



WASECA COUNTY BOARD OF COMMISSIONERS

October 19, 2021 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, October 19, 2021 in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson, Blair Nelson and Brad Krause.

Members absent were Brian Harguth.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Executive Assistant; Brad Milbrath, County Sheriff; Tammy Spooner, Director of Property and Election Services; Jim Kollar, Public Works Director; Brian Zabel, Planning and Zoning Technician; Jon Schiro, Court Services Director; Lisa Dierks, Regional Extension Director; Rusty Hardeman, Assistant County Attorney; Russ Guse, Ditch Inspector; Rob Wilkening, Waldorf Mayor; Julian Hast, Waseca County News

1. Call to Order and Pledge of Allegiance

Chair Malterer called the meeting to order at 9:30 a.m. A roll call was taken and the Pledge of Allegiance was recited.

Public Comment

Russ Guse discussed the engineering of the pond on CD 19 improvements which were in the original plan. Guse shared the maximum allowed for the grant of \$50,000.00 for the pond.

2. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners amended agenda, addition of meeting minutes, by Commissioner Krause, seconded by Commissioner Nelson. Motion carried unanimously.

3. Approval of County Board Minutes

Motion by Commissioner Christopherson and seconded by Commissioner Krause to approve the meeting minutes of the September 7, 2021 Work Session and September 7, 2021 Commissioners' meeting. Motion carried unanimously.

a. Waseca County Board of Commissioners Work Session September 7, 2021

b. Waseca County Board of Commissioners Meeting September 7, 2021

4. Consent Agenda

Commissioner Krause moved and was seconded by Commissioner Christopherson to approve the consent agenda as presented. Motion carried unanimously.

a. Approval of Bills

The following bills were audited and allowed:

ADVANCED CORRECTIONAL HEALTHCARE INC	3,325.32
ALCOHOL MONITORING SYSTEMS INC	159.00
AMAZON CAPITAL SERVICES	2,385.19
APG MEDIA OF SOUTHERN MN LLC	79.26
APH STORES, INC.	153.66
ASSOC OF MN COUNTIES	2,625.00
BAKER TILLY LLP	10,720.00
BARBARA J. BUKER	394.80
BOCKS SERVICE INC	323.25
BOND TRUST SERVICES CORPORATION	950.00
BRIAN TOMFORD	18.77
CAPITAL ONE	51.46
CDW GOVERNMENT INC	14,583.70
CHRISTENSEN TIRE & AUTO REPAIR	5,259.57
COLE PAPERS INC	676.28
COMMUNITY COMPLIANCE MONITORING	738.00
CONSTRUCTION MIDWEST INC	1,629.17
CONTINENTAL RESEARCH CORPORATION	747.37
DAWN ERICKSON	437.14
DEANNE MALTERER	155.29
DEML FORD INC	635.18
DRIESSEN WATER INC	359.59
DUANE RATHMANN	81.12
ELECTION SYSTEMS & SOFTWARE LLC	12,090.00
ERICKSON ENGINEERING LLC	11,028.15
EXPRESS CARE INC	80.98
EXPRESS SERVICES INC	3,285.26
FIRST NATIONAL BANK 4135	986.58
FIRST NATIONAL BANK 6946	540.44
FIRST NATIONAL BANK 9655	500.00
FIRST NATIONAL BANK OMAHA 7265	170.56
FIRST NATIONAL BANK OHAMA 3678	20.78
FIRST NATIONAL BANK OMAHA	9.87
FIRST NATIONAL BANK OMAHA 7462	1,026.75
FIRST NATIONAL BANK OMAHA 2000	660.00
FIRST NATIONAL BANK OMAHA 9296	1,864.30
FIRST NATIONAL BANK OMAHA 1325	404.26
FIRST NATIONAL BANK OMAHA 2173	100.15
FIRST NATIONAL BANK OMAHA 3979	60.02
FIRST NATIONAL BANK OMAHA 4986	103.15
FIRST NATIONAL BANK OMAHA 5215	173.10
FIRST NATIONAL BANK OMAHA 5348	32.98
FIRST NATIONAL BANK OMAHA 5640	30.05
FIRST NATIONAL BANK OMAHA 6114	24.27
FIRST NATIONAL BANK OMAHA 6171	299.00

FIRST NATIONAL BANK OMAHA 6742	75.00
FIRST NATIONAL BANK OMAHA 7236	281.88
FIRST NATIONAL BANK OMAHA 7801	13.91
FIRST NATIONAL BANK OMAHA 8006	133.10
FIRST NATIONAL BANK OMAHA 8263	1,033.75
FIRST NATIONAL BANK OMAHA 8264	826.18
FIRST STATE TIRE RECYCLING	6,924.17
FLEET PRIDE	1,646.67
GOVERNMENT FORMS AND SUPPLIES	134.27
GUTTENBERG	103.77
H&H EXCAVATING INC	28,760.00
HY-VEE OWATONNA	452.79
INNOVATIVE OFFICE SOLUTIONS LLC	666.15
J SCOTT BRADEN LAW OFFICE	1,053.50
JANESVILLE HARDWARE LLC	50.64
JONES HAUGH & SMITH	910.00
KADUCE PLUMBING & HEATING INC	531.54
KENDALL LANGSETH	762.97
LAMPERT LUMBER	69.25
LEON SCHOENROCK	95.68
LINCOLN OUTDOOR ADVERTISING INC	4,000.00
MARK BEHREND	1,942.30
MARK SOMMERS	90.42
MARVIN PEARSON	94.34
MATT SOMERS	180.00
MAVERICK DRONE SYSTEMS LLC	99.00
MAYO CLINIC ST LOUIS MO	32.00
MEI TOTAL ELEVATOR SOLUTIONS	430.55
MESSICK LAW PLLC	880.00
MIDWEST MONITORING & SURVEILLANCE	365.72
MN BUREAU OF CRIMINAL APPREHENSION	390.00
MN COUNTIES COMPUTER COOP	17,656.64
MN VALLEY TESTING LAB	57.30
MN.IT SERVICES	1,338.65
MOTOROLA SOLUTIONS, INC	814.50
M-R SIGN COMPANY INC	1,894.35
NAPA AUTO PARTS MPEC	461.21
NEW RICH FOODS	22.97
NICOLE LOGSDON	257.04
NORTH CENTRAL INTERNATIONAL INC	6,010.60
NOW MICRO	8,372.00
NUSS TRUCK GROUP INC	2,209.88
PDQ.COM	3,000.00
PEMBERTON LAW PLLP	3,691.45
POWERPLAN INC	32.88

REGENTS OF UNIVERSITY OF MN	18,909.00
RICHARD POSSIN	96.24
RINKE-NOONAN ATTORNEYS AT LAW	162.50
RIVER BEND BUSINESS PRODUCTS	305.19
RIVER VALLEY FORENSIC SERVICES PA	500.00
ROBERT VOGELSANG	100.72
RODNEY BORN	82.80
RUPP ANDERSON SQUIRES & WALDSPURGER PA	110.50
RUSSELL J FREDERICK	83.47
SANCO EQUIPMENT	721.34
SEACHANGE PRINTING & MARKETING SERVICES LLC	550.00
SMITH TOLLEFSON RAHRICK & CASS	1,350.00
STATE OF MN BUREAU OF CRIM APPREHEN CJIS	740.00
STEELE CO DETENTION CENTER	690.00
STREICHERS	657.56
THE ELECTRONIC CONNECTION	19.99
THOMPSON SANITATION	22,514.26
THOMSON REUTERS	496.96
TRIMENSIONDESIGN LLC	472.50
TRUCK CENTER COMPANIES	1,088.18
ULINE	1,826.59
VOIANCE LANGUAGE SERVICES LLC	25.00
W W BLACKTOPPING INC	637.06
WASECA CO AUDITOR-TREASURER	781.76
WASECA GLASS INC	175.00
WASECA HARDWARE LLC	221.70
WASECA HARDWARE LLC	39.96
WASECA SAND & GRAVEL INC	1,806.07
WASECA, CITY OF	2,924.05
ZAHL EQUIPMENT SERVICE INC	168.75
ZIEGLER INC	772.66

- b. Preliminary report on Waseca County Planning Commission Meeting (10-7-2021)
- c. 2022-2023 Minnesota Pollution Control Agency County Feedlot Program Delegation Agreement

5. Action Items

- a. City of Waldorf Report and Purchase Request
Rob Wilkening, Waldorf Mayor, noted that the City of Waldorf requests that Waseca County purchase a John Deere tractor and the city would continue to do the maintenance on the tractor. The John Deere tractor's cost is \$9,180.95. Commissioners Krause and Christopherson would like to take this request to the subcommittee for further discussion. The subcommittee will bring a recommendation to the Board of Commissioners.

b. Extension Budget

Lisa Dierks, Regional Extension Director, shared highlights of the agreement and addendum between the University of Minnesota and Waseca County for providing Extension programs locally and employing Extension staff. These recommendations came from the Extension Committee. Motion to approve the contract and addendums to the agreements between the University of Minnesota and Waseca County for providing Extension programs locally and employee Extension Staff by Commissioner Nelson, seconded by Commissioner Krause. Motion carried unanimously.

c. Receive Donation

Sheriff Milbrath shared a donation of \$2,821.30 from Lowell Nelson. Motion to adopt Resolution #2021-45 by Commissioner Krause, seconded by Commissioner Nelson. Motion carried unanimously.

**Resolution 2021-45
Resolution Accepting Donations**

WHEREAS, Minn. Stat. Sect. 465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens in accordance with terms prescribed by the donor; and

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donations offered;

NOW, THEREFORE, BE IT RESOLVED that the Waseca County Board of Commissioners accepts, with sincere appreciation, the following listed donations on behalf of its citizens:

<u>Name of Donor</u>	<u>Donation</u>	<u>Donation Purpose</u>
Lowell E. Nelson	\$2821.30	Memory of Lowell E Nelson

d. Tax Forfeiture Listing / Sale Date

Tammy Spooner, Director of Property and Election Services, presented the tax forfeiture listing and sale date. Motion to adopt Resolution #2021-46 forfeited land by Commissioner Christopherson, seconded by Commissioner Krause. Motion carried unanimously.

Resolution #2021-46

**Resolution Approving Classification, Appraised Value and Sale of Tax
Forfeiture Property in Waseca County**

WHEREAS, the County Board of Commissioners of the County of Waseca, State of Minnesota desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for nonpayment of taxes, and

WHEREAS, said parcels of land have been viewed by the Director of Property and Election Services and have been classified as non-conservation lands as provided for by the Minnesota Statutes 282.01.

WHEREAS, said parcels of land have been appraised by the Director of Property and Election Services which include any special assessment that may be paid at time of distribution of net revenue from sale of property.

NOW THEREFORE, BE IT RESOLVED that the Waseca County Board of Commissioners hereby certify that all parcels of land on the attached list have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01 Subd. 8 and 282.018 and other statutes that require the withholding of tax forfeited lands from sale.

BE IT FURTHER RESOLVED that the Waseca County Board of Commissioners hereby approve the classification, sale of parcels on the attached Tax Forfeiture list to be sold on January 14, 2022 at 2:00 p.m and the attached terms of sale.

- e. Contract Award - Waseca County Highway Shop Improvements
Jim Kollar, Public Works Director, discussed the Waseca County Highway shop improvements. Joesph Company out of Austin was the low bidder. Motion to approve the general base bid and canopy with alternate #1 for a total of \$1,138,000.00 by Joseph Company by Commissioner Christopherson, seconded by Commissioner Nelson. Motion carried unanimously.

- f. Waseca County Real Property Acquisition Policy for Involuntary Purchases
Motion by Commissioner Krause to approve the policy for Real Property Acquisition for Involuntary Purchases, with no second, the motion died.

Motion to approve the policy for Real Property Acquisition for Involuntary Purchases by Commissioner Krause, second by Commissioner Christopherson. Motion carried unanimously.

Motion to authorize the preparation of an appraisal by Robinson Appraisal (DOT certified) in the amount of \$1,250.00 for the parcel ID No. 08.006.1100 by Commissioner Nelson, seconded by Commissioner Christopherson. Motion carried unanimously.

- g. Steele/Waseca Drug Court Program Evaluation Memorandum of Understanding
Jonathan Schiro, Court Services Director, requested approval and signature of the Steele-Waseca Drug Court Memorandum of Understanding with Dr. Barbra Carson for completion of a Recidivism Evaluation. Motion to approve the Memorandum of Understanding for Steele - Waseca Drug Court Program Evaluation by Commissioner Nelson seconded by Commissioner Krause. Motion carried unanimously.

6. Administration

- a. Administration Update
Michael Johnson, County Administrator, noted that an email was sent to the Water Conservation Act subcommittee.

Commissioner Nelson and Johnson met with Region 9 and conversations are ongoing.

Johnson noted that he has been in discussions with Guardian Energy and they have tentatively reached an agreement which Johnson will bring to the Board at a later date.

Johnson also indicated that Broadband discussions will continue for Waseca County.

b. Human Resources Announcements

Michael Johnson, County Administrator, provided updates to the Board regarding recent Human Resource announcements.

7. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

8. Adjourn

Having no further County Board business, Commissioner Krause moved and Commissioner Nelson seconded he motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 10:33 a.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration