ditches and Ag Coordinator, discussed Resolution 2026-11: 2026 Noxious Weed List. Zabel noted this list changes every year.

Motion to adopt Resolution 2026-11 2026 Noxious Weed List by Commissioner Krause, seconded by Commissioner

Christopherson. Motion carried 5-0.

Waseca County Board of Commissioners

Resolution #2026-11

Noxious Weeds

WHEREAS, Minnesota Statute, 18.77 defines noxious weeds as an annual, biennial, or perennial plant that the MN Department of Agriculture Commissioner designates to be injurious to public health, the environment, public roads, crops, livestock, or other property.

WHEREAS, Minnesota Statute, 18.79 directs the MN Department of Agriculture Commissioner and Noxious Weed Advisory Committee to determine which plants are noxious weeds subject to regulation; and prepare, publish, and revise as necessary, but at least once every three years, a list of noxious weeds and their designated classification.

WHEREAS, Under Minnesota Statute, section 18.80, the Waseca County Board of Commissioners has appointed a county agricultural inspector as point of contact within Waseca County for noxious weed issues and to carry out the enforcement provisions under Minnesota Statute sections 18.78 – 18.87.

WHEREAS, Minnesota Statute, section 18.83 requires a general notice for noxious weed control or eradication to be published on or before May 15th each year, to serve as notice to landowners when an individual notice cannot be served by the county agricultural inspector.

THEREFORE, BE IT RESOLVED, that the Waseca County Board of Commissioners, adopts the following noxious weed list to carry out the Minnesota Noxious Weed Law as defined in Minnesota statute chapters 18.75 – 18.91, on all lands within Waseca County during the growing season. Upon acceptance, the noxious weed list shall be published in the official newspaper of Waseca County for designated publications and public hearings.

g. **Resolution 2026-12: Authorizing Support for the Voluntary Transfer of South-Central MN Multi-County HRA's**

Michael Johnson, County Administrator, discussed the South-Central MN Multi-County Housing and Redevelopment Authority (HRA) which administers the Housing Choice Voucher program funded by the US Department of Housing and Urban Development (HUD) to provide tenant-based rental assistance vouchers to meet the housing needs of low-income households in Nicollet, Martin, Waseca, Watonwan, Sibley Counties. The Annual Contributions Contract (ACC) is an agreement between HUD and the HRA which establishes the basic terms and conditions for the HRA's Housing Choice Voucher Program.

Vouchers currently allocated to Waseca County per the ACC: 36

The Vouchers currently utilized (under lease) in Waseca County: 53

The HRA is currently in a funding shortfall and is unable to increase voucher utilization. As a result, the HRA is unable to increase administrative revenue earned from HUD. The HRA has also sought out additional administrative revenue streams and has been unsuccessful in securing funds to continue operations of the program.

The requested action is a resolution authorizing support for the voluntary transfer of the HRA's Housing Choice Voucher Program (Waseca County) effective July 1, 2026. Attached is a letter that will be submitted to the Minneapolis HUD Field Office along with this resolution.

Motion to adopt Resolution 2026-12 Authorizing Support of the Voluntary Transfer of South-Central MN Multi-County by Commissioner Milbrath, seconded by Commissioner Christopherson. Motion carried 5-0.

Resolution 2026-12

Authorizing the Voluntary Transfer of the South Central Minnesota Multi-County Housing and Redevelopment Authority's Housing Choice Voucher Program

WHEREAS, the South Central Minnesota Multi-County Housing and Redevelopment Authority (the SCMMCHRA) is a public body corporate and politic organized and existing under Minnesota Statutes, Chapter 469, and is authorized to engage in housing and redevelopment activities consistent with state law;

WHEREAS, the SCMMCHRA currently administers the Housing Choice Voucher (HCV) Program pursuant to an Annual Contributions Contract (ACC) with the U.S. Department of Housing and Urban Development ("HUD") or is HUD-approved to do so;

WHEREAS, the SCMMCHRA, a Minnesota public housing authority, has requested to voluntarily transfer the Waseca County vouchers in the Housing Choice Voucher Program to the Blue Earth County Economic Development Authority (MN167).

WHEREAS, the U.S. Department of Housing and Urban Development may approve voluntary consolidations of budget authority and corresponding baseline units for the Housing Choice Voucher program.

WHEREAS, HUD Notice PIH 2018-12 authorizes voluntary transfers of HCV programs between public housing agencies located within the same state, subject to HUD approval.

WHEREAS, the proposed voluntary transfer is permanent, and upon HUD approval, the SCMMCHRA will cease administration of the HCV Program and transfers all HCV units and associated budget authority, all HAP and administrative fee reserves, and program assets and liabilities.

WHEREAS, acceptance of the transfer will preserve housing assistance for low-income households in the affected jurisdictions and supports HUD's policy of ensuring program stability and efficiency.

NOW, THEREFORE, BE IT RESOLVED, the Waseca County Board of Commissioners hereby approves and authorizes the voluntary transfer of the Housing Choice Voucher Program (Waseca County) to The Blue Earth County Economic Development Authority, subject to approval by HUD. The Executive Director and/or Interim Director is directed to execute all documents required

by HUD to effectuate the voluntary transfer and take all actions necessary to ensure uninterrupted assistance to participants and landlords.

7. Administration

a. Administration Update

Johnson noted that Baker Tilly is onsite and working with staff to complete the audit.

b. Human Resources Announcements

Johnson shared the Human Resource updates with the Waseca County Board of Commissioners.

c. Community Development

Johnson noted Tina Wilson sent Commissioners an update from Community Development via email.

8. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

9. Adjourn

Having no further county board business, Commissioner Krause moved and Commissioner Harguth seconded the motion to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 11:16 a.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration