



WASECA COUNTY ECONOMIC DEVELOPMENT AUTHORITY

January 15, 2025 - 8:30 AM

East Annex Public Meeting Room
300 North State Street – East Annex · Waseca, Minnesota 56093

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Meeting ID: 283 721 229 873

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Phone conference ID: 245 586 977#

8:30 a.m.

1. Call to Order

Public Comment

Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

2. Approval of Agenda

3. Consent Agenda

- a. Approval of regular meeting minutes for December 18, 2024
- b. Approve 2025 meeting dates

4. Action items

- a. Consider approving procedural check list for Revolving Loan Funds

5. Discussion Items

- a. Upcoming Joint Meeting with Waseca City EDA & strategic planning

6. Economic Development Updates

- a. Morgan's Meat Market, City of Waseca
- b. Steeple Events Center, New Richland
- c. Loon Lake Iced Tea, City of Waseca

7. Next meeting of the EDA

- a. Joint Meeting with City of Waseca Economic Development Authority on February 12, 2025 at 10am; Community Services Building, 1000 West Elm Avenue - Oak Conference Room
- b. Regular scheduled meeting on February 19, 2025

8. Adjournment

WASECA COUNTY ECONOMIC DEVELOPMENT AUTHORITY
Meeting Minutes held

December 18, 2024, 8:30 a.m. to 10:00 a.m.

WASECA COUNTY EAST ANNEX COMMISSIONERS ROOM

1. Call to Order/Roll Call, meeting called to order at 8:39 a.m.

EDA Members Present

District 1: Matt Harrington (Absent)

District 2: Russ Frederick, [Chair](#)

District 5: Chris Osterloh

District 3: Charles Benson

District 4: Patti Schuch

County Commissioner present:

Brad Krause (D#5)

Doug Christopherson (D#1),

[\(online\)](#)

[\(online\)](#)

Staff:

Michael Johnson, County Administrator

Maame Quarcoo, Senior Land Use Planner

Shelley Hyatt, Land Use planning assistant

Tina Wilson, Comm. Dev. Coord.

2. Public Comments

None

3. Approval of Agenda – motion by Osterloh, second by Christopherson; motion passed unanimously

4. Request and Presentations

None

5. Consent Agenda

Approved November 20, 2024, regular meeting minutes, motion by Osterloh, second by Benson; motion passed unanimously

6. Discussion Items

The EDA reviewed a draft of the procedural check list for revolving loan applications. Final decision will be made at the January meeting

Meeting dates for 2025 were discussed, including the joint meeting requested by Waseca City EDA, they will be approved at the January meeting

7. Community Development Updates

a. Morgans Meat Market loan documents were not able to be prepared by the County Attorney's office. I have reached out to Flaherty and Hood, I worked with them when I was at the city. I am hoping to close before the end of the year.

b. Notes from the Consultants forum this month will be available at the January meeting. It was a good conference, and I look forward to implementing some of the things that I learned.

c. The joint meeting with Waseca City EDA has been postponed to February 12, 10am to 1pm. The city will be feeding us. We will be meeting in the Community Services Building in the Oak Conference room. Building on that strategic planning session, I will be holding a work session with the County Board on February 4, and we will wrap up the strategy discussion at our

regular meeting February 19. Then I will compile the information collected and present a draft work plan for 2025 at our meeting in March.

d. Our miscellaneous discussion included whether to hold on to the Janesville property for now, the consensus of the board was yes, to hold on to it and discuss it again later in the Spring.

8. Next meeting date:

Regular meeting January 15, 2024, at our regularly scheduled time and place

9. Adjournment, motion by Frederickson, second by Beson to adjourn; passed unanimously

[Meeting was adjourned at 9:38 a.m.](#)

2025 Meeting dates for Waseca County Economic Development Authority.

The Waseca County Economic Development Authority meets monthly. The meetings are generally held in the Commissioners Board meeting room located in the Waseca County East Annex Building. Please see the posted monthly agenda to confirm location and meeting times.

January 15, 2025 8:30 a.m. to 10:00 a.m.

February 12, 2025 Special joint meeting with Waseca City Economic Development Authority, 10:00 a.m. to 1:00 p.m. at the Community Services Building

February 19, 2025 Work Session

March 26, 2025

April 16, 2025

May 21, 2025

June 18, 2025

July 16, 2025

August 20, 2025

September 17, 2025

October 15, 2025

November 19, 2025

December 17, 2025