



WASECA COUNTY BOARD OF COMMISSIONERS

September 21, 2021 - 9:30 AM

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

1. Call to Order and Pledge of Allegiance

Chair Malterer called the meeting to order at 9:30 a.m. A roll call was taken and the Pledge of Allegiance was recited.

The Waseca County Board of Commissioners met in a regular session on Tuesday, September 21, 2021, in the boardroom, 300 North State Street, Waseca, Minnesota. County Commissioners present were Chair DeAnne Malterer, Doug Christopherson, Brian Harguth, Blair Nelson and Brad Krause.

Others present were Michael Johnson, County Administrator; Beth Weimert, Executive Assistant; Tammy Spooner, Director of Property & Election Services; Brad Milbrath, County Sheriff; Mark Leiferman, Planning and Zoning Administrator; Russ Guse, Ditch Inspector; Russel Hardeman, Assistant County Attorney; Rachel Cornelius, County Attorney; Julian Hast, Waseca County News; Ralph Castro, ConAgra; Todd Boehne, ConAgra; Henry Blair, Conagra; Cavit Wobschall ConAgra; Ryan Engelstad, Baker Tilly

Public Comment

There was no public comment.

2. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners agenda by Commissioner Krause, seconded by Commissioner Harguth. Motion carried unanimously.

3. Ditch Authority

a. County Ditch 16

Motion to approve repair of County Ditch 16 in the amount of \$2,000.00 by Commissioner Christopherson, seconded by Commissioner Krause. Motion carried unanimously.

b. County Ditch 3 Crossing Repairs

Motion to approve \$15,000.00 for County Ditch 3 crossing repairs by Commissioner Krause, seconded by Commissioner Christopherson. Motion carried unanimously.

Guse provided an update to the Board of Commissioners on sprayer bids.

4. Consent Agenda

Commissioner Nelson moved and was seconded by Commissioner Harguth to approve the consent agenda as presented. Motion carried unanimously.

a. Approval of Bills

The following bills were audited and allowed:

ADVANCED CORRECTIONAL HEALTHCARE INC

16.98

ALCOHOL MONITORING SYSTEMS INC	58.30
ALVIN GRAMS	103.52
AMAZON CAPITAL SERVICES	182.03
APG MEDIA OF SOUTHERN MN LLC	23.19
APH STORES, INC.	249.03
ARNOLD'S SUPPLY AND KLEENIT CO	309.43
BARBARA J. BUKER	185.60
BLOOMING PRAIRIE FARM RADIO, INC	450.00
BOCKS SERVICE INC	24.00
BOLTON & MENK INC	941.50
BOSS SUPPLY OF JANESVILLE INC	673.61
BRAUN INTERTEC CORPORATION	1,565.00
BRITTON PLUMBING & HEATING LLC	1,398.00
BUDACH IMPLEMENT INC	1.36
CAPITAL ONE	158.98
CDW GOVERNMENT INC	2,006.92
CEMSTONE PRODUCTS COMPANY	108.00
CHERYL CLEVINGER	25.00
CHRISTENSEN TIRE & AUTO REPAIR	7,407.85
CIT INC	684.00
CITY OF WASECA FINANCE DEPARTMENT	12,666.14
CMI INC	179.33
COMMUNITY COMPLIANCE MONITORING	966.00
CONTINENTAL RESEARCH CORPORATION	928.43
DEML FORD INC	520.30
EXPRESS SERVICES INC	1,748.88
FIRST NATIONAL BANK 9655	481.48
FIRST NATIONAL BANK OMAHA 7265	57.68
FIRST NATIONAL BANK 3458	275.00
FIRST NATIONAL BANK 4208	36.09
FIRST NATIONAL BANK 5529	680.00
FIRST NATIONAL BANK OHAMA 3678	95.63
FIRST NATIONAL BANK OMAHA 4669	275.00
FIRST NATIONAL BANK OMAHA 9296	192.32
FIRST NATIONAL BANK OMAHA 1325	100.00
FIRST NATIONAL BANK OMAHA 2173	664.32
FIRST NATIONAL BANK OMAHA 2905	75.00
FIRST NATIONAL BANK OMAHA 3979	53.10
FIRST NATIONAL BANK OMAHA 4404	35.00
FIRST NATIONAL BANK OMAHA 5295	41.68
FIRST NATIONAL BANK OMAHA 5348	2,930.98
FIRST NATIONAL BANK OMAHA 5640	123.21
FIRST NATIONAL BANK OMAHA 6114	342.72

FIRST NATIONAL BANK OMAHA 6755	99.45
FIRST NATIONAL BANK OMAHA 8006	31.80
FIRST NATIONAL BANK OMAHA 8263	1,700.80
FIRST NATIONAL BANK OMAHA 8264	2,095.32
FLEET PRIDE	324.24
GOVERNMENT FORMS AND SUPPLIES	694.66
H&L MESABI INC	19,061.00
HAWK ALARM SYSTEMS INC	798.00
IFACS	336.56
INNOVATIVE OFFICE SOLUTIONS LLC	304.63
INTERSTATE POWER SYSTEMS, INC	1,073.57
JANESVILLE HARDWARE LLC	158.45
JDL PUBLICATIONS	45.00
JOBS PLUS INC	219.00
JOEL D EATON	270.00
JONATHAN SCHIRO	100.80
LINDA LARES	100.00
MARK BEHREND	1,205.40
MATHESON	58.80
MAYO CLINIC ST LOUIS MO	32.00
MEI TOTAL ELEVATOR SOLUTIONS	430.55
MESSICK LAW PLLC	960.00
MIDWEST MONITORING & SURVEILLANCE	118.50
MINNESOTA PAVING & MATERIALS	2,208.74
MN COUNTIES INTERGOVERNMENTAL TRUST	55.00
MN DEPT OF LABOR & INDUSTRY	10.00
MN DEPT OF LABOR & INDUSTRY-ST PAUL	40.00
MN VALLEY TESTING LAB	57.30
MN.IT SERVICES	1,338.65
NAPA AUTO PARTS MPEC	463.46
NORTH CENTRAL INTERNATIONAL INC	17.07
NUTRIEN AG SOLUTIONS INC.	1,812.96
OERTEL ARCHITECTS LTD	23,650.00
PATTON HOVERSTEN & BERG PA	1,965.00
PLUNKETT'S PEST CONTROL INC	216.75
POWERPLAN INC	1,878.16
PROBUILD COMPANY WASECA	690.00
QWICKRATE	540.00
RAMSEY COUNTY	525.00
RICK'S APPLIANCE	799.00
RINKE-NOONAN ATTORNEYS AT LAW	1,072.50
RS EDEN	154.20
RUSSELL GUSE	1,394.94

SANOFI PASTEUR INC	3,936.07
SPEE-DEE DELIVERY SERVICE	10.14
STARKSON FAMILY	425.00
STONEBROOKE ENGINEERING INC	2,508.66
STREICHERS	750.00
THOMPSON SANITATION	25,600.28
THOMSON REUTERS	496.96
TRUCK CENTER COMPANIES	379.85
TYLER TECHNOLOGIES, INC	83,224.38
ULINE	891.39
VOIANCE LANGUAGE SERVICES LLC	148.16
WALDORF WELDING & MACHINE	284.45
WASECA ABSTRACT COMPANY	350.00
WASECA GLASS INC	48.00
WASECA HARDWARE LLC	1,651.06
WASECA HARDWARE LLC	128.97
WIRELESS BROADBAND SERVICES	1,315.00
ZIEGLER INC	83,213.99

b. Fund Transfer Report

5. Discussion With ConAgra Staff on Improvements to Waste Water System

Ralph Castro presented an update on ConAgras waste water improvements. Castro discussed the new plant which is currently being constructed. They plan to commission the plant in April or May of 2022. Castro discussed the improvements that they intend to implement to help with odor.

6. Baker Tilly 2020 Audit

Ryan Engelstad, Baker Tilly, was here to review the 2020 audit summary for Waseca County. Engelstad reviewed the scope and status of services, required audit communications, discussed other management letter points and reviewed financial statements.

Commissioner Nelson excused himself from the board meeting.

7. Action Items

a. Family Homelessness & Assistance Program Resolution 2021-41

Johnson shared Resolution 2021-41, Family Homelessness & Assistance Program, which Minnesota Valley Action Council has administered in nine counties of South Central Minnesota for over 12 years. Motion to adopt the Family Homelessness and Assistance Program, Resolution 2021-41, by Commissioner Harguth, seconded by Commissioner Christopherson. Motion carried 4-0.

Resolution 2021-41

Authorizing Minnesota Valley Action Council as the Grantee and Administrator for Family Homelessness Prevention & Assistance Program funds in the Counties of South Central Minnesota

WHEREAS, the Minnesota Housing Finance Agency has been authorized to undertake a program to provide funds for the Family Homelessness Prevention & Assistance Program; and,

WHEREAS, Minnesota Valley Action Council has administered this program in the nine counties of south central Minnesota previously and has been provided funding for the period October 1, 2021 – September 30, 2023; and,

WHEREAS, Minnesota Valley Action Council has demonstrated the ability to perform the required activities of the Family Homelessness Prevention & Assistance Program;

NOW, THEREFORE, be it resolved that the Minnesota Valley Action Council is hereby authorized as the grantee and administrator of the Family Homelessness Prevention & Assistance Program in the counties of Blue Earth, Brown, Faribault, Le Sueur, Martin, Nicollet, Sibley, Waseca and Watonwan in south central Minnesota.

8. Commissioner Reports

Commissioner Nelson returned to the County Board meeting.

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

9. Administration

a. Administration Update

Michael Johnson, County Administrator, noted he continues to provide guidance to townships as they work through allocating American Rescue Plan Funds.

b. Human Resources Announcements

Michael Johnson, County Administrator, provided updates to the board regarding recent Human Resource announcements.

10. Adjourn

Having no further county board business, Commissioner Harguth moved and Commissioner Nelson seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 11:09 a.m.

11. Lunch - YellowMushroom - Public is welcome to attend.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration