



WASECA COUNTY BOARD OF COMMISSIONERS
March 3, 2026 - 9:30 AM
East Annex Public Meeting Room
300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, March 3, 2026, in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson, Brian Harguth, Brad Milbrath and Brad Krause.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Rusty Hardemann, Assistant County Attorney; Jim Kollar, Public Works/County Engineer; Tammy Spooner, Property and Elections Director; Sheriff Jay Dulas, Brian Tomford, Facilities Director

Others present: Deb Bently, Waseca County Pioneer; Carey Everson and Eric Baartz, Adolph Petererson

Present via online platform were Brandee Nelson, Dispatch; Tina Wilson, Community Development; Shelley Hyatt, Planning and Zoning; Teddy Hoehn; Facilities Supervisor; Dana Hlebichuk

1. Call to Order and Pledge of Allegiance

Chair Malterer called the meeting to order at 9:30 a.m. The Pledge of Allegiance was recited.

Public Comment

There was no public comment.

2. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners agenda by Commissioner Christopherson, seconded by Commissioner Krause. Motion carried 5-0.

3. Approval of County Board Minutes

Motion to approve the Waseca County Drainage Authority meeting minutes of February 10, 2026 and Waseca County Board of Commissioners meeting minutes of February 17, 2026, by Commissioner Harguth, seconded by Commissioner Milbrath. Motion carried 5-0.

a. Waseca County Drainage Authority Meeting Minutes February 10, 2026

b. Waseca County Board of Commissioners Meeting Minutes February 17, 2026

4. Consent Agenda

Motion to approve the consent agenda as presented by Commissioner Milbrath, seconded by Commissioner Harguth. Motion carried 5-0.

a. Approval of Bills

The following bills were audited and allowed:

A.H. HERMEL COMPANY	351.26
ADVANCED PRIVATE SECURITY	500.00
AMAZON CAPITAL SERVICES	578.96
AMAZON PH	49.25
ASSOC OF MN COUNTIES	650.00
BARBARA J. BUKER	174.30
BOB BARKER COMPANY INC	492.53
BOHLEN PLUMBING	20.00
BOMGAARS SUPPLY	1,067.92
BOMGAARS SUPPLY	48.93
BOMGAARS SUPPLY	672.74
CDW GOVERNMENT INC	471.19
CHRISTOPHER LLOYD OSTERLOH	80.00
CINDRA KAMPHOFF	56,535.00

COLE PAPERS INC	1,808.75
DAVID JOHN JONES	2,130.00
DELL MARKETING L.P.	1,061.45
DONNELLY LAW FIRM PLLC	300.00
DOUGLAS FREY KILGORE II	1,065.00
FRSECURE LLC	8,100.00
GLOBAL EQUIPMENT COMPANY INC	4,720.19
GMS INDUSTRIAL SUPPLY INC	169.25
HOTSY MINNESOTA	3,419.82
INNOVATIVE OFFICE SOLUTIONS LLC	1,195.73
JANESVILLE TIRE SERVICE	270.00
JOHN DEERE FINANCIAL	4,233.82
JONES HAUGH & SMITH	33,064.00
KATE HENDRICKSON	41.09
L&D AG SERVICE, INC	218.10
LENZ LAWN CARE INC	530.97
LESUEUR COUNTY SHERIFF'S OFFICE	3,900.00
LINDA LARES	125.00
LITTLE FALLS MACHINE INC	1,502.39
MACO (MN ASSOC OF CO OFF)/MOMS	1,830.00
MARK BEHREND	2,415.00
MATTHEW J HARRINGTON	100.01
MEDTOX LABORATORIES	23.64
MENARDS-MANKATO	159.92
MIDWEST MACHINERY CO	26,971.00
MINNESOTA ELEVATOR INC	411.00
MJB HANSEN FAMILY LP	2,120.32
MN CRIME PREVENTION ASSOCIATION	50.00
MONROE TOWMASTER LLC	2,903.77
M-R SIGN COMPANY INC	230.40
NCH CORPORATION	2,570.00
OFFICE OF MNIT SERVICES	1,965.32
O'REILLY AUTOMOTIVE INC	53.41
PATTI SCHUCH	104.36
PEMBERTON LAW PLLP	203.00
PREMIER BIOTECH	3,081.38
PRIMADATA, LLC	5,700.00
RAMSEY COUNTY FINANCE	1,794.00
RDO EQUIPMENT CO	440.00
RINKE-NOONAN ATTORNEYS AT LAW	17,404.50
RIVER BEND BUSINESS PRODUCTS	1,124.96
RUSSELL J FREDERICK	84.50
SAFETY KLEEN SYSTEMS INC.	1,956.16
SANCO EQUIPMENT LLC	5,641.82
SARAH BERRY	44.71
SNAP ON INCORPORATED	1,504.10
SRP HEATING, A/C & REFRIGERATION	564.78
STEELE CO TREASURER	5,066.60
STREAMLINE COMMUNICATIONS LLC	308.15
STREICHERS	259.99
TECTA AMERICA CORPORATION	1,555.00
TRAFERA HOLDINGS LLC	1,285.00
ULINE	931.57

W.D. LARSON COMPANIES	220.43
WASECA CO PIONEER	915.20
WASECA GLASS	2,355.77

b. Extension of CenterPoint Energy/Minnegasco Inc. Conditional Use Permit Amendment

Extension of CenterPoint Energy/Minnegasco Inc. Conditional Use Permit amendment, extending the time period to apply for their zoning permit by an additional period of two years.

CenterPoint Energy Resource and Minnegasco Inc. are requesting a one-year extension to their recorded Conditional Use Permit Amendment to add a new compressor building on the east side of their property (PID: 02.925.0100). The extension is needed as they have been working through a couple of open development items related to the construction of this project. The County Board of Commissioners approved the Conditional Use Permit Amendment on March 18, 2025. The document was recorded on March 21, 2025. Waseca County staff recommend that the Waseca County Board of Commissioners approve the CenterPoint/Minnegasco Inc. Conditional Use Permit Amendment for two years.

c. Transfer Funds - Local Option Sales Tax

Staff request the transfer of \$608,376.73 from 13.349.5015 (L.O.S.T. Revenue Acct) to 13.000.2852 (L.O.S.T. Assigned Acct). This amount represents local option sales tax monies collected through December 2025, that had not been expended on projects in 2025 or had not yet been dispersed to Waseca County by the State. The November and December distributions, \$100,442.60 and \$91,399.26 respectively, were dispersed to the County in 2026.

13.000.2852 (LOST Assigned) Current Balance: \$0

13.000.2852 (LOST Assigned) Proposed Balance: \$608,376.73

5. Action Items

a. Contract 812602: CSAH 6 & CSAH 15 Pavement Rehabilitation

Jim Kollar, Public Works/County Engineer, discussed construction plans and bid documents have been prepared and advertised for the referenced contract. The one-mile segment of CSAH No. 6 (155th St) between CSAH No. 8 (240th Ave) and CSAH No. 6 (250th Ave) and the 2.6 miles of CSAH No. 15 (288th Ave/120th St/290th Ave) between CSAH No. 23 (W. Wilton Rd) and MN TH No. 13 have been programmed for pavement rehabilitation in 2026. CSAH No. 6 was last surfaced in 2000 and has a 10" bituminous section over 0" of aggregate base. CSAH No. 15, which was last surfaced in 1999, has a 7" bituminous section over 2-4" of aggregate base. The proposed work includes bituminous milling, stabilized full-depth reclamation, bituminous surfacing, aggregate shouldering, and pavement markings. To perpetuate existing drainage patterns, a mill and overlay is planned through Otisco. The proposed pavement sections will meet a 10-ton design for each road segment. Bids were advertised in accordance with law and opened on Thursday, February 19, 2026, at 10:00 am. Two (2) bids were received. Ulland Brothers Inc. is the low, responsible bidder with a total bid amount of \$1,725,394.70, approximately 17% under the Engineer's Estimate of \$2,072,783.20. Ulland Bros. bid \$539,082.20 for the CSAH No. 6 project and \$1,186,312.50 for the CSAH 15 project. The projects are programmed to be funded with Regular-CSAH construction monies.

Motion to award Contract No. 812602 to Ulland Brothers Inc. in the amount of \$1,725,394.70 by Commissioner Milbrath, seconded by Commissioner Christopherson. Motion carried 5-0.

b. Contract 812604: CR 60 Pavement Rehabilitation

Kollar also discussed construction plans and bid documents that have been prepared and advertised for the referenced contract. CR No. 60 (390th Ave) between the west county line and the US Hwy 14 interchange has been programmed for pavement rehabilitation in 2026. CR No. 60 was last surfaced in early 2000's with new US Hwy 14 construction and has a 7-12" bituminous section over 0-7" aggregate base or concrete pavement, depending on location. The proposed work includes milling, bituminous surfacing, aggregate shoulders, and pavement markings. The proposed pavement section meets a 10-ton design.

Bids were advertised in accordance with law and opened on Tuesday, February 24, 2026, at 10:00 am. Two (2) bids were received. Crane Creek Asphalt is the low, responsible bidder with a bid amount of \$220,604.50, approximately 18% under the Engineer's Estimate of \$270,561.00. The project is identified on the Local Option Sales Tax project list and will be funded with L.O.S.T. monies.

Motion to award Contract No. 812604 to Crane Creek Asphalt in the amount of \$220,604.50 by Commissioner Krause, seconded by Commissioner Harguth. Motion carried 5-0.

c. Contract 812606: Pavement Markings

Kollar noted bid documents have been prepared for re-stripping approximately 82 miles of the paved county highway system. Bidders were directly solicited, as allowed by law, as the estimated value of the contract will not exceed \$175,000.00. Four contractors were solicited and two provided responsive bids (quotes). Sir Lines-A-Lot, LLC submitted

the low, responsive bid with an amount of \$100,002.40, approximately 18% under the Engineer's Estimate of \$121,310.00.

Motion to award Contract No. 812606 to Sir Lines-A-Lot, LLC in the amount of \$100,002.40 by Commissioner Krause, seconded by Commissioner Milbrath. Motion carried 5-0.

d. **Judicial Building Design Development Estimated Cost Update**

After months of design and development of the Judicial Center with staff, Widseth Architects and A&P construction, the project was handed off to A&P Construction for a DD Estimate, and this estimate has been returned to Waseca County Facilities for approval. Staff recommend the Waseca County Board of Commissioners approve the estimate of \$28,631,143.00 and approve A&P construction to move into the Phase 1 bidding.

Motion to request approval for the design development estimate and granting authority to proceed with the contract documents by Commissioner Christopherson, seconded by Commissioner Krause. Motion carried 5-0.

e. **Resolution 2026-13: Establishing a Workforce Development Center Advisory Committee**

Michael Johnson, County Administrator, noted that to be eligible for several pots of funding at the state and federal level that pertain to programming and service delivery, it is a baseline requirement to have an established Workforce Development Center Advisory Committee. This group of industry experts will seek to give guidance regarding both operations and spending and will eventually look to seek out an Executive Director to manage the day-to-day operations.

Motion to adopt Resolution 2026-13 Establishing a Workforce Development Center Advisory Committee by Commissioner Christopherson, seconded by Commissioner Harguth. Motion carried 5-0.

Resolution 2026-13

Establishing a Workforce Development Center Advisory Committee

WHEREAS, the State of Minnesota is experiencing increased demand for high-skilled laborers; and

WHEREAS, this need is especially impactful in rural counties that are simultaneously battling declining and aging populations; and
WHEREAS, a Workforce Development Center focusing on regional upskilling of the existing workforce and providing intuitive career pathways for those entering the workforce can help offset some of these hardships; and

WHEREAS, the Federal Economic Development Authority has competitive grant funds for the construction of Workforce Development Centers; and

WHEREAS, Waseca County received a federal award of \$2.1 Million to build out an underutilized space in the lower level of the Community Services Building located at 1000 West Elm, Waseca, Minnesota; and

WHEREAS, Waseca County has proposed partnerships with multiple institutions of higher education in the Workforce Development Center that will allow for a unique delivery of credit and non-credit opportunities; and

WHEREAS, local industry, schools, chambers and federal legislators have provided letters of support to acquire funding for a Workforce Development Center; and

WHEREAS, the establishment of a Workforce Development Center Advisory Committee will be essential for qualifying for further state and federal funding, as well as essential for providing strategic direction.

NOW, THEREFORE, BE IT RESOLVED, that the Waseca County Board of Commissioners establishes a Workforce Development Center Advisory Committee.

BE IT FURTHER RESOLVED, this committee shall have up to 15 members comprised of individuals selected following the model below:

- 2 County Commissioners
- 2 County Staff
- 4 Education
- 4 Manufacturing and Industry
- 3 Nonprofit

6. Administration

a. **Administration Update**

Michael Johnson, County Administrator, provided updates to the board regarding recent administrative announcements. Johnson discussed a letter for conditional approval of the Waseca County Shoreland Ordinance amendment response.

b. **Human Resources Announcements**

Johnson provided updates to the board regarding recent Human Resource announcements.

c. **Community Development Update**

Tina Wilson provided an update to the Waseca County Board of Commissioners via email. New Richland Flood Mitigation Grant, Wilson is waiting for the Drainage Ditch Authority to meet and declare a "project" to move forward with anything related to this grant. Received comments back from the US Econ Dev Agency about our draft bid package for the Workforce Development Center grant - They asked for a few edits. We are waiting for Widseth to work through those changes. We hope to have it resubmitted this week. After the Winter Camelina meeting in New Richland, there was continuing

conversation. The suggestion has been made to think about a storage facility before pushing for a production facility. I will keep you informed as to the conversation. Sam Ziegler of GreenSeam is returning to farming full-time. His farewell is Friday afternoon. If you are interested in attending and have not gotten an invitation, please let me know and I will add you to my rsvp.

Waseca Chamber of Commerce

Agribusiness Committee meeting –Farm to City Waseca County, is a sponsor of the luncheon and as part of that we have 8 tickets. We need to let the chamber know this week, the names of who is using those tickets or pick up the paper tickets by March 9.

Planning and Zoning updates

Staff is busy with permitting and the upcoming BOA & PC meetings on Thursday this week. There is a somewhat contentious application related to the Calonett Venue request. Staff reports are online or available in our office. Please feel free to refer any concerned citizens to our office, and we are happy to answer any questions.

UDC Amendments (upcoming)

Section 6.22 Shoreland Overlay District – to PC April 9 Public Hearing

Section 3.09 Special Events Permit – to PC April 9 Public Hearing

Article 7 Nuisance code violations and enforcement – to PC April 9 Public Hearing

Training/Travel updates

PZ office will be closed on Thursday, April 2. I am taking a personal development day, and the rest of staff is unavoidably out. We will leave a note on the window with my cell phone number for the public to call, office email and phones will have suitable messaging.

Site Selector's Forum in New Orleans, June 1-3

Community Development Society, July 19-23

7. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

8. Adjourn

Having no further county board business, Commissioner Krause moved and Commissioner Christopherson seconded the motion to adjourn the meeting. The motion was carried unanimously, and the meeting adjourned at 11:12 a.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration