



WASECA COUNTY BOARD OF COMMISSIONERS
November 19, 2024 - 9:30 AM
East Annex Public Meeting Room
300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, November 19, 2024, in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair Brian Harguth, DeAnne Malterer, Doug Christopherson, Brad Milbrath and Brad Krause.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Rachel Cornelius, County Attorney; Sheriff Jay Dulas; Chris Howard, Land and Water Resources Manager; Chris Hinton, Veterans Service Director; Tina Wilson, Community Development Coordinator; Jim Kollar, Public Works Director/County Engineer; Brian Zabel, Ag and Ditch Coordinator; Judy Hiller, IT Director; Melissa Sexton, Human Resources Director; Bob Kubat, Dispatch; Doug Gerdts, Chief Deputy; Mary Ulrich, Sheriff Deputy; Dawn Androli, Executive Assistant; Kari Gerhing, Executive Assistant; Dan Mocol, Jail Administrator; Sarah Berry, Public Health Director

Present via online platform: Shelley Hyatt, Land Use Planning Assistant; Maame Quarcoo, Senior Land Use Planner; Leah Cameron, Public Health Business Manager; Suzie Naksian, Southern MN Railroad

Others present: Deb Bentley, Waseca County Pioneer; Andrew Deziel, Waseca County News; Roy Srp; Leota Lind, SCHA CEO; Tim Engel;

1. Call to Order and Pledge of Allegiance

Chair Harguth called the meeting to order at 9:30 a.m. A roll call was taken and the Pledge of Allegiance was recited.

Public Comment

Sheriff Jay Dulas recognized Dispatcher Bob Kubat, for his life saving efforts. Sheriff Dulas shared the nomination and presented Kubat his award.

2. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners agenda by Commissioner Milbrath, seconded by Commissioner Krause. Motion carried 5-0.

3. Presentations

a. Southern Minnesota Passenger Railroad - Sue Nakasian (virtual) & Roy Srp (In-person)

Roy Srp presented to the meeting seeking a letter of support for the Southern Minnesota Passenger Railroad. Srp introduced Sue Nakasian. S. Nakasian requested a signature for a joint letter to MNDOT in support/endorsement of the passenger railroad and add a new passenger development and make southern Minnesota eligible for funding. Rice and Steele Counties have both joined. There is no financial commitment.

Motion to draft a letter of recommendation for the Southern MN Passenger Railroad by Commissioner Milbrath, seconded by Commissioner Christopherson. Motion carried 5-0.

b. South Country Health Alliance 2024 Fall Report - Leota Lind

Leota Lind, South Country Health Alliance CEO, shared a 2024 Fall Report with the Waseca County Board of Commissioners. Lind discussed the 2025 supplemental benefits for senior care, complete and ability care. Lind discussed in-lieu of services, Delfina which is a partnership with Public Health, in providing support for members 1st trimester through 12 months postpartum. Doctor on Demand services were highlighted. Community Reinvestment was discussed. Lind recognized the income maintenance workers for their efforts. Lind also reminded Commissioners of the SCHA annual dinner that will be held at the start of the AMC Conference.

4. Ditch Authority

a. Adoption of Waseca County Drainage Policy

Chris Howard, Land and Water Resources Manager, discussed the purpose of this policy is to clarify the procedures for repair, maintenance and the determination of benefits and damages related to public drainage. Benefitted owners that own the ditch systems have the lawful right to have these drainage systems maintained. These benefitted lands and their owners have paid for the construction and maintenance of the system without public funds. State statute allows some

outside funds to be used for flood control and environmental purposes only, as provided in 103E.011. This policy will be reviewed on a regular basis and the most current document will be posted on our county website at : www.wasecacounty.gov/500/public-drainage-ditches-buffers This policy is intended to supplement Minn. Stat. Ch. 103E to streamline the administrative processes within Waseca County regarding inspections, maintenance, repairs, and operation of public drainage systems in Waseca County. This policy shall not apply to any "Joint Drainage System" (i.e., multi-county drainage system), unless specifically adopted by the applicable Joint Drainage Authority. If there are any discrepancies between this policy and Minn. Stat. Ch. 103E, the statutes shall govern.

Motion to approve the policy to clarify the procedures for repair, maintenance and the determination of benefits and damages related to public drainage by Commissioner Mibrath, seconded by Commissioner Malterer. Discussion was held. Motion carried 5-0.

b. Certification of 2025 Ditch Assessments

Howard also presented the 2025 ditch assessments, noting it was reviewed at the November 5, 2024, board meeting. Upon approval, the information will be forwarded on to Property & Election Services.

Motion to certify the 2025 ditch assessments by Commissioner Krause, seconded by Commissioner Malterer. A discussion was held. Motion carried 5-0.

2025 Proposed Ditch Assessments

Chris Howard and Brian Zabel have reviewed the financial condition of each ditch and recommend the following levies be placed on the 2025 taxes. The annual maximum levy allowed by statute is 20% of the benefits of the drainage system.

Ditch System	Ditch System Benefits	% to Levy	Total Amount to Collect	2025 Amount to Collect	Duration of Assessment
CD 3	\$7,441,255.00	0.75%	\$55,809.41	\$55,809.41	1 Year
CD 3-IMP	\$151,129.00	0.75%	\$1,133.47	\$1,133.47	1 Year
CD 8	\$16,354,545.00	0.25%	\$40,886.36	\$40,886.36	1 Year
CD 15-1	\$604,317.00	0.50%	\$3,021.59	\$3,021.59	1 Year
CD 15-2	\$6,391,238.00	0.25%	\$15,987.10	\$15,987.10	1 Year
CD 16	\$839,897.00	0.50%	\$4,199.49	\$4,199.49	1 Year
CD 18	\$257,179.00	2.50%	\$6,429.48	\$6,429.48	1 Year
CD 21	\$1,554,932.00	0.50%	\$7,774.66	\$7,774.66	1 Year
CD 22	\$1,134,939.00	0.25%	\$2,837.35	\$2,837.35	1 Year
CD 23	\$1,783,160.00	1.50%	\$26,747.36	\$26,747.36	1 Year
CD 26	\$2,614,840.00	1.5%	\$39,222.60	\$39,222.60	1 Year
CD 27	\$5,169,226.00	2.50%	\$129,230.65	\$129,230.65	1 Year
CD 28	\$747,918.00	0.75%	\$5,609.39	\$5,609.39	1 Year
CD 29	\$3,437,843.00	0.50%	\$17,189.22	\$17,189.22	1 Year
CD 30	\$4,929,802.00	1.00%	\$49,298.02	\$49,298.02	1 Year
CD 31	\$4,108,329.00	1%	\$41,083.29	\$41,083.29	1 Year
CD 32	\$1,500,001.00	0.50%	\$7,500.01	\$7,500.01	1 Year
CD 33	\$43,874.00	10%	\$4,387.40	\$4,387.40	1 Year
CD 40	\$32,230.00	10%	\$3,223	\$3,223	1 Year
CD 42	\$6,920.00	20%	\$1,384.00	\$1,384.00	1 Year
CD 43	\$1,536,688.00	3.5%	\$53,784.08	\$53,784.08	1 Year
CD 46	\$522,137.00	0.50%	\$2,610.69	\$2,610.69	1 Year
CD 47	\$4,314,571.00	2%	\$86,291.42	\$86,291.42	1 Year
CD 48	\$4,964,305.00	0.50%	\$24,821.53	\$24,821.53	1 Year
CD 50	\$1,695,900.00	1.50%	\$25,438.50	\$25,438.50	1 Year
JT CO 3-BE	\$92,443.67	3%	\$2,773.31	\$2,773.31	1 Year
JT CO 6-FR	\$11,593,383.00	1.75%	\$202,884.20	\$202,884.20	1 Year
JD CO 83-BE	\$254,426.00	2.5%	\$6,360.65	\$6,360.65	1 Year
JD 5-S	\$42,432.00	20%	\$8,486.40	\$8,486.40	1 Year
JD 8-FR	\$239,786.00	2%	\$4,795.72	\$4,795.72	1 Year
JD 10-S	\$30,328.16	20%	\$6,065.64	\$6,065.64	1 Year
JD 11-BE & LS	\$12,786,360.00	1%	\$127,863.60	\$127,863.60	1 Year
JD 24-S	\$9,165,485.00	0.25%	\$22,913.71	\$22,913.71	1 Year
JD 51-BE	\$18,335,771.00	1.75%	\$320,875.99	\$320,875.99	1 Year

5. Approval of County Board Minutes

a. Waseca County Board of Commissioner Meeting Minutes November 5, 2024

Motion to approve the Waseca County Board of Commissioner Meeting Minutes of November 5, 2024, by Commissioner Christopherson, seconded by Commissioner Milbrath. Motion carried 5-0.

6. Consent Agenda

Motion to approve the consent agenda as presented by Commissioner Malterer, seconded by Commissioner Krause. Motion carried 5-0.

a. Approval of Bills

The following bills were audited and allowed:

A.H. HERMEL COMPANY	538.80
ACUMEN PSYCHOLOGY	1,800.00
ADVANCED CORRECTIONAL HEALTHCARE INC	4,029.18
AMAZON CAPITAL SERVICES	635.56
AMAZON PH	25.73
ANCOM COMMUNICATIONS INC	95.00
APEX EQUIPMENT LLC	125.60
ASSOC OF MN COUNTIES	250.00
BAKER TILLY LLP	3,083.00
BOCKS SERVICE INC	168.00
BORNEKE CONSTRUCTION INC	18,590.00
CAPITAL ONE	10.72
CENTRAL STATES WIRE PROD INC	4,752.64
COLE'S ELECTRIC INC	1,153.12
COMMUNITY COMPLIANCE MONITORING	186.00
CONTINENTAL RESEARCH CORPORATION	325.88
DDA HUMAN RESOURCES INC	10,250.00
DEANNE MALTERER	96.88
DEML FORD INC	1,010.53
DONNELLY LAW FIRM PLLC	915.00
DOUG GERDTS	15.00
DVORSAK MATERIAL HANDLING EQUIPMENT INC	2,094.83
ELECTION SYSTEMS & SOFTWARE LLC	4,850.56
FAUL PSYCHOLOGICAL	665.00
FIRST NATIONAL BANK	1,367.11
FIRST NATIONAL BANK	1,751.08
FIRST NATIONAL BANK 4135	530.34
FIRST NATIONAL BANK 9655	420.03
FIRST NATIONAL BANK 3975	169.99
FIRST NATIONAL BANK OMAHA 7265	50.49
FIRST NATIONAL BANK 5529	58.28
FIRST NATIONAL BANK OF OMAHA 0792	1,924.27
FIRST NATIONAL BANK OF OMAHA 1344	44.17
FIRST NATIONAL BANK OF OMAHA 3849	2,050.00
FIRST NATIONAL BANK OMAHA	280.41

FIRST NATIONAL BANK OMAHA 7462	734.02
FIRST NATIONAL BANK OMAHA 2000	800.00
FIRST NATIONAL BANK OMAHA 2000	2,150.00
FIRST NATIONAL BANK OMAHA 0710	142.71
FIRST NATIONAL BANK OMAHA 1325	1,143.94
FIRST NATIONAL BANK OMAHA 2173	54.59
FIRST NATIONAL BANK OMAHA 2905	1,097.85
FIRST NATIONAL BANK OMAHA 5640	403.74
FIRST NATIONAL BANK OMAHA 6072	330.13
FIRST NATIONAL BANK OMAHA 6667	870.44
FIRST NATIONAL BANK OMAHA 6755	140.00
FIRST NATIONAL BANK OMAHA 7236	530.00
FIRST NATIONAL BANK OMAHA 8006	29.98
FLEET PRIDE	225.00
FORCE AMERICA DISTRIBUTING INC	307.45
GAVIN KRITZECK	150.00
GMS INDUSTRIAL SUPPLY INC	56.00
GOVERNMENT FORMS AND SUPPLIES	39.71
HENNING LAW PLLC	720.00
HOME SWEET HOME HARDWARE LLC	80.48
INNOVATIVE OFFICE SOLUTIONS LLC	868.22
JANESVILLE TILE SUPPLY	373.37
JEFFREY TODD RATZLOFF	352.00
JULIE MALAKOWSKY	176.00
L&D AG SERVICE, INC	667.88
LEON SCHOENROCK	98.76
LESUEUR COUNTY SHERIFF'S OFFICE	675.00
LINDA L KARST	528.00
M PETERS ENTERPRISES	52.80
M. ANTHONY KNECHT	233.85
MARK SOMMERS	92.46
MARVIN PEARSON	97.15
MAYO CLINIC ST LOUIS MO	125.00
MEI TOTAL ELEVATOR SOLUTIONS	498.35
MEISNER ROOFING & BLDG MAINT INC	250.00
MELISSA SEXTON	38.66
MIDWEST MOTOR SUPPLY CO INC	368.66
MINNEAPOLIS FORENSIC PSYCHOLOGICAL SERVICES LLC	1,900.00
MJB HANSEN FAMILY LP	1,826.01
MN COUNTIES INTERGOVERNMENTAL TRUST	441.00
MN DEPT OF LABOR & INDUSTRY-ST PAUL	10.00
MN DEPT OF TRANSPORTATION	300.00
MURPHY & ROVERUD PLLP LAWYERS	240.00
NAPA AUTO PARTS MPEC	2,466.60
NATIONAL ASSOCIATION OF COUNTY PARK & RECREATION	90.00

NORTH CENTRAL INTERNATIONAL INC	480.00
NORTHLAND & COMPANIES	2,325.88
NORTHLAND FARM SYSTEMS	1,442.43
NUSS TRUCK GROUP INC	616.62
OLMSTED CO CENTRAL FINANCE	120.00
ONSOLVE INTERMEDIATE HOLDING COMPANY	16,086.75
O'REILLY AUTOMOTIVE INC	16.98
PEMBERTON LAW PLLP	9,014.77
PHILLIP L SCHLEICHER	475.00
POWERPLAN INC	426.98
RAMSEY COUNTY FINANCE	1,561.00
RECOVERY TREK LLC	225.00
RINKE-NOONAN ATTORNEYS AT LAW	9,794.50
RIVER BEND BUSINESS PRODUCTS	446.06
RIVER VALLEY FORENSIC SERVICES PA	750.00
ROCKMOUNT RESEARCH & ALLOYS INC	186.94
RUSSELL J FREDERICK	84.15
SARA JO VULCAN	23.00
SAVANT LEARNING SYSTEMS	490.00
SOUTH CENTRAL DRUG INVESTIGATION UNIT	11,500.00
STEELE COUNTY PUBLIC HEALTH	1,899.75
STEPHANIE L BRUSS PH.D, PLLC	1,600.00
STEPHANIE ROEMHILDT	88.98
STREAMLINE COMMUNICATIONS LLC	522.12
TECTA AMERICA CORPORATION	3,041.00
THIRTY YEAR VENTURES LLC	411.30
THOMSON REUTERS	657.93
TRUCK CENTER COMPANIES EAST LLC	368.46
WASECA HARDWARE LLC	211.05
WASECA LIONS CLUB	177.00
ZIEGLER INC	5,200.73
	157,333.39

b. **October 2024 Monthly Electronic Funds Transfer Report**

Approval of October 2024 Monthly Electronic Funds Transfer Report

Waseca County Board of Commissioners

Monthly Electronic Funds Transfer Report

October 2024

Date	From Account	To Account	Amount	Description
10/02/24	Keen Bank	MinnWest Bank	\$1,000,000.00	Cash to Cash
10/08/24	Keen Bank	MAGIC	\$4,000,000.00	Investment
10/08/24	Keen Bank	Multi Bank Securities	\$298,841.17	Investment
10/10/24	Keen Bank	MAGIC	\$1,000,000.00	Investment
10/17/24	Keen Bank	MAGIC	\$2,000,000.00	Investment
10/23/24	Keen Bank	School District 829	\$1,039,386.36	Property tax settlement advance
10/23/24	Keen Bank	School District 2143	\$51,025.14	Property tax settlement advance
10/23/24	Keen Bank	School District 2168	\$110,458.42	Property tax settlement advance
10/23/24	Keen Bank	School District 2835	\$332,212.53	Property tax settlement advance
10/23/24	Keen Bank	MN Dept of Revenue State Tax	\$248,353.57	Property tax settlement advance
10/25/24	Keen Bank	Bond Trust Services Corp	\$274,550.00	2020A GO Bond
10/25/24	Keen Bank	Bond Trust Services Corp	\$336,325.00	2019A GO Bond

Approved

c. Baker Tilly Engagement Letter

Approval of the audit engagement letter.

d. Position Description Reclassification

Per County Policy, the Board must approve any job classification of more than two grades. Staff is requesting the Board to consider approving the Facilities Maintenance Supervisor grade movement from 8 to a grade 10.

e. Extension of Zoning Permit for Joey Priebe

Waseca County staff recommends that the Waseca County Board of Commissioners consider allowing Joey Priebe a nine (9) month extension to complete the construction.

f. Extension of Zoning Permit for Matthew and Jennifer Marzen

Waseca County staff recommends that the Waseca County Board of Commissioners consider allowing Matthew and Jennifer Marzen a one (1) year extension to complete the construction.

g. Economic Development Tax Abatements

Approval to make the payments as spelled out in the Economic Development Agreements.

Economic Development Tax Abatements Payment Schedule for County Tax Payable Year of 2024

VENDOR #	BUSINESS	PARCEL #	COUNTY ANNUAL PYMT AGREEMENT	COUNTY SHARE OF TAX 2024	COUNTY PAY IN 2024	JUNE 24 PYMT	NOV 24 PYMT	ACCT #
863	Berry Family LLC #2	17.616.0050	\$ 21,065.00	\$ 28,167.48	\$ 21,065.00	\$ 10,532.50	\$ 10,532.50	01-701-6928
8786	Conagra	17.013.0600	Formula in Contract	\$ 183,977.74	\$ 116,099.80	\$ 58,049.90	\$ 58,049.90	01-701-6928
TOTALS			\$ 21,065.00	\$ 212,145.22	\$ 137,164.80	\$ 68,582.40	\$ 68,582.40	01-701-6928

h. Partial Release of Exclusive Agricultural Use Zone Restrictive Covenant

Staff has one amendment that has been requested from the Exclusive Agricultural Use Zone Restrictive Covenant Agreement (hereinafter the "Ag Covenant") that has been submitted for review by the County Board. The request is:

Amendment of Agricultural Preserve:

Owner	PID	Acres Removed (from Ag Covenant)	Acres Remaining (in Ag Covenant)
Marie M. Groskreutz Revocable Trust U/A May 4, 2018	10.036.0500	16.06	63.04

Note: This Amendment is part of a Minor Subdivision process.

i. Conditional Use Permit Extension for 120th Street Solar

Waseca County staff recommends that the Waseca County Board of Commissioners approve the 120th Street Solar

Conditional Use Permit extension request for an additional one (1) year beginning November 19, 2024.

j. **Transfer of Funds Sheriff's Office**

Transfer funds from 01.201.201.5860 Reimbursement Account to 01.201.201.2820 Assigned Squad Car Purchase Fund
Transfer \$7,399.99 (Sale of Used Squad) from 01.201.201.5860 to 01.201.201.2820 for future squad purchase

7. Action Items

a. **Fund Transfer Request - Information Technology**

Judy Hiller, IT Director reviewed the transfer of \$100,000.00 from 01-061-061-6660 to IT Assigned Fund to be used for camera purchase in 2025.

The county building camera rip/replace project won't be starting until 2025 so we want to transfer \$100,000.00 from 01-061-061-6660 to IT Assigned fund 01-000000-2822.

Motion by Commissioner Milbrath, seconded by Commissioner Christopherson. Motion carried 5-0.

b. **UCare Contract Revision (TABLE TO 12/3)**

Motion to table UCare Contract revision to the December 3, 2024, board of commissioner meeting by Commissioner Christopherson, seconded by Commissioner Krause. Motion carried 5-0.

c. **Fund Transfer Request - Veteran Services**

Chris Hinton, Veterans Services Director is requesting that the transfer of \$1,760.00 from the veteran services general fund (01121000) account to the veteran services grant (25123000) to cover expenses made that were determined unqualified for grant disbursement.

Motion to transfer \$1,760.00 from general fund 01121000 to veteran services grant 25123000 to cover expenses made that were determined unqualified for grant disbursement by Commissioner Krause, seconded by Commissioner Malterer. Motion carried 5-0.

d. **Courthouse & Public Works Collective Bargaining Agreement**

Melissa Sexton, Human Resources Director, discussed the negotiation team representing Waseca County and the Minnesota Public Employee Association, representing the Courthouse Unit and Public Works Unit, noting they have reached a tentative agreement through the collective bargaining process.

The major amendments to the prior contract are as follows:

1. Duration: January 1, 2025 through December 31, 2027
2. Wages: Eligible employees shall receive a \$1.40 general wage adjustment within their salary grade, effective at the beginning of the first full pay period following January 1, 2025. Employees' wages will be adjusted by 2.0% within their salary grade, effective at the beginning of the first full pay period in July 2025. For 2026 and 2027, eligible employees shall receive a 3% general wage adjustment within their salary grade, effective at the beginning of the first full pay period following January 1. Employees' wages will be adjusted by 2.0% within their salary grade, effective at the beginning of the first full pay period on July 2026 and July 27. In no event may an employee move beyond the max pay of the pay grade.
3. Courthouse Unit Specific: Clothing allowance for uniform/safety equipment increased by \$100.00
4. Public Works Unit Specific: Clothing allowance for uniform/safety equipment increased by \$125.00. Eligible staff also will also receive an additional \$100.00 payment for the use of their personnel phones for work purposes. Employees assigned a county issued cell phone device are exempt from this payment. The allowance for personal phone use will be paid in July of the applicable year.

Motion to adopt Resolution 2024-35 authorizing the execution and implementation of the terms of the Bargaining Agreement for the Courthouse Unit and Public Works Unit by Commissioner Milbrath, seconded by Commissioner Christopherson. Motion carried 5-0.

RESOLUTION #2024-35 2025 -2027

Courthouse and Public Works Bargaining Unit Agreement

WHEREAS, the negotiation team representing Waseca County and Minnesota Public Employees Association representing the Waseca County Courthouse Unit and Public Works Unit, have reached a tentative settlement on the terms of an agreement for the period of January 1, 2025 through December 31, 2027; and

WHEREAS, representatives of the Courthouse Unit and Public Works Unit, have ratified the agreement; and

WHEREAS, the settlement is recommended by the Human Resource Director, Melissa Sexton, and the County

Administrator, Michael Johnson.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners, in and for the County of Waseca, Minnesota, hereby authorize to execute and implement the terms of the Bargaining Agreements.

e. **Establishing 2025 Wage Increases For Non-Union Employees**

Human Resources recommends that the following actions be taken to address wage increases for non-union employees, unclassified employees, appointed positions and department heads.

1. Eligible employees shall receive a \$1.40 general wage adjustment within their salary grade, effective at the beginning of the first full pay period following January 1, 2025. Employees' wages will be adjusted by 2.0% within their salary grade, effective at the beginning of the first full pay period in July 2025.
2. In no event may an employee move beyond the max pay of the pay grade.
3. The 2025 Salary Grade Ranges for the Waseca County Classification and Compensation Plan shall be adjusted by \$1.30 for the minimum wage and the spread increased from 30% to 32%, effective January 1, 2025.

Motion to adopt Resolution 2026-36 Establishing 2025 Wage Increases for Eligible Employees and the 2025 Salary Grade Ranges by Commissioner Malterer, seconded by Commissioner Milbrath. Motion carried 5-0.

RESOLUTION #2024-36

ESTABLISHING 2025 WAGE INCREASES FOR NON-UNION EMPLOYEES

WHEREAS, the Board established an intent to maintain a competitive compensation schedule for County employees within the County's Classification and Compensation system; and

WHEREAS, the compensation adjustments of non-union employees, unclassified employees, appointed positions and department heads for 2025 need to be established; and

WHEREAS, the Human Resource Director has recommended to the Waseca County Board of Commissioners that the potential salary adjustments of non-union employees, unclassified employees, appointed positions and department heads be increased as described below, except for specific exclusions as are on file in Human Resources.

NOW, THEREFORE, BE IT RESOLVED that eligible non-union employees, unclassified employees, appointed positions and department heads shall receive a \$1.40 general wage adjustment within their salary grade, effective at the beginning of the first full pay period following January 1, 2025. Employees' wages will be adjusted by 2.0% within their salary grade, effective at the beginning of the first full pay period in July 2025. In no event may an employee move beyond the max pay of the pay grade; and

BE IT FURTHER RESOLVED that the 2025 Salary Grade Ranges for the Waseca County Classification and Compensation Plan shall be adjusted by \$1.30 for the minimum wage and the spread increased from 30% to 32%, effective January 1, 2025.

f. **South Central Drug Investigation Unit Joint Powers Agreement Amendment**

Sheriff Dulas discussed the South Central Drug Investigation Unit (SCDIU) noting they currently represent nine (9) cities and four (4) counties. The proposed amendment to the JPA is solely to add the City of Alden and their associated Cash Match requirement for 2025 (see additional attachment in the packet).

The SCDIU provides critical services to Waseca County and is generally used to respond to critical incidents, including but not limited to, hostage, barricade, and sniper situations, high-risk apprehension, high-risk warrant service, personal protection, and special assignments. Additionally, it establishes a formal framework for membership and personnel commitments, overall operations, resources available, general management, and liability issues.

Motion to approve the South Central drug Investigation Unit Joint Powers Agreement Amendment by Commissioner Christopherson, seconded by Commissioner Krause. A discussion was held. Motion carried 5-0.

g. **Public Hearing on Body Worn Cameras Policy**

Sheriff Dulas discussed the bodyworn camera policy with the board of commissioners, noting the publications of this has taken place. Extensive research has gone into implementing and replacing needed equipment that are aging out and no longer supported. A bundle product for the biggest cost savings was pursued. A reputable company with great products and service was a priority. Additionally, streamlining the equipment for field staff, administration & records, and the IT Department was a necessity. All factors were considered with having fiscal responsibility in mind. The bodyworn cameras will have a 2 ½ year refresh. The Tasers and dash/fleet cameras are rugged enough that a mid-term refresh should not be needed. Axon bid is \$267, 388.40 to equip our patrol cars and license deputies. With the addition of a \$42,000.00 grant, the total cost to Waseca County for the needed equipment is \$225,388.40

The contract is a 5-year contract for services and equipment. At the end of the 5-years the contract will need to be reviewed and updated for equipment needs and costs. The 5-year contract is standard in the BWC industry.

Waseca County's cost can be covered by Public Safety Aid money that was awarded to us and is available.

Chair Harguth opened the Public Hearing at 10:50 a.m. Chair Harguth asked for public comment, hearing none, motion to close the public hearing by Commissioner Milbrath, seconded by Commissioner Krause. Motion carried 5-0. Public Hearing was closed at 10:51 a.m.

Motion for approval of Policy 519 Body Worn Cameras by Commissioner Christopherson, seconded by Commissioner Krause. Motion carried 5-0.

h. Purchase bid from AXON Enterprise for Body Worn Cameras

Sheriff Dulas discussed the extensive research has gone into implementing and replacing needed equipment that are aging out and no longer supported. A bundle product for the biggest cost savings was pursued. A reputable company with great products and service was a priority. Additionally, streamlining the equipment for field staff, administration & records, and the IT Department was a necessity. All factors were considered with having fiscal responsibility in mind.

The bodyworn cameras will have a 2 ½ year refresh. The Tasers and dash/fleet cameras are rugged enough that a mid-term refresh should not be needed. Total Axon bid is \$267,388.40 to equip our patrol cars and license deputies. With the addition of a \$42,000.00 grant, the total cost to Waseca County for the needed equipment is \$225,388.40. The contract is a 5-year contract for services and equipment. At the end of the 5-years the contract will need to be reviewed and updated for equipment needs and costs. The 5-year contract is standard in the BWC industry.

Waseca County's cost can be covered by Public Safety Aid money that was awarded to us and is available. Approve the provided quote and pay the cost with Public Safety Aid money that has been marked for these purchases.

Motion to approve the bid from AXON Enterprise in the amount of \$267,388.40 for body worn cameras/equipment by Commissioner Krause, seconded by Commissioner Milbrath. Discussions were held. Motion carried 5-0.

i. CIS Consortium Updated Joint Powers Agreement

Sheriff Dulas discussed the Joint Powers Agreement, noting it has been in existence for years. The JPA is a multi-county / multi-department agreement for South Central Computer Consortium. This agreement is to maintain a Records Management System (RMS), Computer Aided Dispatch (CAD) system, Jail Management System (JMS), and Mobile Computer System (MCS) with four consortium counties (Blue Earth, Faribault, Martin, & Waseca) and the agencies within.

There are no suggested changes to the Budgeting and Funding. There is a Joint Powers Board that has representation by one member and one alternate from each agency.

Costs are funded first by grant monies from the federal & state government, or other associations and agencies.

Motion to approve the CIS Consortium update Joint Powers Agreement by Commissioner Christopherson, seconded by Commissioner Milbrath. Motion carried 5-0.

j. Waseca County Code Violation Galle Nuisance

Maame Quarcoo, Senior Land Use Planner, discussed reviewing the attachment and direct the Sheriff's office to perform code violation remediation duties, which will include issuing/serving a citation to the property owner. There are some financial implications if the County Board elects to authorize clean-up of the property. The costs can be recouped by sending the bill to the property owner for reimbursement to the County or the cost can be assessed against the property in the form of special assessment tax.

Motion to go with option one as the recommendation reviewed by the board of commissioners by Commissioner Christopherson, seconded by Commissioner Malterer. Motion carried 5-0.

8. Administration

a. Administration Update

Michael Johnson, County Administrator, provided updates to the board regarding administrative updates. Johnson noted on December 3, 2024, there will be another budget work session.

b. Human Resources Announcements

Melissa Sexton, Human Resources Director, provided updates to the board regarding recent Human Resource announcements.

c. Community Development Update

Tina Wilson, Community Development Coordinator, provided updates to the board regarding recent community development activities.

9. Commissioner Reports

The Waseca County Board of Commissioners in attendance at today's meeting shared commissioner reports.

10. Adjourn

Campaign finance reports should be returned to Tammy Spooner.

Having no further county board business, Commissioner Milbrath moved, and Commissioner Krause seconded the motion to adjourn the meeting. The motion was carried unanimously, and the meeting adjourned at 12:03 p.m.

Brian Harguth, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration