



WASECA COUNTY BOARD OF COMMISSIONERS

November 2, 2021 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, November 2, 2021, in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson, Brian Harguth, Blair Nelson and Brad Krause.

Others present were Michael Johnson, County Administrator, via Go To Meeting; Beth Weimert, Executive Assistant; Melissa Sexton, Human Resources Manager; Tammy Spooner, Director of Property & Election Services; Brad Milbrath, County Sheriff; Jim Kollar, Public Works Director; Maame Yorke, Planning and Zoning Specialist; Mark Leiferman, Planning and Zoning Administrator; Rusty Hardeman, Assistant County Attorney; Brian Zabel, Planning and Zoning Technician; Julian Hast, Waseca County News; Peder Lehrke, BinPro; Greg Jewison; Michael McQuery; Vern Benson

1. Call to Order and Pledge of Allegiance

Chair Malterer called the meeting to order at 9:30 a.m. A roll call was taken and the Pledge of Allegiance was recited.

Public Comment

Peder Lehrke expressed concerns regarding his business.

2. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners agenda with the amendment of moving Woodville Pork II from the consent agenda to an action item by Commissioner Harguth, seconded by Commissioner Krause. Motion carried unanimously.

3. Approval of County Board Minutes

Motion to approve the meeting minutes of the September 21, 2021 Work Session, September 21, 2021 Regular Meeting and September 28, 2021 Special Meeting with the amendment to Christopherson's departure, due to clerical error, by Commissioner Christopherson seconded by Commissioner Krause. Motion carried unanimously.

- a. Waseca County Board of Commissioner Work Session September 21, 2021
- b. Waseca County Board of Commissioner Meeting Minutes September 21, 2021
- c. Waseca County Board of Commissioner Special Meeting September 28, 2021

4. Consent Agenda

Commissioner Krause moved, seconded by Commissioner Christopherson to approve the consent agenda as amended. Motion carried unanimously.

a. Approval of Bills

The following bills were audited and allowed:

AMAZON CAPITAL SERVICES	116.49
ARNOLD'S SUPPLY AND KLEENIT CO	31.50
ASHLEY KILLDAY	31.25
BLUE EARTH CO	1,170.00
BOB BARKER COMPANY INC	226.62
BOLTON & MENK INC	1,032.50
BOMGAARS SUPPLY	4.90
BOMGAARS SUPPLY	71.72
BORNEKE CONSTRUCTION INC	10,566.75
CAREY GROUP PUBLISHING	650.00
CDW GOVERNMENT INC	19,595.39
CHARLES VINCENT DAWLEY	1,500.00
CIT INC	532.00
CPS TECHNOLOGY SOLUTIONS INC	98.00
CREATIVE AD SOLUTIONS INC	83.87
DENNIS FUNERAL HOMES	620.00
ELECTION SYSTEMS & SOFTWARE LLC	4,062.80
EMERGENCY AUTOMOTIVE TECHNOLOGIES, INC	58.67
EXPRESS SERVICES INC	1,645.67
FAME AWARDS INC	180.00
FOTH INFRASTRUCTURE & ENVIRONMENT LLC	8,036.00
FSSOLUTIONS	56.38
GOVERNMENT FORMS AND SUPPLIES	365.00
GUARDIAN SUPPLY	444.88
HARRIS	951.70
HOUSTON ENGINEERING INC	4,000.00
INFORMATION SYSTEMS CORP	2,211.00
INNOVATIVE OFFICE SOLUTIONS LLC	620.24
J SCOTT BRADEN LAW OFFICE	370.50
JEAN STEFFENS	13.94
JOBS PLUS INC	190.91
JOHN DEERE FINANCIAL	506.48
JOSHUA SMITH	42.94
MAYO CLINIC ST LOUIS MO	1,712.20
MEI TOTAL ELEVATOR SOLUTIONS	480.28
MJB HANSEN FAMILY LP	1,451.96
MN COMM OF TRANSPORTATION	174.48
MN VALLEY TESTING LAB	181.60
MOTOROLA SOLUTIONS, INC	15,661.50
NAPA AUTO PARTS MPEC	14.49
NCH CORPORATION	112.35
PROPAC	183.62

RECOVERY TREK LLC	135.00
RINKE-NOONAN ATTORNEYS AT LAW	325.00
RIVER BEND BUSINESS PRODUCTS	1,147.32
ROCKMOUNT RESEARCH & ALLOYS INC	648.55
RS EDEN	137.85
SPEE-DEE DELIVERY SERVICE	20.29
STERICYCLE INC	119.88
STONEBROOKE ENGINEERING INC	3,571.05
STREAMLINE COMMUNICATIONS LLC	9,741.00
TECTA AMERICA CORPORATION	3,943.26
TEXAS REFINERY CORP	480.00
THIRTY YEAR VENTURES LLC	87.80
TIMM'S TRUCKING INC	2,264.11
TYLER TECHNOLOGIES, INC	2,608.00
ZAHL EQUIPMENT SERVICE INC	100.00

b. Public Safety Lease

c. Resolution #2021- 47 Accepting Donation

**Resolution #2021-47
Resolution Accepting Donations**

WHEREAS, Minn. Stat. Sect. 465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens in accordance with terms prescribed by the donor; and

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donations offered;

NOW, THEREFORE, BE IT RESOLVED that the Waseca County Board of Commissioners accepts, with sincere appreciation, the following listed donations on behalf of its citizens:

<u>Name of Donor</u>	<u>Donation</u>	<u>Donation Purpose</u>
Waseca VFW for CERT training	\$431	Equipment and supplies

d. Riparian Protection Application (Wayne Cords - PID 01.003.0410 & 01.003.0450)

e. Conditional Use Permit Extension for Elysian Lake Solar, Rolling Hills Solar and Blue Jay Solar LLC

- f. Waseca County Zoning Code; Orville L. Steinke Revocable Trust Transfer of Development Rights
- g. Partial Release of Exclusive Agricultural Use Zone Restrictive Covenant; Orville L. Steinke Revocable Trust
- h. Appointment of Amber Lewer to the Waseca County Extension Committee for a term with end date of 12/31/2024
- i. Waseca County Solid Waste Facility Land Alteration Permit
- j. ~~Woodville Park II~~

5. Action Items

- a. Award of Lease of County Owned Property
Motion to award the lease of county-owned property to the high bidder, Chad Bethke and Curtis Volkmann, at a rate of \$287.00 per tillable acre by Commissioner Christopherson, seconded by Commissioner Nelson. Motion carried unanimously.
- b. Consideration and Award of Contract SW-2101
Motion to award Contract SW2101 Site Grading for Compost Yard at the Solid Waste Facility to Timm's Trucking for \$96,214.75 by Commissioner Nelson, seconded by Commissioner Krause. Motion carried unanimously.
- c. Contract 812112 Acceptance and Final Payment
Motion to approve final acceptance and payment of Contract 812112 for the Blowers Park Road Improvements in the amount of \$2,264.11 by Commissioner Krause, seconded by Commissioner Nelson. Motion carried unanimously.
- d. Conditional Use Permit (CUP) Amendment for Michael & Amelia McQuery/Half Pint Brewing Company
Motion to approve the Conditional Use Permit criteria for McQuery/Half Pint Brewery by Commissioner Nelson, seconded by Commissioner Harguth. Motion carried unanimously.

Motion to approve the above Conditional Use Permit amendment to remove a parcel, including additional parking and to allow for outdoor music at Half Pint Brewing by Commissioner Nelson, seconded by Commissioner Christopherson. Motion carried unanimously.
- e. Conditional Use Permit (CUP) Request for One (1) Megawatt Community Solar Farm – Lily Garden LLC
Motion to approve the Conditional Use Permit criteria for findings and facts for Lily Garden LLC Solar Farm by Commissioner Harguth, seconded by Commissioner Christopherson. Motion carried unanimously.

Motion to approve the above Conditional Use Permit in substantially the form as appended to this report by Commissioner Harguth, seconded by Commissioner Krause. Motion carried unanimously.

- f. Public Hearing to Consider Amendment to §2.04, §6.07(G), §6.08(C), 6.08(D), 6.25(C)(2) and §8.03 of the Waseca County Unified Development Code (UDC)

Motion to approve amendment to §2.04 and §8.03 of the UDC by Commissioner Harguth, seconded by Commissioner Christopherson. Motion carried unanimously.

Chair Malterer opened the public hearing at 10:27 a.m. and closed the public hearing at 10:28 a.m. Motion to approve Ordinance 148 by Commissioner Christopherson, seconded by Krause. Motion carried unanimously.

WASECA COUNTY

AN ORDINANCE AMENDING §2.04, §6.07, §6.08, §6.25 and §8.03 OF THE WASECA COUNTY UNIFIED DEVELOPMENT CODE

The County Board of Commissioners for Waseca County hereby ordains as follows:

WHEREAS, Waseca County Planning and Zoning requested an amendment to the Waseca County Unified Development §2.04, §6.07(G), §6.08(C), 6.08(D), 6.25(C)(2) and §8.03; and

WHEREAS, the Waseca County Planning Commission conducted a public hearing on October 7, 2021 regarding the proposed amendment to the Waseca County Unified Development Code, and recommends its approval as depicted in Exhibit A and B to the Waseca County Board of Commissioners; and

WHEREAS, the Waseca County Board of Commissioners held a public hearing at their meeting on November 2, 2021 to adopt the amendment to the Waseca County Unified Development Code as shown in Exhibit A and B;

NOW, THEREFORE, Waseca County Board of Commissioners does ordain that the Waseca County Unified Development Code shall be amended as shown in Attachment A appended to this Ordinance.

Chair Malterer opened the public hearing at 10:30 a.m. and closed the public hearing at 10:30 a.m. Motion to approve amendment to §6.07(G) and §6.25(C)(2) of the UDC to include Agritourism for a conditional use in the A1 and AIC zoning district by Commissioner Harguth, seconded by Commissioner Krause. Motion carried unanimously.

Chair Malterer opened the public hearing at 10:32 a.m. and closed the public hearing at 10:32 a.m. Motion to approve amendment to §6.08(D) of the Waseca County UDC by Commissioner Krause, seconded by Commissioner Harguth. Motion carried unanimously.

- g. Consideration of Extension of Residential Abatement Program
Commissioners would like to bring this back to a work session in the future.

- h. Woodville Pork II

Staff recommended the land owner send a letter or email to the County Commissioners in a formal request to waive the zoning permit fees. It was recommended that staff look at the historical precedent of other structures. This item will be brought back to a regular board of commissioners meeting.

6. Administration

- a. Administration Update
Administrative update provided by Michael Johnson.
- b. Human Resources Announcements
Melissa Sexton, Human Resources Director, provided updates to the board regarding recent Human Resource announcements.

7. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

Having no further county board business, Commissioner Harguth moved and Commissioner Christopherson seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 11:14 a.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration