



WASECA COUNTY BOARD OF COMMISSIONERS

June 17, 2025 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, June 17, 2025, in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair Doug Christopherson, DeAnne Malterer, Brian Harguth, Brad Milbrath and Brad Krause.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Sheriff Jay Dulas; Tammy Spooner, Property and Election Services Director; Denise Wright, Emergency Management Director; Jonathan Schiro, Court Services Director; Sarah Berry; Public Health Director; Melissa Sexton, Human Resources Director; Rusty Hardeman, Assistant County Attorney

Others present were Deb Bently, Waseca County Pioneer; Representative Tom Sexton, District 19B

Others present via online platform Leah Cameron, Public Health Business Manager; Tina Wilson, Planning and Zoning Administrator; Maame Quarcoo, Senior Land Use Planner; Samantha Strand, Human Resources; Teddy Hoehn, Facilities Supervisor; Andrew Deziel, Waseca County News

1. Call to Order and Pledge of Allegiance

Chair Christopherson called the meeting to order at 9:35 a.m. The Pledge of Allegiance was recited.

2. Presentation

a. Update on Tornado Siren Policy - Denise Wright, Emergency Management

Denise Wright, Emergency Management Director, discussed the update on the tornado siren policy. Sheriff Dulas handed out copies of the notification that was shared with the public. It was noted that when the National Weather Service issues a tornado warning for Waseca County, ALL city sirens across the county will be activated. It is important that all people immediately refer to local broadcast media for additional information.

Public Comment

There was no public comment.

3. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners amended agenda which included removing the language Resolution 2025-29, from item B under action by Commissioner Milbrath, seconded by Commissioner Krause. Motion carried 5-0.

4. Approval of County Board Minutes

Motion to approve the Waseca County Board of Commissioners meeting minutes from April 1, 2025, meeting minutes from April 15, 2025, work session meeting minutes from May 6, 2025, meeting minutes from May 6, 2025, and meeting minutes from May 20, 2025, by Commissioner Harguth, seconded by Commissioner Malterer. Motion carried 5-0.

a. Waseca County Board of Commissioners Meeting Minutes April 1, 2025

b. Waseca County Board of Commissioners Meeting Minutes April 15, 2025

c. Waseca County Board of Commissioners Work Session Minutes May 6, 2025

d. Waseca County Board of Commissioners Meeting Minutes May 6, 2025

e. Waseca County Board of Commissioners Meeting Minutes May 20, 2025

5. Consent Agenda

Motion to approve the consent agenda as presented by Commissioner Malterer, seconded by Commissioner Milbrath. Motion carried 5-0.

a. Approval of Bills

The following bills were audited and allowed:

A.H. HERMEL COMPANY	1,089.21
ADVANCED CORRECTIONAL HEALTHCARE INC	8,387.80
AMAZON CAPITAL SERVICES	1,415.59
AMAZON PH	33.71
ASSOC OF MN COUNTIES	340.00
BAKER TILLY LLP	31,883.00
BALLISTIC DEFENSE LLC	700.00
BAUER BUILT INC	2,505.36
BLOOMING PRAIRIE FARM RADIO, INC	450.00
BOB BARKER COMPANY INC	508.27
BOCKS SERVICE INC	35.00
BRANDON HERRMANN	39.44
BRITTON PLUMBING & HEATING LLC	6,600.15
BRUCE W NESS	750.00
CAPITAL ONE	16.92
CARDINAL HEALTH 110, LLC	107.99
CDW GOVERNMENT INC	27,305.25
CHEYENNE ENTERPRISES	635.04
CHRISTENSEN TIRE & AUTO REPAIR	1,332.18
COLE PAPERS INC	1,275.63
COLE'S ELECTRIC INC	2,445.05
COMMUNITY COMPLIANCE MONITORING	144.00
CRYSTEEL TRUCK EQUIPMENT	1,575.00
DAVID JOHN JONES	630.00
DAVID R BORCHARDT	1,185.00
DEANNE MALTERER	64.61
DEML FORD INC	355.36
DENNIS-STEFFEL-OMTVEDT FUNERAL & CREMATION SERVICE	620.00
DORCO INC	590.00
FIRST NATIONAL BANK	174.23
FIRST NATIONAL BANK	97.40
FIRST NATIONAL BANK	312.92
FIRST NATIONAL BANK 9655	734.56
FIRST NATIONAL BANK 3975	142.50
FIRST NATIONAL BANK OMAHA 7265	1,842.17
FIRST NATIONAL BANK 1691	8.97
FIRST NATIONAL BANK 5529	896.70
FIRST NATIONAL BANK 9593	43.46
FIRST NATIONAL BANK OF OMAHA	1,388.66
FIRST NATIONAL BANK OF OMAHA 0237	454.57
FIRST NATIONAL BANK OF OMAHA 0792	28.98

FIRST NATIONAL BANK OF OMAHA 2967	602.28
FIRST NATIONAL BANK OHAMA 1683	68.17
FIRST NATIONAL BANK OMAHA	17.49
FIRST NATIONAL BANK OMAHA 7462	23.49
FIRST NATIONAL BANK OMAHA 0727	167.55
FIRST NATIONAL BANK OMAHA 0792	422.74
FIRST NATIONAL BANK OMAHA 2173	980.96
FIRST NATIONAL BANK OMAHA 2905	1,472.71
FIRST NATIONAL BANK OMAHA 3877	192.43
FIRST NATIONAL BANK OMAHA 5640	354.18
FIRST NATIONAL BANK OMAHA 6755	79.21
FIRST NATIONAL BANK OMAHA 8006	11.51
FIRST NATIONAL BANK OMAHA 8264	444.00
GBALER USA INC	11,796.06
GLENCOE LAW OFFICE LLC	961.25
GMS INDUSTRIAL SUPPLY INC	838.78
GOPHER STATE ONE CALL	10.80
GUTTENBERG	1,495.75
HEALTHY SMILES INC	3,014.00
HENNING LAW PLLC	4,006.50
INNOVATIVE OFFICE SOLUTIONS LLC	819.78
INOUTBOARD.COM, INC.	105.00
JAMES BROTHERS CONSTRUCTION INC	400.00
JEAN STEFFENS	47.96
JEFFREY TODD RATZLOFF	165.00
JETTER CLEAN INC	415.00
KENDALL LANGSETH	2,536.80
KYLE ROMAN MURRAY	912.00
L&D AG SERVICE, INC	37,021.68
LESUEUR CO SHERIFF-CIVIL DIVISION	525.00
MATHESON	66.70
MATTHEW SUMMER	27.73
MAYO CLINIC ST LOUIS MO	129.00
MEI TOTAL ELEVATOR SOLUTIONS	523.28
MENARDS-MANKATO	762.46
MESSICK LAW PLLC	345.00
METRO GARAGE DOOR	11,560.00
MIDWEST MONITORING & SURVEILLANCE	14,446.27
MIDWEST MOTOR SUPPLY CO INC	833.57
MJB HANSEN FAMILY LP	2,120.32
MN VALLEY COUNCIL OF GOVTS	320.00
NAPA AUTO PARTS	2,614.37
NOW MICRO	1,598.15
NUSS TRUCK GROUP INC	15,255.71
O'REILLY AUTOMOTIVE INC	13.98

PATRICK DUNN	732.55
PATRICK SICHENEDER	448.00
PEMBERTON LAW PLLP	1,407.00
PENGUIN MANAGEMENT INC	3,300.00
RAMSEY COUNTY FINANCE	1,711.00
RDO EQUIPMENT CO	2,105.79
RICE CO SHERIFF'S OFFICE	1,575.00
RICKWAY, INC	24,576.00
RIVER BEND BUSINESS PRODUCTS	231.47
RIVER VALLEY FORENSIC SERVICES PA	250.00
ROSALIE GRAMS	94.70
SCHILLING SUPPLY COMPANY	1,668.40
STREAMLINE COMMUNICATIONS LLC	1,999.10
SUBARCTIC MEDIA LLC	4,508.00
TECTA AMERICA CORPORATION	135.00
THIRTY YEAR VENTURES LLC	161.03
THOMSON REUTERS	667.44
TINA WILSON	187.00
TRUCK CENTER COMPANIES EAST LLC	449.38
ULINE	5,835.97
WASECA CO PIONEER	28.05
WASECA CO SOIL & WATER	6,287.04
WASECA COUNTY TRAIL ASOCIATION	1,587.96
WASECA GLASS	90.00
WASECA HARDWARE LLC	1,114.11
WASECA HARDWARE LLC	16.07
WASECA HARDWARE LLC	41.90
WASECA MOTOR CO	1,119.85
WATERGUARDS LLC	4,948.50
WESLEY STEVEN DAHL	540.00
ZIEGLER INC	2,085.92

b. May Electronic Monthly Transfers

6. Action Items

a. Sentence to Service

Jonathan Schiro, Court Services Director, noted on June 3, 2025, the Waseca County Board convened to evaluate the future of the Sentence to Service Program, considering whether to continue its operations or proceed with dissolution. The Board engaged in a thorough discussion regarding the program's effectiveness, financial impact, and broader implications.

Following deliberation, it was determined that additional information was necessary to make a fully informed decision. As a result, the matter was tabled until the next scheduled Board meeting on June 17, 2025. In preparation for this discussion, the Board requested further details on key aspects of the program, including updated insurance cost and participation data.

To support the Board's review process, Schiro shared documents containing comprehensive updates on the program's financial expenditures, insurance, and court services data spanning the years 2021 through 2025. This information is

intended to provide a clearer picture of the program's overall impact and assist in the decision-making process. Schrio outlined the financial implications of a full-time compared to a part-time STS crew leader/program.

Motion to hire part-time help, transfer tools from the state, work with facilities to find vehicles and large assets and not have fees for cities or townships by Commissioner Milbrath, seconded by Commissioner Harguth. Motion carried 5-0.

b. Region One JPA

Waseca County Emergency Management is part of Region One Southeast Minnesota Homeland Security and Emergency Management (SERHSEM) which covers 16 counties, one tribal and a City of the First Class and is governed by a Joint Powers Board (JPB) and a Joint Powers Agreement (JPA). This agreement provides assistance during emergencies, joint training and regionally shared equipment.

Members of the SERHSEM have reviewed the current JPA and made recommended updates. After the changes were made, each entity provided the updated agreement to their respective County Attorney for approval. After review, Waseca County Attorney's Office had no issues with the updated JPA.

Motion to accept the Region One Joint Powers Agreement by Commissioner Malterer, seconded by Commissioner Milbrath. A discussion was held. Motion carried 5-0.

c. Medication Management Program

Sarah Berry, Public Health Director, discussed how managing medicine correctly can help prevent problems, improve how well treatments work, and save money by avoiding extra trips to the emergency room or hospital. Public health nurses give personal support by visiting people at home. They help organize and check medicines and prescriptions according to doctor's orders. Nurses can explain prescriptions, over-the-counter medicines, and daily vitamins or supplements. They can also help identify side effects and set up medicines to reduce mistakes.

While we have provided a similar service for SCHA members under our care coordination and case management program in the past, this is a limited expansion to fill gaps in the community. The medication management program is open to people of any age with private insurance or Medical Assistance (MA). Our existing care coordination and case management is considered a higher priority if staff time becomes restrictive, as there are other providers in the area who offer similar services.

Berry noted these are billable services at \$42.68 to \$50.00 per fifteen-minute increment estimated insurance reimbursement rates. Estimated at 8 visits per month, for a projected increase in revenue of \$682.88 for the remainder of 2025. Additional billable time of 6 hours per month, resulting in 0.02 FTE being utilized by existing staff.

No action is needed.

d. SMIF Literacy Grant

Berry, Public Health Director, noted the Southern Minnesota Initiative Foundation (SMIF) partners with ABDO Publishing, and Capstone Publishers to award grants placing books in many locations in their 20-county region to support early literacy. Public Health has been fortunate to be a recipient of this award in years past, and we and the families we serve have been grateful for the high-quality books they provide. Public Health primarily provides books to families during home visits, introducing reading to baby in utero and continuing with regular book installments as baby grows and learns. This program helps families get started on creating a home library, and home visitors also talk about the importance of a library card and story time offerings at the library. Books are also distributed in other Public Health encounters, including providing books to seniors if they are care providers for their grandchildren.

Motion to approve the 2025 Southern Minnesota Initiative Foundation Literacy Grant award of 195 children's books for the Waseca County Public Health Early Readers Project by Commissioner Harguth, seconded by Commissioner Malterer. Motion carried 5-0.

7. Administration

a. Administration Update

Michael Johnson, County Administrator, provided updates to the board regarding recent administrative announcements.

b. Human Resources Announcements

Michael Johnson, County Administrator, provided updates to the board regarding recent Human Resource announcements.

c. Community and Economic Development Update

Tina provided updates to the board of Commissioners via email.

8. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

9. Adjourn

Having no further county board business, Commissioner Krause moved and Commissioner Malterer seconded the motion to adjourn the meeting. The motion was carried unanimously, and the meeting adjourned at 11:10 a.m.

Doug Christopherson, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration