



WASECA COUNTY BOARD OF COMMISSIONERS
August 20, 2024 - 9:30 AM
East Annex Public Meeting Room
300 North State Street – East Annex · Waseca, Minnesota 56093

The Waseca County Board of Commissioners met in a regular session on Tuesday, August 20, 2024, in the Commissioners' Room, 300 North State Street, Waseca, Minnesota. Members present were Chair Brian Harguth, DeAnne Malterer, Doug Christopherson, Brad Milbrath and Brad Krause.

Other members present were Michael Johnson, County Administrator; Beth Weimert, Administrative Coordinator; Tammy Spooner, Property and Election Services Director; Chris Howard, Land and Water Resources Manager; Jim Kollar, Public Works Director/County Engineer; Tina Wilson, Community Development Coordinator

Present via online platform: Leah Cameron, Public Health Business Manager; Brandee Nelson, Dispatch; Scott Wolfe, Sheriff Deputy; Maame Quarcoo, Senior Land Use Planner

Others present were Peggy Bennet, District 23A; Tom Sexton; Senator Gene Dornick, District 23; Senator John Jasinski, District 19; Ann Fitch, Waseca Chamber; Waseca Mayor Randy Zimmerman; Nick Wobig; Jay Bulfer; Deb Bently, Waseca County Pioneer; Mikhail Rostislavovich

1. Call to Order and Pledge of Allegiance

Chair Harguth called the meeting to order at 9:34 a.m. A roll call was taken and the Pledge of Allegiance was recited.

Public Comment

There was no public comment.

2. Approval of Agenda

Motion to approve the Waseca County Board of Commissioners agenda by Commissioner Milbrath, seconded by Commissioner Malterer. Motion carried 5-0.

3. Legislative Updates and Reception (9:35AM - 10:30AM)

a. Representative Peggy Bennet, District 23A

Representative Peggy Bennet, District 23A, discussed the county jail and education.

b. Representative John Petersburg, District 19B

Representative John Petersburg, District 19B, noted he will be retiring at the end of 2024 and not running for re-election. Petersburg discussed his involvement with the Transportation Committee as well as discussing education.

- Introduction of Challengers to 19B

Tom Sexton introduced himself to the Waseca County Board of Commissioners. He is running for District 19B. Edel Fernandez was unable to attend today's meeting and Johnson noted that he would work to get him back to attend another meeting to introduce himself to the County Commissioners.

c. Representative Brian Daniels, District 19A - Sends his regards while he recovers from surgery

Representative Brian Daniels, District 19A, was not present today but sent his regards and thanked Commissioners for the invitation.

d. Senator Gene Dornink, District 23

Senator Gene Dornink, District 23, discussed the committees that he serves on and discussed the Election Bill.

e. Senator John Jasinski, District 19

Senator John Jasinski, District 19 noted he is in his 8th year of the MN Senate. Jaskinski noted they have had a tough session but noted some highlights.

The Waseca County Board of Commissioners recessed at 10:28 a.m.

The Waseca County Board of Commissioners reconvened at 10:43 a.m.

4. Ditch Authority

a. Redetermination of Benefits Final Hearings

Chris Howard, Land & Water Resources Manager, noted he is seeking approval of the final hearing notices and to set a public hearing for the final hearings on the redetermination of benefits for CD 26, CD 32, and CD 47. Pursuant to Minnesota Statute 103E.351, a final hearing for the redetermination of benefits on the systems must be held to review the property owners’ report that is prepared from the viewers’ report and confirm the benefits and damages along with the benefited and damaged areas. After coordinating with legal counsel from Rinke Noonan and the viewers that completed the property owners and viewers reports for the systems, September 20th at 10:00AM is the suggested time for the hearings. Land & Water Resources staff recommend approval of the final hearing notices and request for the final hearings to be held on September 20th at 10:00 a.m.

Motion to approve the final hearing for predetermination of Ditch 26 for September 20, 2024, at 10:00 a.m. by Commissioner Krause, seconded by Commissioner Milbrath. Motion carried 5-0.

Motion to approve the final hearing notice for CD 32 by Commissioner Milbrath, seconded by Commissioner Malterer. Motion carried 5-0.

Motion to approve the final hearing notice for CD 47 by Commissioner Malterer, second by Commissioner Christopherson. Motion carried 5-0.

5. Consent Agenda

Motion to approve the consent agenda as presented by Commissioner Milbrath, seconded by Commissioner Christopherson. Motion carried 5-0.

a. Approval of Bills

The following bills were audited and allowed:

A.H. HERMEL COMPANY	603.60
ALTERNATIVE RESOLUTIONS INC	3,651.77
AMAZON CAPITAL SERVICES	1,368.77
AMERICAN PROBATION & PAROLE ASSOCIATION	50.00
AMERICAN SOLUTIONS FOR BUSINESS	66.29
ANCOM COMMUNICATIONS INC	1,500.00
ASSOC OF MN COUNTIES	150.00
BLOOMING PRAIRIE FARM RADIO, INC	450.00
BOB BARKER COMPANY INC	586.23
BORNEKE CONSTRUCTION INC	4,575.00
BRITTON PLUMBING & HEATING LLC	470.68
CAPITAL ONE	59.87
CINTAS CORPORATION NO 2	283.19
COLE PAPERS INC	1,347.26
COMMUNITY COMPLIANCE MONITORING	288.00
CRYSTAL VALLEY COOP	2,659.57
DAVID JOHN JONES	1,215.00
DEML FORD INC	88.18
DENNIS-STEFFEL-OMTVEDT FUNERAL & CREMATION SERVICE	620.00
DORCO INC	750.70
ECKBERG LAMMERS P.C.	1,198.00
ELECTION SYSTEMS & SOFTWARE LLC	2,898.76
EXPRESS CARE INC	76.49
FIRST NATIONAL BANK	2,295.50

FIRST NATIONAL BANK 4135	250.97
FIRST NATIONAL BANK 3975	553.41
FIRST NATIONAL BANK OMAHA 7265	1,400.49
FIRST NATIONAL BANK 9593	18.22
FIRST NATIONAL BANK OF OMAHA 0237	475.00
FIRST NATIONAL BANK OF OMAHA 0792	1,015.75
FIRST NATIONAL BANK OF OMAHA 1344	940.42
FIRST NATIONAL BANK OMAHA	834.04
FIRST NATIONAL BANK OMAHA 4669	1,765.24
FIRST NATIONAL BANK OMAHA 7462	23.49
FIRST NATIONAL BANK OMAHA 2000	10.99
FIRST NATIONAL BANK OMAHA 0710	770.56
FIRST NATIONAL BANK OMAHA 2173	147.26
FIRST NATIONAL BANK OMAHA 2431	36.84
FIRST NATIONAL BANK OMAHA 2905	634.68
FIRST NATIONAL BANK OMAHA 3744	95.20
FIRST NATIONAL BANK OMAHA 3877	13.54
FIRST NATIONAL BANK OMAHA 3979	466.22
FIRST NATIONAL BANK OMAHA 5640	2,091.05
FIRST NATIONAL BANK OMAHA 6072	440.47
FIRST NATIONAL BANK OMAHA 6755	184.04
FIRST NATIONAL BANK OMAHA 7236	40.25
FLEET PRIDE	1,456.24
GIDGETS LLC	82.00
GINA PETERSON	150.00
GMS INDUSTRIAL SUPPLY INC	107.09
GOPHER STATE ONE CALL	18.90
GUARDIAN SUPPLY	225.78
HALCYON BUSINESS PUBLICATIONS INC	1,795.00
HENRICKSEN	49,418.21
HOTSY MINNESOTA	540.34
INNOVATIVE OFFICE SOLUTIONS LLC	1,879.28
JAVENS MECHANICAL CONTRACTING CO INC	1,013.57
JIM GROLL	250.00
L & L STREET ROD & SPORTS TRUCK	4,075.00
LENZ LAWN CARE INC	5,250.56
LINDA LARES	100.00
MARK BEHREND	794.40
MARK SOMMERS	92.46
MARVIN PEARSON	97.15
MEI TOTAL ELEVATOR SOLUTIONS	498.35
MENARDS-MANKATO	1,037.97
MIDWEST MONITORING & SURVEILLANCE	239.11
MIDWEST MOTOR SUPPLY CO INC	332.67
MINNESOTA ELEVATOR INC	822.00

MJB HANSEN FAMILY LP	1,826.01
MN ASSOC FOR CHILDREN'S MENTAL HEALTH	3,000.00
MN BCA CRIMINAL JUSTICE TRNG & EDUCATION	150.00
MN COUNTIES INTERGOVERNMENTAL TRUST	68.00
MN COUNTY ATTORNEY ASSOC	22.00
NAPA AUTO PARTS MPEC	4,235.81
NCH CORPORATION	987.95
NORTH CENTRAL INTERNATIONAL INC	450.86
NUSS TRUCK GROUP INC	13,487.68
OFFICE OF MNIT SERVICES	1,338.65
OLMSTED CO CENTRAL FINANCE	60.00
PATTON HOVERSTEN & BERG PA	5,547.00
PEMBERTON LAW PLLP	383.00
PREMIER BIOTECH	63.62
PROFESSIONAL PORTABLE RADIOLOGIC SERVICES INC	105.00
PUMP AND METER SERVICE INC	991.82
RDO EQUIPMENT CO	1,959.05
RECOVERY TREK LLC	135.00
RINKE-NOONAN ATTORNEYS AT LAW	1,787.00
RIVER BEND BUSINESS PRODUCTS	298.01
RIVER VALLEY FORENSIC SERVICES PA	250.00
RS EDEN	41.30
RUSSELL J FREDERICK	84.15
SANCO EQUIPMENT LLC	1,021.10
SCHILLING SUPPLY COMPANY	173.72
SNAP ON INCORPORATED	452.64
SQUIRES, WALDSPURGER & MACE PA	279.25
STEPHANIE ROEMHILDT	88.98
STEVEN JOHN KRAUS	96.44
SUBURBAN FURNITURE INC	1,748.00
TERRANCE MCCLUNE	1,375.00
THE SHOP LLC	423.61
THOMAS SEXTON	81.07
THOMSON REUTERS	641.85
TRUCK CENTER COMPANIES	5,095.96
TYLER TECHNOLOGIES, INC	43,691.62
ULINE	381.83
US VENTURE INC	620.00
WASECA ABSTRACT COMPANY	1,332.00
WASECA CO PIONEER	90.50
WASECA GLASS	200.00
WASECA MOTOR CO	95.35
WATERGUARDS LLC	9,899.31
WINEGAR ENTERPRISEES LLC	2,000.00

WRIGHT COUNTY SHERIFF

2,369.62

ZIEGLER INC

2,800.00

b. Transfer of Funds - Wheelage Tax

Transfer of \$507,046.40 from the Wheelage Tax Assigned Fund (13.2853) to 13.330.6260 for expenses incurred by Contract No. 812405: 2024 Bituminous Seal Coat. This action aligns with the approved 2024 Road & Bridge (Fund 13) budget.

c. Transfer of Funds - Solid Waste Investments

Staff request the transfer of \$25,998.98 from the Solid Waste Investment account (19.000.000.1090) to 19.391.000.6660 for expenses incurred in the acquisition of a Bobcat skidsteer. This action aligns with the approved 2024 Solid Waste (Fund 19) budget.

6. Action Items

a. Contract 812405 Final Acceptance

Jim Kollar, Public Works Director/County Engineer, noted Scott Construction, Inc. has completed the work specified in Contract No. 812405. The work primarily included bituminous seal coat, fog seal, and pavement markings on approximately 20 miles of county roads. Road segments included in the contract are: CSAH 15 (TH 13 to east county line), CSAH 35, CR 53 (four independent segments), CR 63 (CSAH 8 to CSAH 15), CR 74 (in Waldorf), CSAH 4 (in Waldorf), and CSAH 3 (in Waldorf). The original contract amount was \$512,427.64. No contract changes or revisions were required for successful completion of the project. The final amount of work certified is \$507,046.40, approximately 99% of the original contract. Final payment in the amount of \$66,041.93 is due to Scott Construction, Inc.

Motion to accept the work and approve final payment to Scott Construction, Inc., in the amount of \$66,041.93, by Commissioner Christopherson, seconded by Commissioner Milbrath. Motion carried 5-0.

b. Safe and Secure Courthouse Grant Initiative

Tina Wilson, Community Development Coordinator, Potential Cash Match for grant in an amount not to exceed \$20,000 Malterer, seconded by Commissioner Milbrath. Motion carried 5-0.

7. Administration

a. Administration Update

Michael Johnson, County Administrator, provided administrative updates to the board.

b. Human Resources Announcements

Michael Johnson, County Administrator, provided updates to the board regarding recent Human Resource announcements.

c. Community and Economic Development Update

Tina Wilson, Community Relations Coordinator, provided updates to the board.

8. Commissioner Reports

The Waseca County Board of Commissioners tabled commissioner reports.

9. Adjourn

Having no further county board business, Commissioner Christopherson moved and Commissioner Milbrath seconded the motion to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 11:00 a.m.

Brian Harguth, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Clerk
Waseca County Administration